TOWN OF PENFIELD
3100 Atlantic Avenue, Penfield, NY 14526-9798

Town Board Work Session Agenda
January 29, 2014
7:30 PM

6:30 PM Goals and Priorities
- Receiver/Information Spec.
- Assessor
- Finance/Personnel
- Recreation

I. Call to Order

II. Approval of Minutes – January 15, 2014

III. Monthly Reports - None

IV. Public Hearing – None

V. Guests – None

VI. ACTION ITEMS

Law and Finance
1. Authorization for Supervisor to Sign Agreement with Southpoint Cove Sewer Capacity Improvements – DiFrancesco/Benway

Public Works
1. CDBG Funding Projects – 2014 Sidewalk Priorities - Benway

Public Safety - None

Community Services - None

VII. INFORMATIONAL ITEMS

Law and Finance - None

Public Works - None

Public Safety - None

Community Services - None

VIII. HELD ITEMS
1. Special Improvement District/Pond Ownership – Benway

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes  
January 29, 2014  
7:30 PM

I. Call to Order

Present:
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn

Also Present:
Geoff Benway  
Lisa Grosser

Town of Pittsford:  
Bill Smith - Supervisor  
Mary Doyle - Town Board Member  
Matt O’Connor - Town Board Member

II. Approval of Minutes - 1/15/14  
CW Kohl moved for the approval of the Minutes of January 15, 2014, CW Metzler seconded the motion.

III. Monthly Reports - None

IV. Public Hearing - None

V. Guests - None

VI. ACTION ITEMS

Law and Finance
1. Authorization for Supervisor to Sign Agreement with Southpoint Cove Sewer Capacity Improvements - DiFrancesco/Benway  
Geoff Benway submitted an Executive Summary to the Board for its review. The district currently has two (2) pump stations and limited sewer unit availability. A third pump station will increase the number of sewer units by 8,000; Southpoint Cove development requires 7,160 units. The pump station will be built at the time the fifth building is completed. The new pump station will serve Southpoint Cove, the new marina and the potential Howitt Bayview development. The addition of a third pump station will improve flow for the entire area. Currently with only two (2) pump stations sewage sits in the forcemain and has caused deterioration. The pump station will be designed to look similar to a maintenance shed and will be placed within the Southpoint Cove complex.
Supervisor LaFountain confirmed that half of the Southpoint Cove project will be built (160 units), the pump station will be added and the remainder of the project will be completed. The costs for the pump station will be paid by the developer up front. As new development occurs in the area, developers will pay for their share of the pump station to the Town who will then disperse the funds back to the Southpoint Cove developer. Town Attorney Horwitz has been working with Alan Knauf on this agreement.

The Board discussed and approved. A Resolution will be submitted at the next Legislative Session on February 5, 2014.

Public Works
1. CDBG Funding Projects - 2014 Sidewalk Priorities - Benway

Geoff Benway explained that there is $50,000 in the budget for sidewalk priorities. In the past an Information Meeting was held for sidewalk requests. Since that time a link has been added to our website for residents to request sidewalks.

A signal light has been approved in front of the YMCA on NYS RTE 250. Sidewalks could be added on the west side from the YMCA to Whalen Road. This would be approximately 600 feet of sidewalk. Timber Glen Trail will be installing sidewalks along NYS RTE 250 which will complete an 860 foot gap to Whalen Road.

Parkview Drive has a curve that residents have said have had difficulty walking on. As we will be completing a sewer project in the area, yards will be torn up it is a good time to add 500 feet of sidewalk.

The Community Development Block Grants are only available in three (3) areas: Atlantic Ave. to Clark Road, Empire Blvd., and west of Linear Park. Southpoint Landing is in the Empire Blvd. area. The completion of Southpoint Landing will leave a small gap in the sidewalks. Grant monies can be used to complete this portion.

Benway added we have also had requests on Jackson Road and Fernstone Lane to Baird Road.

Councilwoman Kohl asked if the School District has any input on where sidewalks are added?

Benway said we have requested input from the School District and have not received any.

The Board discussed and agreed to prioritize 600 feet of sidewalk along NYS RTE 250, 500 feet of sidewalk along Parkview Drive. An application will also be submitted for CDBG funds for Southpoint Landing.
Benway will post the sidewalk priorities on the website and will monitor additional requests as they are received. Installation of the sidewalks will go out for bid. Maintenance and repair of the sidewalks is handled by our Public Works Department.

Supervisor LaFountain asked Benway to review the Monroe County bids for sidewalks. He asked Benway to obtain this year’s numbers, review how it is set up and who is on the bid list.

Public Works - None
Public Safety - None
Community Services - None

VII. INFORMATIONAL ITEMS

Law and Finance - None
Public Works - None
Public Safety - None
Community Services - None

VIII. HELD ITEMS

I. Special Improvement District/Pond Ownership - Benway

IX. Old Business - None

X. New Business - None

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - None

XII. Adjournment - Supervisor LaFountain adjourned the Work Session at 7:58 PM.

Lisa Grosser, Deputy Town Clerk