Town Board Work Session Agenda
July 27, 2011
7:00 PM

I. Call to Order

II. Approval of Minutes July 13, 2011

III. Monthly Reports - June

IV. Public Hearing - None

V. Guests - None

VI. ACTION ITEMS

   Law and Finance - None

   Public Works
   1. Easement Abandonments – Camden Park & Arbor Ridge Subdivisions - DiFrancesco
   2. Setting Hearings for Arbor Ridge III – Sewer, Lighting & Sidewalk Districts - DiFrancesco

   Public Safety
   1. Four Corners Signage - Costello

   Community Services - None

VII. INFORMATIONAL ITEMS

   Law and Finance
   1. Status of Jomanda Way – Benway/Costello

   Public Works
   1. Collingsworth Drive – Revised Project Schedule - DiFrancesco

   Public Safety - None

   Community Services
   1. Proposed Charging Station at Penfield Community Center – LaFountain
   2. Schaufelberger Park Update – Costello

VIII. HELD ITEMS

   1. Pond Ownership – Staff
   2. Bay Breeze Estates Sec. III Right-of-Way - Costello

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes
July 27, 2011
7:00 PM

I. Call to Order

Present:

Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:

Geoff Benway
Mark DiFrancesco
Lisa Grosser

II. Approval of Minutes - 7/13/11

CM Moore moved for the approval of the Minutes of July 13, 2011, CM Quinn seconded the motion.

III. Monthly Reports - All reports are in for the month of June.

IV. Public Hearing - None

V. Guests - None

VI. ACTION ITEMS

Law and Finance - None

Public Works

I. Easement Abandonments - Camden Park & Arbor Ridge Subdivisions - DiFrancesco

Mark DiFrancesco said Camden Park Section III is located on Tuscany Lane off State Road. There are four (4) easements, three (3) are sanitary sewer and one is drainage. Portions of or the entire easement are no longer needed. The drainage easement dates back to the 1970’s and was originally set up to conduct water off Alpine Drive to Four Mile Creek. The drainage pattern has changed to move water to a retention pond.

The building units in the Arbor Ridge Subdivision have changed orientation. There are two (2) easements, a drainage easement which is no longer needed, and a portion of a conservation easement. The conservation easement was in the right-of-way and will be partially covered by a road.
The Board approved both and Resolutions to release portions of or entire easements in both the Camden Park Subdivision and the Arbor Ridge Subdivision will be submitted for the next Legislative Session on August 3, 2011.

2. Setting Hearings for Arbor Ridge III – Sewer, Lighting & Sidewalk Districts – DiFrancesco
Mark DiFrancesco said the Special Districts previously approved for the Arbor Ridge Subdivision need to be extended to Section III. These districts include sewer, lighting and sidewalk.

The Board approved and a Resolution scheduling a Public Hearing will be submitted at the next Town Board Legislative Session on August 3, 2011.

Public Safety
1. Four Corners Signage – Costello
Jim Costello said that Jim Fletcher has been working with New York State Department of Transportation regarding adding signs for public parking in the Four Corners. Traveling east on Penfield Road a sign located at 711 is going to be changed to an arrow directing traffic south. Traveling west on Penfield Road near the Fire Hall a sign with a “P” and right arrow will be added directing traffic north to the Fire Hall property.

Fletcher is checking on who will be responsible for making the signs. He will also check to see if a permit will be required for the installation.

Costello will report on the status directly to Supervisor LaFountain when he gets answers from Jim Fletcher.

Community Services – None

VII. INFORMATIONAL ITEMS

Law and Finance
1. Status of Jomanda Way – Benway/Costello
Jim Costello said he and Supervisor LaFountain met with Town Attorney Horwitz and will be setting up a time to go through the final numbers with our Bonding Agent. Once the costs are finalized we will then discuss obtaining a bond to cover the expense. When this is completed he will have another meeting with the neighbors to share the final costs.

Supervisor LaFountain asked if this project is scheduled to be completed in 2012?

Costello said yes and the residents are okay with that time frame.
Public Works

1. Collingsworth Drive – Revised Project Schedule – DiFrancesco

Mark DiFrancesco submitted an updated timeline for the Collingsworth Drive Sewer Project. He would like to submit the Resolution scheduling the Public Hearing at the next Legislative Session on August 3, 2011. The Public Hearing would be scheduled for the September 7, 2011 Town Board Legislative Session. As long as no negative comments are received the Resolution creating the formation of the Sewer District will be ready to be heard under New Business. The project would begin Spring of 2012 with a scheduled completion time of Fall 2012. Once approved by the Board he will share the timeline with the residents.

Supervisor LaFountain asked is there a possibility this project could be started earlier if the weather allows?

DiFrancesco said “yes.”

Supervisor LaFountain asked if the Brighton properties will be connecting to the sewer district?

DiFrancesco said no, it is cost prohibitive for the Brighton residents to connect at this time.

The Board agreed and a Resolution scheduling the Public Hearing will be submitted at the next Legislative Session on August 3, 2011.

Public Safety – None

Community Services

1. Proposed Charging Station at Penfield Community Center – LaFountain

Supervisor LaFountain said that Bob Kanauer has requested to partner with the Town to provide a car charging station for electric cars at the Community Center. Bob is willing to volunteer his time and expertise. He will work with the facilities team to obtain power from the light pole. The estimated cost is $500 – $800 (Town’s portion). There will be one designated parking spot, on the south side of the library. The station will automatically shut off at 9:00 PM. Residents who would like to charge their vehicle can purchase a charging card that will cover the cost of the electric used. As a member of the Energy and Environmental Advisory Committee, we would like to be proactive as more electric cars are being sold each year.

Councilwoman Metzler asked if this could also be used to charge scooters?

Supervisor LaFountain said he would check into other potential uses and get a firm estimate of costs.
2. Schaufelberger Park Update - Costello  
   Jim Costello stated that the latest report for the groundwater test was positive. The Department of Environmental Conservation is comfortable with this latest report. The gas station across the street also needs to have its groundwater tested. The DEC wants this additional test completed by August 19, 2011. Costello suggests contacting the DEC to see if the Town can be removed from the agreement with the station. If the Town can get signed off from the DEC we can move forward with the statue and bricks.

   Supervisor LaFountain asked Costello to stay on top of this. We need to have the Department of Environmental Conservation give us the final sign off so we can get the statue and bricks installed this year.

VIII. HELD ITEMS  
   1. Pond Ownership - Staff - Not discussed  
   2. Bay Breeze Estates Sec. III Right-Of-Way - Costello  
      - Not discussed

IX. Old Business - None

X. New Business - None

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - No Session tonight

XII. Adjournment - Supervisor LaFountain adjourned the Work Session at 7:32 PM.