Town Board Work Session Agenda
November 30, 2011
7:00 PM

I. Call to Order

II. Approval of Minutes
   October 26, 2011 and November 9, 2011

III. Monthly Reports
   - None

IV. Public Hearing
   - None

V. Guests
   - None

VI. ACTION ITEMS

   Law and Finance
   1. Rezoning Penfield Road/Fairport Nine Mile Point Road - Costello

   Public Works
   - None

   Public Safety
   - None

   Community Services
   - None

VII. INFORMATIONAL ITEMS

   Law and Finance
   - None

   Public Works
   1. 2011 Drainage Project Update – Benway
   2. Heron Landing Subdivision Proposal – Costello/DiFrancesco

   Public Safety
   - None

   Community Services
   - None

VIII. HELD ITEMS

   1. Pond Ownership – Staff
   2. Bay Breeze Section III Right-Of-Way – Costello
   3. Revision to Article 5 - Benway

IX. Old Business
   - None

X. New Business
   - None

XI. Executive Session
   – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes  
November 30, 2011  
7:00 PM  

I. Call to Order  

Present:  
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn  

Also Present:  
Jim Costello  
Lisa Grosser  

II. Approval of Minutes - 10/26/11 and 11/9/11  

CW Metzler moved for the approval of the Minutes of October 26 and November 9, 2011, CM Quinn seconded the motion.  

III. Monthly Reports - None  

IV. Public Hearing - None  

V. Guests - None  

VI. ACTION ITEMS  

Law and Finance  
1. Rezoning Penfield Road/Fairport Nine Mile Point Road - Costello  
Jim Costello thanked the Board for the input he has received regarding the rezoning.  

Costello reviewed some of the highlights regarding the Penfield Road area. The Resolution will state the type of businesses that BN-R allows. It will detail the requirements regarding fencing, berms and landscaping. Planning Board approval will be required. There are some specific details regarding the school district, fencing, setbacks and the access road that will be required. There will be specific conditions with regards to the Board’s concern for buffering, cross access and parking. The requirements of the LUAMP plan must be met. A letter from the New York State Department of Transportation has been received detailing a minimum distance from Harris Whalen Park Road for the access road. He asked if the Board wanted to include a size restriction on structures?  

Supervisor LaFountain said if an applicant can meet the setback and green space requirements, that should be sufficient and an additional size restriction would not be necessary.
Costello went on to say that an alternative access will be required due to normal back ups on Harris Whalen Park Road during school start and end times. The State Department of Transportation sets the criteria for the access road. The rezoning needs to benefit the entire town, not just the residents whose properties are being rezoned. He asked how involved the Board wants to be with each specific application?

The Board discussed and decided that it would be sufficient to have PRC review an application and if there was anything specific that needs to be addressed, it could be brought to the Boards attention at that time.

Costello said PRC met today to discuss the internal access road. The New York State Department of Transportation is in agreement regarding the access road. A memo of understanding will be sent to the Planning, Zoning and Town Boards summarizing the recommendation.

Supervisor LaFountain said any issues that come up can be handled at a future Work Session as we do with current sidewalk waivers.

Costello brought up the possibility of holding money in a Letter of Credit for future development of the access road. Each resident will have to sign a reciprocal access and parking agreement. We will have Town Attorney Horwitz review the process to make sure everything is set when it is time to move the curb cuts.

Councilwoman Metzler said she wants to make sure the residents understand what could happen if they decide to stay in their home and the properties around them develop.

Supervisor LaFountain asked Costello to have the discussed revisions to the Board by Thursday morning. If the Resolution is acceptable it will be submitted for the December 7, 2011 Legislative Session.

Costello reviewed the revised draft for the Fairport Nine Mile Point Road rezoning. This area has potential for more density. A minimum 50 foot buffer will be required to protect Cherrymede Crescent. There has been concern regarding the site distance and an internal access road will be required.

Councilman Quinn asked that reference to the LUAMP requirements be added.

Costello said he would add a reference to LUAMP. He also suggests that if the Calabrese property develops, they could tie into the Doodlebugs property and use that access.

Supervisor LaFountain asked Costello to have the discussed revisions to the Board by Thursday morning. If the Resolution is acceptable it will be submitted for the December 7, 2011 Legislative Session.

Public Works - None
Public Safety - None
Community Services - None

VII. INFORMATIONAL ITEMS

Law and Finance - None

Public Works
1. 2011 Drainage Project Update - Benway
   Supervisor LaFountain reviewed the Drainage Funds update received from Geoff Benway. As of November 21, 2011 the total amount spent is $52,000. This total is within the projected amount. Willow Pond is in the final stages of reclassification.

2. Heron Landing Subdivision Proposal - Costello/DiFrancesco
   Supervisor LaFountain stated the Board is waiting for additional information from Mark DiFrancesco. This will be held until the next Work Session.

Public Safety - None
Community Services - None

VIII. HELD ITEMS
1. Pond Ownership - Staff - Not discussed
2. Bay Breeze Section III Right-Of-Way - Costello - Not discussed
3. Revision to Article 5 - Benway - Not discussed

IX. Old Business - None

X. New Business - None

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - The Board went into an Executive Session following the close of the regular meeting.

XII. Adjournment - Supervisor LaFountain adjourned the Work Session at 7:54 PM.