I  Call to Order - Pledge of Allegiance - Roll Call

II  Communications and Announcements

III  Public Participation

IV  Additions and Deletions to Agenda

V  Approval of Minutes - September 15, 2010

VI  Petitions

VII  Resolutions by Function

   Law and Finance
   #10T-217 Adoption of Final Budgets for Fiscal Year 2011 for the Town of Penfield
   #10T-218 2010 Budget Transfer-Symantec BrightMail Upgrade

   Public Works
   #10T-219 Authorization for Supervisor to execute Intermunicipal Agreements with Monroe County
   #10T-220 Authorization to Extend Snow and Ice Agreement with NYSDOT

   Public Safety - None

   Community Services
   #10T-221 Appointment to the Parks and Recreation Advisory Board
   #10T-222 Authorization for Supervisor to Sign Recreation Contracts

VIII  Old Business

IX  New Business

X  Public Participation

XI  Adjournment
The Regular Meeting of the Penfield Town Board was held on Wednesday, October 20, 2010 at 7:30 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain  Supervisor  
           Linda Kohl  Councilwoman  
           Paula Metzler  Councilwoman  
           Andrew Moore  Councilman  
           Robert Quinn  Councilman  

Also Present:  Amy Steklof  Town Clerk  
               Richard Horwitz  Town Attorney  
               Robert Beedon  Town Comptroller  
               Sabrina Renner  Special Events Assistant  
               Michael Cooper  Director of Recreation

Supervisor LaFountain called the meeting to order – The Pledge of Allegiance was led by County Legislator Dan Quatro.

Town Clerk Amy Steklof introduced Lisa Grosser from the Town Clerk’s Office who was at the meeting for training purposes.

Dave Boyer, 9 Cobblestone Crossing, gave an overview and update on Penfield’s Community Victory Garden (PCVG). Mr. Boyer stated the garden was established last year on a 3.3 acre plot on property at 1747 Five Mile Line Road, giving Penfield residents the opportunity to grow their own vegetables, flowers and herbs for their own consumption and to provide for the needy. The PCVG connects to Penfield’s rich agricultural heritage, Go-Green initiative, enhancement of community and provides for children’s educational activities.

Mr. Boyer stated the PCVG team is trying to put together a management team to carry the project forward.

Dot Brenneis, 28 Woodside Dr, stated she has been working with the PCVG since October 2009. Ms. Brenneis also stated that there are presently 69 out of 72 cultivated plots and that gardeners have grown a large variety of fruits, vegetables and flowers. The PCVG has donated over 40 pounds of fresh produce to Food Link and the Penfield Ecumenical Food Shelf. Ms. Brenneis mentioned that on Saturday, October 16th, PCVG participated in the Heritage Festival and sold apples and apple products as a link to Penfield’s past history.

Mr. Boyer stated 15 PCVG members meet once a month as a committee with over 500 volunteer hours contributed to enhancing the garden. Mr. Boyer stated that he is amazed at the number of community organizations and businesses that have helped contribute to the project. Future plans include the development of a bulletin board to be completed as a Penfield Eagle Scout project, install garden fencing, purchase and install a children’s garden and establish a trail around the perimeter of the garden.
Mr. Boyer stated that the Town of Penfield has committed to mowing the
garden property, maintaining the parking lot, providing topsoil and
mulch as needed and trash pickup.

Supervisor LaFountain recognized Sabrina Renner, liaison to PCVG from
the Penfield Recreation Department, and Mike Cooper, Penfield
Recreation Director, for their efforts.

Communications and Announcements

1. Passport Night will be held Thursday, October 28, 2010 at the
Town Hall from 5:30 – 7:30 PM.

2. The Town of Penfield Halloween celebration was held at the
Penfield Community Center Friday, October 15th, 2010.

(Communications and Announcements – Continued)

3. Halloween is on a Sunday this year. Councilman Quinn reminded
trick or treaters to use sidewalks when possible, wear
reflective clothing or use flashlights and to walk with a
group. Parents should make sure they know where their
children are, and what neighborhood they will be walking in.
Also, check all candy before eating.

4. Backyard 101 will be held Saturday, November 6th from 11:00 AM
to 1:00 PM at the Penfield Community Center, 1985 Baird Road.
The program was put together by SUNY Brockport intern Josh
Dillon. The free family program teaches outdoor wildlife and
techniques that attract different animals to your backyard.
There will be craft activities included with the program, as
well as a coloring contest. To download the coloring sheet go
to www.penfield.org and click on the Backyard 101 logo.

5. Councilwoman Metzler’s office hours will be held on Monday,
October 25th, 2010 from 11:30 AM to 1:00 PM at the Eastway
Wegman’s Café.

6. The Monroe County Department of Environmental Services will
hold a Public Works Career Fair at the Monroe County
Department of Environmental Services Fleet Center.

7. The Department of Motor Vehicles at the Penfield Town Hall
will be cancelled on Tuesday, November 2nd, 2010 due to the
Town Hall being used as a polling site on Election Day.

8. On Friday, October 15th, 2010, Supervisor LaFountain presented
a Certificate of Recognition to Legacy at Willow Pond in
celebration of its 10th Anniversary of being in the community.

9. The annual Penfield Rotary Euchre Tournament will be held on
Friday, October 22, 2010 at St. Joseph’s Church, 39 Gebhardt
Road. Check in time is at 6:00 PM. Tickets can be ordered on
line at www.penfieldrotary.org, purchased at Steve’s Diner or at Family First Credit Union.

10. Councilwoman Kohl’s Community Chat will be held on Tuesday, November 16, 2010 from 5:30 – 7:00 PM at the Penfield Library, 1985 Baird Road.

11. The “Memories of Penfield” Book can be purchased at the Town Clerk’s office, or at the Penfield Community Center for $15.00 a copy or $12.00 a copy if more than one book is purchased.

12. Commemorative prints of the painting that was auctioned off at the Heritage Festival can be purchased at the Town Clerk’s office or at the Penfield Community Center.

13. The Penfield Players Fall Production of “The Sunshine Boys” will be held at the Penfield Community Center on November 5, 6, 12, 13, 19 and 20, 2010 at 8:00 PM.

14. The winners of the Heritage Festival contest are as follows:

   The Women’s Horse Shoe contest winner was Penfield Assistant Recreation Director Linanne Conroy.

   The Men’s Horse Shoe contest winner was Highway Staff Member Mike DePhillips.

   Tug of War Contest winner was Mark’s Pizzeria.

Public Participation – None

Additions and Deletions to Agenda – None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of September 15, 2010. Councilwoman Metzler seconded and all voted “Aye”.

Petitions – None

Resolutions by Function

Law and Finance

#10T-217 Adoption of Final Budgets for Fiscal Year 2011 for the Town of Penfield by Moore

WHEREAS, the Town Board of the Town of Penfield, having on the 6TH day of October 2010 commencing at 7:30 PM, duly held a Public Hearing on the preliminary budgets for the fiscal year beginning January 1, 2011, and

WHEREAS, all requirements of Article 102 through 109 of the New York State Town Law for preparation and adoption of the General, Highway, and Library Budgets have been met, and
WHEREAS, all requirements of Article 15 of the New York State Town Law for preparation and adoption of the Special District budgets have been met, and

WHEREAS, in addition to the above legal requirements, a presentation of the 2011 Tentative Budget was made at the Town Board Legislative meeting on September 15th, and

WHEREAS, all persons desiring to be heard in the matter of the budgets of the Town of Penfield for fiscal year 2011 having been fully heard,

NOW, THEREFORE, BE IT RESOLVED, that the Final Budgets for the General, Highway, and Library Funds, and the Special Districts be, and the same, are hereby adopted as the annual budgets for the fiscal year beginning January 1, 2011, and that such annual budgets as so adopted, be entered in detail in the Minutes of the proceeding of this Town Board, and the annual budgets made available for public inspection at the Town Clerk’s Office during normal business hours as well as in the Finance Office at the Town Hall located at 3100 Atlantic Avenue, and

BE IT FURTHER RESOLVED, that the Clerk of the Town of Penfield prepare and certify as provided by Law, duplicate copies of said annual budgets together with Assessment Rolls for the Town, and deliver one of such copies to the Supervisor of this Town, and that the Supervisor shall present such copy to the Monroe County Legislature, as required by Law.

Moved: Moore
Seconded: Kohl

Discussion: Supervisor LaFountain and the Town Board had a discussion in which they described the budget process and thanked all those who participated

Vote: Kohl Aye
      Metzler Aye
      Quinn Aye
      LaFountain Aye
      Moore Aye

Adopted

#10T-218  2010 Budget Transfer – Symantic BrightMail Upgrade by Moore

WHEREAS, the Town of Penfield has experienced recent disruptions of email transmissions and delays to user email access and the Synergy technicians have identified the problem to be inherent to the Symantec BrightMail email anti-SPAM filter and management appliance, and

(Resolution #10T-218 - Continued)

WHEREAS, several options were presented to the Town Supervisor, and
WHEREAS, Option#2 (HP DL360 - series computer server) proposal is the best alternative for the Town of Penfield because this is a mid-line server model that will allow additional expansion of “virtualized” applications to be loaded, and

WHEREAS the Town Board desires to have an up-to-date budget in relation to current income and expenditures, and

NOW, BE IT RESOLVED that the following 2010 Budget Transfers be approved as follows:

General Fund Appropriations:

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<th>From</th>
<th>To</th>
<th>Amount</th>
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<tr>
<td>Public Official Liability Ins.</td>
<td>Computer Equipment</td>
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<tr>
<td>01-1910-0004-4303</td>
<td>01-1680-0002-2200</td>
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Moved: Moore
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Public Works

#10T-219 Authorization for Supervisor to execute Intermunicipal Agreements with Monroe County by Metzler

WHEREAS, Monroe County and the Towns of Monroe County may enter into such agreements pursuant to New York State Highway Law; 133-a, 142-b and 142-d; and,

BE IT RESOLVED, that Town Supervisor, R. Anthony LaFountain, be and hereby is authorized to execute various Intermunicipal Agreements with Monroe County for Fleet Services, Machinery, Tools, Equipment and Services Sharing and Rental, Access and Sale of Alternate Fuels, and Installation of Pavement markings and Signs.

Moved: Metzler
Seconded: Moore

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#10T-220 Authorization to Extend Snow & Ice Agreement with New York State Department of Transportation by Metzler

BE IT RESOLVED, that the Supervisor, be and hereby is, authorized to execute a (1) one year extension to the Snow and Ice agreement No.
Moved: Metzler
Seconded: Kohl

Vote: Kohl Aye  LaFountain Aye
     Metzler Aye  Moore   Aye
     Quinn  Aye

Adopted

Public Safety - None

Community Services

#10T-221 Appointment to the Parks and Recreation Advisory Board by Kohl

BE IT RESOLVED, that Megan Bradley, 26 Bunker Hill Dr., Penfield, NY 14526, a student at Penfield High School, be appointed to the Penfield Parks and Recreation Advisory Board. Term starting 09/01/10 and ending 6/30/11.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye  LaFountain Aye
     Metzler Aye  Moore   Aye
     Quinn  Aye

Adopted

#10T-222 Authorization for Supervisor to Sign Recreation Contracts by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

Deliciously Different Catering, 1850 Penfield Road, Penfield, NY 14526, provide adult cooking class at Deliciously Different on 10/21/10 and 11/18/10 for a fee of 80% of program revenues. Vouchers to be submitted on 11/3/10 and 11/17/10.

Moved: Kohl
Seconded: Metzler

Vote: Kohl Aye  LaFountain Aye
     Metzler Aye  Moore   Aye
     Quinn  Aye

Adopted

Old Business - None
New Business - None

Public Participation

Dave Woodward, 1530 Harris Road commended Town Comptroller, Bob Beedon, for the great job he has done for the Town in the last 29 years.

Mr. Woodward also acknowledged the great work the Town has done in cleaning the Commission Ditch and thanked the Highway Department for the drainage job on Marchner Road.

Mr. Woodward thanked Sue Foor for the great job she did with the Heritage Festival and thanked Town Staff and in particular the Penfield Recreation Department for all their help in making the Heritage Festival a success.

Legislator Dan Quatro, 637 Contempri Way, congratulated Supervisor LaFountain, Town Comptroller Bob Beedon and the Town Board for passing a sound budget and holding the tax rate flat in these tough economic times. Legislator Quatro commented on the Baytowne Development issue and stated that it is an important part of our business district in Penfield, but recognizes there are a lot of competing interests. Legislator Quatro is glad that the Town has given significant opportunity for the public to comment on the issue and is confident that the Planning Board and Town Board will make the right decision regarding the project.

Supervisor LaFountain recognized PCTV staff member Brian Delameter who is celebrating his birthday today.

Adjournment

Supervisor LaFountain adjourned the meeting at 8:47 PM.

Amy Steklof
Town Clerk