PENFIELD WATERSHED MANAGEMENT COMMITTEE  
DATE: Monday, April 9, 2013

Town of Penfield Auditorium

3100 Atlantic Ave.
Penfield, NY 14526

MINUTES OF MEETING

ATTENDANCE: Geoff Benway, Mike Simon, Ed Freeman, Dennis Sanzotta
Paula Metzler, Tony LaFountain

GUESTS: Harold Mellars

1. Approval of Minutes: The minutes of March 4, 2013 were approved.

2. Project/Watershed Updates:
   a) Watershed Issues:
      • Commission Ditch: Geoff will be assisting the advisory group in developing a plan
        for inspections and measurements.
      • Irondequoit Creek: A meeting with the Willow Pond consultant to review the
        preliminary plans for the dam spillway was held.
      • Hipp Brook: Town received the final easement/release for the Route 250 ditch
        cleaning from Penfield Center Road to Northrup Road.
   b) Permit Status Updates: Permit requests for Hipp Brook (2), Four Mile Creek, and Finger
      Lakes ditches are proceeding.
   c) Project Updates: Town and consultant are looking at alternatives for the Penfield Road
      drainage improvements to reduce costs.

3. New Business:
   a) Whalen Meadows Pond: The town received an email from a resident who was
      concerned about the water level in the Pond Valley Circle stormwater wetlands. The outlet
      control structure is in need of repairs. The individual wanted the pond outlet to be
      redesigned to prevent water fluctuations. The purpose of the outlet structure is to limit
      downstream flows to pre-developed conditions. The requested modification would not be
      able to meet this requirement. The project was built in 1988. This pond has high
      maintenance needs due to activity of beavers around the pond and in the storm pipes.

4. Public Participation:
   • None.
5. **News & Information:**
   a) **Town:** Geoff reminded all members to complete their site walk of their watershed before grass grows high. Geoff discussed possible site tours for the upcoming meetings.
   b) **Stormwater Coalition:** Coalition provided support for the Town of Henrietta’s audit by the NYSDEC. Geoff is still looking for a good candidate for a cul-de-sac retrofit project to comply with green infrastructure grant that the Town received. Per a site walk with MCSWCD staff, Phaeton Rod was a good candidate. Geoff to obtain local support from the neighborhood.
   c) **Monroe County:** None.
   c) **State/Federal:** None.
   c) **Others:** None.

6. **Adjournment:** Meeting adjourned at 6:40 PM for the Living Next to Ponds presentation.

7. **Next Meeting:** May 6, 2013 at Town Hall Auditorium (6:00 PM).

Respectfully submitted,

_Geoff Benway_

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<tr>
<td>Terry Rothfuss</td>
<td>Sue Kreiser</td>
<td>Tom Robinson</td>
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<td>Geoff Benway</td>
<td>Dennis Sanzotta</td>
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**Town Board:**

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<td>Andy Moore</td>
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