

EDUCATION:

	Name and Location of School	Years Attended	Date Graduated	Major/ Degree
High School				
College, Trade or Business				
Grad School/ Related Educ. Experience				

FORMER EMPLOYMENT: List employment, beginning with your most recent position. Use additional sheets if necessary or attach a resume.

Month & Year	Name & Address of Employer	Describe Duties
From: _____ To: _____	_____	_____
Job Title: _____	Supervisor: _____ Phone: _____ Salary: _____	_____
From: _____ To: _____	_____	_____
Job Title: _____	Supervisor: _____ Phone: _____ Salary: _____	_____
From: _____ To: _____	_____	_____
Job Title: _____	Supervisor _____ Phone: _____ Salary: _____	_____

REFERENCES: Give the names of 3 persons not related to you, at least one of whom is a former employer. (Do not use Penfield Recreation Department staff.)

	<u>Name</u>	<u>Address & Phone</u>	<u>Business/Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of my employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand also, that I am required to abide by all rules and regulations of the Town of Penfield Parks and Recreation Department.

The Town of Penfield is an equal opportunity employer.

Signature of Applicant _____ Date _____