Town Board Work Session Agenda
September 14, 2011
7:00 PM

I. Call to Order

II. Approval of Minutes August 24, 2011

III. Monthly Reports - None

IV. Public Hearing – 7:30 PM
1. To amend the Zoning Ordinance and Zoning Map of the Town of Penfield from R-1-20 to Business Non-Retail within the Routes 441/250 Overlay District of the nine (9) properties 2124, 2120, 2116, 2112, 2108, 2104, 2100, 2096 and 2092 Penfield Road.

2. To amend the Zoning Ordinance and Zoning Map of the Town of Penfield from R-1-20 to Business Non-Retail within the Routes 441/250 Overlay District of the six (6) properties 2332, 2330, 2324, 2316, 2300 and 2200 Fairport Nine Mile Point Road.

V. Guests - None

VI. ACTION ITEMS

Law and Finance - None

Public Works
1. Sidewalk Waiver Request 3860 Atlantic Ave. – Valentine
2. Sidewalk Waiver Request 2070 Watson Hulburt Rd. – Valentine
3. Sidewalk Waiver Request 1617 Creek St (Caroline Court Subdivision) – Valentine

Public Safety - None

Community Services - None

VII. INFORMATIONAL ITEMS

Law and Finance
1. Jomanda Way Update – Costello

Public Works
1. 2011 Drainage Project Update – Benway

Public Safety
1. Discussion of Revisions to Sign Ordinance - Quinn

Community Services - None
VIII. HELD ITEMS
   1. Pond Ownership – Staff
   2. Bay Breeze Estates Sec. III Right-of-Way - Costello

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
I. Call to Order

Present:

Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:

Jim Costello
Lisa Grosser
Andy Suveges
Mark Valentine

II. Approval of Minutes – 8/24/11

CW Kohl moved for the approval of the Minutes of August 24, 2011, CM Quinn seconded the motion.

III. Monthly Reports – All reports are in except for Assessor, Local History Room and Recreation Departments.

IV. Public Hearing

1. To Amend the Zoning Ordinance and Zoning Map of the Town of Penfield from R-1-20 to Business Non-Retail within the Routes 441/250 Overlay District of the six (6) properties 2332, 2330, 2324, 2316, 2300 and 2200 Fairport Nine Mile Point Road – See Attached

2. To Amend the Zoning Ordinance and Zoning Map of the Town of Penfield from R-1-20 to Business Non-Retail within the Routes 441/250 Overlay District of the nine (9) properties 2124, 2120, 2116, 2108, 2104, 2100, 2096 and 2092 Penfield Road – See Attached

V. Guests - None

VI. ACTION ITEMS

Law and Finance - None
Public Works
1. Sidewalk Waiver Request 3860 Atlantic Ave. – Valentine
Mark Valentine explained that this is the last parcel on the north side of Atlantic Avenue. PRC has reviewed this request and recommends the waiver be granted.

The Board agreed and the waiver will be granted and $500 fee collected.

2. Sidewalk Waiver Request 2070 Watson Hulburt Rd. – Valentine
Mark Valentine said that there are no sidewalks in the vicinity of this property. PRC has recommended that the waiver be granted and the $500 fee collected.

The Board agreed and the waiver will be granted.

3. Sidewalk Waiver Request 1617 Creek St. (Caroline Court Subdivision) – Valentine
Mark Valentine said that this is the former ostrich farm property, and the site of the Caroline Court Subdivision. PRC and the Planning Board have reviewed this property and recommend installing sidewalks on one side of the subdivision and accepting sidewalk waivers for the other 11 lots. The total fee of $5,500 will be collected and put into the General fund. The General fund has been used to install sidewalks in other areas such as Panorama Trail in the past.

The Board agreed and the waivers will be granted.

Public Safety – None

Community Services – None

VII. INFORMATIONAL ITEMS

Law and Finance
1. Jomanda Way Update – Costello
Jim Costello said he sent a certified/return receipt letter to Mrs. Rivers, the one resident of Jomanda Way who has not responded with her interest regarding replacing the road. He received the card back saying the letter was delivered, but has had no contact with Mrs. Rivers directly. Geoff Benway has been working on a breakdown of costs, and we have spoken with our bonding agent. The cost of this improvement will be added to the bond for the Collingsworth Sewer project. This will ensure that we get the best possible interest rate for the project.

The Board agreed and we will continue to move forward with this project.

Supervisor LaFountain said construction will begin in 2012.
Public Works
1. 2011 Drainage Project Update – Benway
Geoff Benway submitted his update with his monthly report.

Public Safety
1. Discussion of Revisions to Sign Ordinance – Quinn
Councilman Quinn said he would like to start a general discussion regarding amending the Sign Ordinance to include additional temporary signs for larger commercial businesses. He would like to suggest creating a sliding scale based on either square footage or business frontage to allow for additional temporary signage.

Andy Suveges explained that businesses are currently allowed two (2) fixed signs and one (1) temporary recreation permit. The temporary recreation permit allows a sign up to three (3) times per year for one (1) week at a time.

Jim Costello said we are working to revise Temporary Recreation permits from one (1) week, three (3) times per year to two (2) weeks, four (4) times per year. The business can also go through the Zoning Board of Appeals for a variance.

Councilman Quinn asked do neighboring towns have different sign requirements or provisions based on zones?

Costello said Penfield has a more restrictive ordinance and other towns have contacted us because they like what we are doing.

Supervisor LaFountain said we need to have more conversations regarding changes to the Sign Ordinance in the future. He asked Councilman Quinn to prepare a suggested sliding scale for additional signage for the larger commercial businesses.

Community Services - None

VIII. HELD ITEMS
1. Pond Ownership – Staff – Not discussed
2. Bay Breeze Estates Sec. III Right-of-Way – Not discussed

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – No Session tonight

XII. Adjournment – Supervisor LaFountain adjourned the Work Session at 7:28 PM