I. Call to Order

II. Approval of Minutes – 9/22/2010 & 10/13/2010

III. Monthly Reports

IV. Public Hearing - None

V. Guests - None

VI. ACTION ITEMS

Law and Finance
1. Incentive Proposal for 2014 Five Mile Line Road-Crosstown Construction – Costello
2. Approval for Special Permit for 2135 Five Mile Line Road – Rosey’s Restaurant – Costello

Public Works
1. Parkview/White Village Drive Sewer Extension Discussion/Timing – DiFrancesco
2. Watershed Management Committee Meeting Schedule 2011 – Benway

Public Safety
1. Fee Schedule for Fire Safety Inspections – Morris

Community Services - None

VII. INFORMATIONAL ITEMS

Law and Finance
1. Review of Development Projects – Benway
   ❖ Waiver Requests for Reduction in Horizontal Curves

2. Update of Development Projects – Costello
   ❖ Setting Public Hearing for Windham Woods Subdivision (Jan. 19) and Rezoning – Costello
   ❖ Town Board Review of LWRP Update – Costello
   ❖ Comprehensive Plan Update – Evans/Costello

Public Works - None

Public Safety - None

Community Services - None

VIII. HELD ITEMS

1. Recreation Facilities Update – Cooper
2. Pond Ownership – Staff
3. Parking Lot Signage – Fletcher/Costello

IX. Old Business

X. New Business

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes
December 8, 2010
7:00 p.m.

I. Call to Order

Present:

Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:

Geoff Benway
Jim Costello
Mark DiFrancesco
Katie Evans
Jim Fletcher
Lisa Grosser
Donna Masters

II. Approval of Minutes – 9/22/2010 & 10/13/2010

CM Moore moved for the approval of the Minutes of September 22 and October 13, 2010, CW Metzler seconded the motion.

III. Monthly Reports – Supervisor LaFountain reported that all reports are in a few days early with the exception of Building, Developmental Services, Local History Room and Recreation.

IV. Public Hearing - None

V. Guests - None

VI. ACTION ITEMS

Law and Finance
1. Incentive Proposal for 2014 Five Mile Line Road-Crosstown Construction – J. Costello said there was a meeting on November 11, 2010 with several neighbors; they seem comfortable with a project that does not create additional impact. Regarding drainage concerns, a letter will go back to Mr. Neufeld from concerns raised in October. There will be six (6) total units or five (5) including the existing home and 12 townhouse units. The question now is what are the incentives? Drainage issues need to be resolved in the right-of-way on Five Mile Line Road, which is an $8,000.00 fix. The “per lot” cost would be $32.50 - $35.00 or $5,200.00; this yields consistency.

We still need to meet with the neighbor at 2024 Five Mile Line Road. During February 2011, we will hold a public information meeting. Is the Town Board comfortable with the incentive?

CM Moore asked if the sewer fix relates to a pre-existing problem before this project? J. Costello answered that yes, however, other things will have to occur to maintain drainage. The pond can be built to the rear of the property.

Supervisor LaFountain said the drainage is to a large pipe to a smaller pipe then back to a large pipe and will eliminate flooding at High School Drive and Five Mile Line Road.

G. Benway advised that we will need a Monroe County permit and that the study was paid for by Monroe County.
Supervisor LaFountain said that the funds would be dedicated to road improvements. This way, it would be consistent in a public works standpoint in what we are trying to do. All of the Town Board members were comfortable with this and a letter will be completed.

2. Approval for Special Permit for 2135 Five Mile Line Road – Rosey’s Restaurant – J. Costello said the draft Resolution and comments from the Public Hearing have been given to the Board. However, the dumpsters are not included at this time and the wording in the Resolution would state that the dumpster portion should be done in six (6) months time. Julie Vitale owns the property and the applicant will have to discuss this with her. J. Costello is concerned about the three businesses there and the one (1) strip of parking at the location. People have begun to park from these other two businesses in this spot. This may need to be addressed at some point. He is encouraging the others to park elsewhere. The busy times are lunch and dinner hours. Supervisor LaFountain suggested that staff should park in the rear or in the public parking lot across the street. He would like for the dumpster enclosure to be added to the Resolution. The Town Board members were comfortable with the Supervisor’s comments.

Public Works
1. Parkview/White Village Drive Sewer Extension Discussion/Timing – M. DiFrancesco said that Collingsworth Drive is part of this extension, however, the Town of Brighton is still trying to figure this end out. Copies to the Town Board show costs and unit charges. The cost will be $228.00 yearly for sewer service. The construction would begin during September-October 2011. The Town Board has said that they would like to engage support of this project. The first step toward this process would be to hold a public information meeting as well as utilizing the website for an on-line survey. During March 2011, we can see where the support is. 50% of repairs and failures are occurring in this area.

CM Moore said that the approach of the Town saying it in the public’s best interest and holding the public meeting is important to gauge what the interest level may be. He wants to see figures and time tables and go from there.

CW Kohl said that what Mark DiFrancesco does is totally adequate and by getting the information from the public, usually, they are happy about this.

M. DiFrancesco will keep the Town Board updated with the survey results and tracking the time table upcoming dates.

Supervisor LaFountain advised that we will keep the Brighton officials in the loop as well. Both towns working together would be a “win win” for the residents. If the majority of people say this is a go, the Town Board would be comfortable with M. DiFrancesco moving ahead. During mid-February 2011, we will hold a separate session for this public information meeting.

2. Watershed Management Committee Meeting Schedule 2011 – G. Benway reviewed the schedule and summary for the past year and letters will go out to the Committee members for reappointments.

Supervisor LaFountain said that this is a quarterly event; any interest or need for any more meetings?

G. Benway replied that all meetings are held on Mondays.

CM Quinn asked if any more meetings are necessary?

G. Benway said that the current schedule has worked well during the past few years.

CW Metzler asked about the roster attendance during the past year.

G. Benway said one member has not come at all this year.

CW Metzler advised G. Benway to keep the Town Board informed of what comes in and that we should consider filling this slot with someone who may have an interest in this.

G. Benway said he will follow through and Supervisor LaFountain added that he will keep an eye on this.

Public Safety
1. Fee Schedule for Fire Safety Inspections – P. Morris told the Board that he had done a comparison of the five closest towns for fees that they charge. Many years ago, inspections were done for free. During 2000, the operational code allowed for a fee charge. He would like to see a $50.00 fee for everything. He further stated that 150 inspections are and have been done each year by this Town. By the end of three (3) years, we have everyone inspected.

Supervisor LaFountain supports the $50.00 fee in trying to offset the costs associated with his time.

CM Quinn asked of the cost of an inspection?

Supervisor LaFountain said that if Pat Morris goes out to inspect a church or Fastrac, it may take more or less time depending on what it is. The Town tries to maintain compliance. If the Town Board is comfortable with this, P. Morris can prepare a Resolution for the January 5, 2011 Legislative Session to cover the 2011 round of inspections. All Town Board members were fine with this.

Community Services - None

VII. INFORMATIONAL ITEMS
Law and Finance
1. Review of Development Projects – Benway
   ▶ Waiver Requests for Reduction in Horizontal Curves

G. Benway reviewed a copy of the letter from Windham Woods, LLC. They propose a 100’ radius, however, they are over the 75’ radius. Abbington Place has 300’ horizontal curves, but many factors played into this as well as the concern of liability. For instance, a car could lose control with some horizontal curves. One solution would be to assign the roadway showing people they are coming up to a hard curve.

Supervisor LaFountain said that the Town’s Design Criteria calls for 150’. Some are pre-existing, non-conforming conditions to the current Design Criteria. Actually, this could be a traffic calming device. Mr. Peter Vars, Engineer, has called and asked to have this matter tabled and would like to come in for the January 12, 2011 Work Session. This will become an Action Item for the 1/12/2011 Session.

• Update of Development Projects – Costello
  Setting Public Hearing for Windham Woods Subdivision (Jan. 19) and Rezoning – Costello

Windham Woods Subdivision (continuation from above item)

CW Metzler wants to know what is the compelling argument to support having this reduction and what criteria are we looking at? Why create any unsafe condition?

J. Costello explained that the owners of this property were not aware of the number for the radius, or even that we are discussing this tonight. We should make sure that they are aware that we are discussing this issue. We could piggy back on to the Peter Vars upcoming discussion.

CM Quinn said we should have them come in and make a case.

K. Evans said a looped road would be considered instead of three (3) cul-de-sacs.

Supervisor LaFountain said we will make both parties aware of this for the 1/12/2011 Work Session.

• Town Board Review of LWRP Update – Costello

J. Costello advised the Board that input was required by 12/1/2010; NYSDOS is reviewing the document for consistency; we have received a set of documents for us to address. We need to see what they are asking for. He asked that the Town Board please read the document.

CM Moore asked what is the next step for the Committee?
J. Costello said they do not need to do too much more. Town Board comments will be sent to the Committee. The Town of Irondequoit is now getting behind us; Webster should follow soon. Comments received from the State will be placed on the website and we will then hold a Public Hearing followed by the SEQR process.

Supervisor LaFountain thanked J. Costello.

- Comprehensive Plan Update – Evans/Costello

Supervisor LaFountain said that Work Session activities and members of the Board have turned in different comments for clarity. Staff has been working on the FGEIS under the lead of Evan Sheppard along with Katie Evans and Doug Fox. Nice job of pulling information on this. Three (3) items now are mixed use language, comments received, density and rezoning language. Let’s do this in a way where there are no holes or gaps.

K. Evans proposed a timeline from the end of December 2010 through February 5, 2011. The layout will be during the last week in December and the Findings Statement and Plan will be on February 2, 2011.

Supervisor LaFountain asked for feedback to make sure everything is addressed with the Board making additional changes. If the Town Board is comfortable with this schedule, we will adopt the FGEIS on January 19, 2011 followed two (2) weeks later by the Findings Statement and Plan. This will then become our new road map for the next 10 years. The old Plan will be reference material. There will also be a 6:30 p.m. meeting with the Town Board for any final revisions on this Legislative Session night. Supervisor LaFountain thanked the staff.

Public Works - None

Public Safety - None

Community Services - None

VIII. HELD ITEMS

1. Recreation Facilities Update – Cooper – Not discussed
2. Pond Ownership – Staff – Not discussed
3. Parking Lot Signage – Fletcher/Costello – Not discussed

IX. Old Business – None

X. New Business –

Highway Department gasoline tanks – J. Fletcher, Highway Superintendent, advised of a problem with water seeping into the gas tanks at the Highway location. Unfortunately, Monroe County Sheriff Pat O’Flynn and another officer experienced this a few nights ago. Last Wednesday, the line filled with water. We called Envirotech and they came out, looked an things and opened fittings. The interstitial space was opened and the tank itself is ok. However, the problem lies in the piping above the tank. The ground water seeped in there. We had another test done last Friday; water poured out. We called NYSDEC right away and they were ok with us having our arms around this. The next step will be to identify the problem and have it corrected. J. Fletcher said he will stay on top of this.

Supervisor LaFountain suggested holding off until after the next snow event forecast for Sunday so that the men are fresh and ready to correct this. We do not want a DEC impact.

Comparison of the Highway Department and Ruoff properties – The Highway Department needs some clean up of the petroleum in the soil and remediation of this. We have to identify where the area is and some yards of soil will have to be remediated. LaBella Associates did give us a price which ranges $50,-60,000.00 for remediation of both sites. J. Fletcher said that the recommendation would be to retain someone and/or find alternatives for these sites.
Supervisor LaFountain asked Bob to go back and look at some alternatives. We do need to have “hot” or contaminated area taken care of. We will meet with Bob on Friday. We can then get started with the Empire Blvd. piece taking into consideration the funding of this and the comfort level of the Town Board. We will keep this in front of the Town Board.

Consider Adoption of Local Law No. 1 of 2010, Dog License and Animal Control Law

Deputy Clerk D. Masters relayed information (suggestions only) to the Town Board members from NYS Department of Agriculture and Markets. Since the Town will take over all dog licensing procedures in January formerly done by the State, the adoption of Local Law No. 1 of 2010 is key.

Supervisor LaFountain said it we can move forward and The Town Board members were comfortable. The Resolution will be prepared for the 12/15/2010 meeting.

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – No Session tonight

XII. Adjournment – Supervisor LaFountain adjourned the Work Session at 8:25 p.m.