Town Board Work Session Agenda
March 23, 2011
7:00 p.m.

I. Call to Order

II. Approval of Minutes – 3/09/11

III. Monthly Reports - February

IV. Public Hearing - None

V. Guests
   1. Jean Baric – Allens Creek/Corbett’s Glen Preservation Plan

VI. ACTION ITEMS

   Law and Finance - None

   Public Works
   1. Collingsworth Drive Sewer Project - DiFrancesco

   Public Safety - None

   Community Services - None

VII. INFORMATIONAL ITEMS

   Law and Finance
   1. Abbington Place – Evans
   2. Arbor Ridge - Evans
   3. Key Bank - Evans
   4. PEQR – Evans

   Public Works - None

   Public Safety
   1. Willow Pond Green Area - Costello

   Community Services - None

VIII. HELED ITEMS

   1. Pond Ownership – Staff
   2. Four Corners Signage – Costello/Fletcher

IX. Old Business

X. New Business

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes  
March 23, 2011  
7:00 PM

I. Call to Order

Present:
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn

Also Present:
Jim Costello  
Mark DiFrancesco (arrived at 7:20 PM)  
Katie Evans  
Jim Fletcher  
Lisa Grosser

II. Approval of Minutes - None

III. Monthly Reports - All monthly reports for February are in.

IV. Public Hearing - None

V. Guests
Jean Baric - Allens Creek/Corbett’s Glen Preservation Plan  
Tom Robinson from Environmental Design and Research submitted the proposal “Planning for Sustainability in the Allens Creek – Corbett’s Glen Area.” Jean Baric discussed the history of the Allens Creek - Corbett’s Glen Preservation Group, which was formed 18 years ago as the result of development pressure in this environmentally sensitive area. The group is trying to become more proactive rather than reactive. The group received a grant from the Genesee Land Valley Trust to perform a study on this area (2) two years ago. 80% of the land is in the Town of Penfield with the remaining 20% in the Town of Brighton.

Tom Robinson reviewed the plan which outlined an approach on (4) four different levels: intermunicipal approaches, town-wide priorities, watershed strategies, and site-specific solutions. The report provides options that address both preservation and conservation as ways to promote sustainable land use in the Glen area.

Supervisor LaFountain said the Board will continue to discuss this plan and will keep in contact with the Town of Brighton.
The next meeting is scheduled for April 7, 2011 at 1:00 PM at the Town of Brighton.

VI. ACTION ITEMS

Law and Finance – None

Public Works

1. Collingsworth Drive Sewer Project – DiFrancesco

Mark DiFrancesco submitted a proposed timeline for the Collingsworth Drive Sewer Improvement Project. This project had been proposed to be combined with Parkview Drive Sewer Improvement Project, and now we would like to look at each individually. We have received 100% response with 80% in favor of the Collingsworth project. (3) Three homeowners are extremely anxious for sewers. There are (6) Brighton residents who will not be joining the sewer extension due to costs. Mark has been working with Dick Horwitz on the possibility of having these (6) six residents share costs or become out-of-district users. Any agreements with these residents would have to be approved. With this proposed time line, we should be able to start construction and possibly be operational this year.

Councilwoman Kohl asked how this would affect the Parkview Drive Sewer Improvement Project.

Mark said it would not affect the Parkview Drive project. We have only received a 40% response from the neighbors in that area, with 74% in favor. The Parkview Drive project will move slower as it is a much larger project. Mark anticipates the survey being completed in May 2011.

Councilman Moore asked if the April 6, 2011 authorization for Professional Engineering Services to MRB Group on the timeline has been budgeted for 2011?

Mark said that the fee will be a loan from the General Fund to the Consolidated Sewer District. This is will be repaid when we receive the funding from the bond anticipation note. He also said that by pulling the Brighton residents out of the project, the costs to the Penfield residents will increase from $1.05 annually to $1.50 annually.

Supervisor LaFountain polled the Board and approval was given to move forward with the Collingsworth Sewer Improvement Project. He asked that Mark speak with Brighton and get a commitment regarding the (6) six Brighton residents in the Collingsworth area. Mark said he is working with Dick Horwitz and will get the signed agreement as soon as possible.

Public Safety – None

Community Services – None

VII. INFORMATIONAL ITEMS
Law and Finance

1. Abbington Place - Evans
Supervisor LaFountain said discussion of Abbington will be held until the next Work Session on April 13, 2011.

2. Arbor Ridge - Evans
Katie Evans advised that a memo from PRC dated March 23, 2011 has been submitted to the Town Board containing technical comments from Engineering and Sewer. Planning submitted written responses to factors of consideration to be added to an approval Resolution should the Board decide to move in that direction. All issues could be dealt with in a pre-mylar review phase. There were (3) three items for follow up from the Public Hearing. First, staff comments from PRC. Second, landscaping and a site walk with the Cranes. Third, the concerns raised regarding additional traffic in the area.

Jim Costello spoke regarding the landscaping and the buffer between the project site and the Crane property. Jim Barbato, Tim Crane and Jim Costello walked the property on March 21, 2011. It was mutually decided that Mr. Barbato would allow Tim to dig and relocate any plantings from the Arbor Ridge East site to the property line on his property. Once this is completed, all (3) three will again walk the property to determine what additional landscaping will be required to complete the buffer. The additional landscaping will be placed on the final Landscaping Plan which requires the Supervisor’s signature, as a condition of approval prior to starting any work on the Arbor Ridge East site.

Geoff Benway contacted BME Associates and asked them to create a matrix regarding traffic impact in the area. The draft document has been received. Geoff responded to them today and asked them to revise the information to include the entire project, not just the 28 units being built. We received the 2009 traffic numbers from Mark Valentine. The count for Fellows Road in 2009 was 1,500 cars per day during peak periods. The anticipated numbers with both this project, and the Ashlyn Rise project would not increase the numbers enough to meet the criteria for the State to add a traffic light to the intersection of Penfield Road and Fellows Road. Geoff wants to review the numbers to see the turning movements being made on to Penfield Road. We could then review and see what may happen if cars get frustrated trying to turn onto Penfield Road from Fellows Road. This would help us determine if drivers would cut through the Fox Hill Subdivision. There is a possibility of a dedicated turning lane at this intersection. Geoff is waiting for the final document from BME and will copy the Board when it is received.

Supervisor LaFountain and the Board agreed to have a Resolution prepared for the April 6, 2011 Town Board meeting for approval of the Arbor Ridge Section III subdivision.

Jim Barbato interjected that they did receive approval from the Town of Perinton to transfer the (7) seven sewer units to the project.
3. Key Bank - Evans
Supervisor LaFountain said discussion of Key Bank will be held until the next Work Session on April 13, 2011.

4. PEQR - Evans
Katie Evans said that they are in receipt of the review from Monroe County Planning. She has prepared a draft Resolution and Local Law and they are currently under review by Dick Horwitz. Katie expects to have this finalized and to the Board in advance of the April 6, 2011 Town Board meeting. When approved this new Local Law which will rescind the existing Local Law.

Public Works - None

Public Safety
1. Willow Pond Green Area - Costello
Jim Costello said he is in receipt of a letter from a resident of Willow Pond who has brought to his attention the poor maintenance of the green area in this development. Originally this area was set up with paths, trails and was maintained by Willow Pond. Andy Suveges, Code Enforcement has been in contact with Mark IV Development. There is a Maintenance agreement regarding this area, copies have been sent to Code Enforcement and Mark IV. They have agreed to clean up the area and get it back to a park like setting.

Councilman Quinn inquired about the area near Penfield Road.

Jim said they will include this area to be cleaned up in addition to the green area discussed.

Supervisor LaFountain expressed his concern that this should all be part of regular maintenance of the property.

Community Services - None

VIII. HELD ITEMS
1. Pond Ownership - Staff - Not discussed
2. Four Corners Signage - Fletcher/Costello
Jim Fletcher said we are still waiting for a response on the Four Corners Signage.

IX. Old Business - None

X. New Business

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - No Session tonight

XII. Adjournment - Supervisor LaFountain adjourned the Work Session at 8:11 PM.