Town Board Work Session Agenda
September 22, 2010
7:00 pm

I. Call to Order

II. Approval of Minutes – 7/14 & 7/28/2010

III. Monthly Reports

IV. Public Hearing - None

V. Guests – 7:00 p.m. – Molly Scahill, Le Bon Vie Restaurant

VI. ACTION ITEMS:
   Law and Finance
   1. 2011 Budget – LaFountain/Beedon

   Public Works - None

   Public Safety - None

   Community Services - None

VII. INFORMATION ITEMS:
   Law and Finance
   1. Review of Development Projects – Benway/Costello
   2. Update of Development Projects – Costello

   Public Works - None

   Public Safety - None

   Community Services
   1. Community Gardens Update – Costello
   2. Update for 2010 Amphitheatre Events – Cooper
   3. Heritage Festival Update – Cooper

VIII. HELD ITEMS:
   1. Recreation Facilities Update – Cooper
   2. Garage Sales – Costello
   3. Pond Ownership -Staff
   4. Parking Lot Signage – Fletcher/Costello
   5. Arbor Ridge Expansion – Evans
   6. Sewer Units/Fellows Road – DiFrancesco
   7. Open Space Easements – Evans/Costello

IX. Old Business

X. New Business

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment

TOWN OF PENFIELD
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Town Board Work Session Minutes  
September 22, 2010  
7:00 pm

I. Call to Order

Supervisor LaFountain called the meeting to order at 7:00 p.m.

Present:
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn  

Also Present:
Robert Beedon  
Chris Bilow  
Michael Cooper  
James Costello  
Donna Masters  
Sabrina Renner

II. Approval of Minutes – 7/14 & 7/28/2010

CW Metzler moved for the approval of the Minutes of July 14 & July 28, 2010, CW Kohl seconded the motion and all present voted "Aye".

III. Monthly Reports

Supervisor LaFountain said that all reports have been received with the exception of the Local History Room/Historian.

IV. Public Hearing - None

V. Guests – 7:00 p.m. – Molly Scahill, Le Bon Vie Restaurant

Ms. Scahill was present this evening for a request for a brief discussion with the Board regarding the possibility of adding music to her establishment. She would like to have live jazz on their patio throughout spring, summer and fall beginning next year in April. The hours for this would be 12:00-5:00 p.m. Saturday-Sunday only. The music would be amplified, but nothing concert type. CM Moore spoke with the next door neighbor who recently had hip surgery and she said “no”. Ms. Scahill does want to talk to her. Ms Scahill added that the music feature would be great for her business; she knows a lot of people who would come for the jazz and possibly for dinner.

CM Quinn asked how many people would fit there?

Ms. Scahill said about 40 and she would like to put a stage out there.

Supervisor LaFountain advised Ms. Scahill that the Town Board members will take this information and have some discussion. Also, it would be appropriate to have a conversation with Betty Carpenter-Perkins as well. If this moves ahead, it would go to a Public Hearing and postcards would be sent to the neighbors, including Liberty Street, to allow for neighbors’ input. Supervisor LaFountain said that one change would be a stage
structure? Ms. Scahill said “yes”. He advised Ms. Scahill that before you do this, please give the Town Board an opportunity to have their discussion first.

Ms. Scahill advised that business is going well but is awaiting the approved liquor license from New York State. Lunches have picked up well and with the addition of offering wine and beer, business should be better. She stated that she has a good rapport with the neighbors.

CW Metzler thanked Ms. Scahill for coming in well ahead of your plans for the business.

VI. ACTION ITEMS:

Law and Finance
1. 2011 Budget – Supervisor LaFountain said that everyone has a copy of the Budget. Bob Beedon was unable to move the Tentative Budget to Preliminary Budget. If we are in good shape, Bob will process and put this together. On October 6, we will look at the Budget and offer any comments, etc. Thanks to the Town Board for your feedback and support. Bob can now take this to the next step. Also, we are looking to reduce printing materials to save costs; they are a subsidiary of Xerox and have a good rate to match all of these pieces of equipment. Bob Beedon and Angela Tota did a great job.

Public Works - None

Public Safety - None

Community Services - None

VII. INFORMATION ITEMS:

Law and Finance
1. Review of Development Projects – J. Costello advised that G. Benway is in the process of holding a preconstruction meeting for Phase III, Camden Park, on Friday. J. Costello said he will be meeting with Supervisor LaFountain on Friday as well. Emergency access roads will be taken care of tomorrow and if ok, we could sign off on this. Specifically, the road should be in before the weather changes.

We are not aware of any Letter of Credits closing.

Supervisor LaFountain said that the Town Board did receive a copy of drainage work done for this year; let’s review this before the next Work Session. We should, however, consider holding back on any more work and then the Town Board can decide if they want to continue to hold off for some things to be able to do some pond work.

CW Kohl inquired as to the signal light at the intersection of Jackson Road and Atlantic Avenue?

Supervisor LaFountain advised that they are actively in the design stage and once done, they will seek money for the installation which could occur late fall or early spring. We will see if we can obtain a formal time commitment from them.

CM Moore stated that Dan Aken did confirm this at the recent Transportation Committee meeting.

2. Update of Development Projects – J. Costello provided updates for the following:
   - Five Public Hearings were held last week and a draft Resolution for each has been given to the Town Board. Supervisor LaFountain said he received four out the five draft Resolutions, J. Costello will e-mail the additional one to the Town Board. Supervisor LaFountain advised the Board members to please e-mail J. Costello with any questions or comments.
Hyjea – they have requested to go to the other site. Supervisor LaFountain said that additional wording should be put in the Resolution for the parking facilities. Their business is morning pick up and does not conflict with the lunch/dinner piece. J. Costello will put additional wording in the Resolution; CW Kohl agrees and stated that this will make it clear for any overlap of the parking situation.

Joey’s – J Costello said there is an issue around the parking; Supervisor LaFountain said there may be a problem, but there needs to some sensitivity and wording added. The Town Board members agreed. CM Moore asked capacity inside Connor’s Café? J. Costello said there are 49 seats and the building is unsprinklered.

Brownfields Opportunities – there are two (2) grants currently through New York State and would be a shared effort with the Town of Irondequoit. We have contacted the State and have not yet heard back from them, but are hoping to track them down.

LWRP Grant/Boardwalk – they suggest that we sign the document and then a letter requesting an extension. Nothing will be paid until we start the work and if not, we would have to reapply. We could submit a new grant where Irondequoit is not part of the grant. Supervisor LaFountain said we will place this on a future Work Session for final resolve.

Open Space Easements – J. Costello said there are two (2) applications coming up in October; Couch & Miller, where do we want to go with these? CW Metzler suggests that we take a look at defined criteria and make it more user friendly where people can see what the criteria is. Supervisor LaFountain suggests that we look again at the policy; some overhaul would be good; let’s get to this. CW Metzler said that we should involve someone from this Board. J. Costello and K. Evans will put together some mapping for this.

120 Triple Diamond Way – there is a five (5) foot encroachment into one of our drainage easements (basement). The pipe is only four (4) feet deep. The recommendation to the Town Board would be for a License and Hold Harmless Agreement. J. Costello confirmed with the Board members that a Resolution could be drafted to reflect this subject to Attorney Horwitz review. J Costello will be meeting with the owner tomorrow adding that we do have the survey.

Review plan for Ashlyn Rise – we reviewed the application with them yesterday. There is an issue of R-1-20 which they have tried to address. Lot sizes and drainage issues have been addressed. Currently there are 35 lots and will be in abeyance pending the Town of Perinton sewer issue. Fox Hill was approved; Section VI would be started in the spring 2011. Supervisor LaFountain asked if either Mr. Trapani or Mr. Cavalcanti have come back in? J. Costello said that they have. Supervisor LaFountain said to place this item on the next Work Session or just after that one.

Edenfield neighbors – relative to the Comprehensive Plan, we will be meeting with them on September 27, 2010 at 6:30 p.m. There are eight (8) families and the question is what is the intent of the plan and how it relates to where they live. CM Quinn asked how this came about? J. Costello said it is in regard to the Town Center. CW Kohl asked if their questions are in the public record? J. Costello said yes. CW Metzler asked is a synopsis could be prepared for the Town Board? J. Costello said this would be fine and added that this meeting would be informal and someone would record notes.

Public Works - None

Public Safety - None

Community Services

Not on tonight’s agenda:
Holiday Celebration 2010 – Chris Bilow, Penfield Recreation, advised of an upcoming event on Saturday December 4, from 5:00 – 7:00 p.m. at the Penfield Community Center. He said we are trying to do something a little different while keeping a family feeling to the event. The weather would be a factor for holding the event inside vs. outside. CW Kohl said her concern is keeping some sort of presence within the Four Corners with the tree lighting in this area. The Barbershop Quartet that performed last year would bring people down to this area while still holding activities at the Community Center. CW Metzler is concerned with being spread too thin. Supervisor LaFountain said what about the other six (6) districts; we cannot ignore these public districts since some people do not think that they are a part of this town. Possibly these districts could light their own tree and invite a Town Board member. We will discuss this with Sabrina Renner at Recreation. CM Quinn and CM Moore agree, Supervisor LaFountain will contact Michael Bloch and Diane Thrush and have some people be involved for a tree lighting in these districts. Town Board members are liaisons to these different districts.

1. Community Gardens Update – Dave and Carol Boyer were present this evening on behalf of the Community Garden project. Mr. Boyer read the Mission Statement to the Board and advised that they will also receive a copy of this including Attorney Horwitz. The Town Board must approve of this Charter. Mr. Boyer also said that they embrace the “Go Green” initiative. He further explained that they had fruit, vegetables and flowers growing at the garden this year. Some of the produce was donated through Foodlink and the Penfield Ecumenical Food Shelf. There are some expenses and they have received donations and letters from people. They plan on a few fundraisers and one will be an upcoming picnic. They would like to install a fence, a children’s garden and try to establish a trail around the perimeter of the garden.

2. Update for 2010 Amphitheatre Events – Cooper – this will be discussed at the next Work Session.

3. Heritage Festival Update – M. Cooper advised that everything is under control for this event. Staff has been working hard. Signs will be placed in front of the park and around the community.

Supervisor LaFountain introduced Josh Dillon who was in the audience tonight as a student at SUNY Brockport majoring in Recreation Management.

CW Kohl advised that the Minutes of the BiCentennial Committee lists a finale for the last Town Board meeting (December 15, 2010) at 6:30 p.m. with music, punch and cookies. This would be a generations-type finale bringing back Daniel Penfield with David Renner holding a presentation with footage.

VIII. HELD ITEMS:
1. Recreation Facilities Update – Cooper – Not discussed
2. Garage Sales – Costello – Not discussed
3. Pond Ownership – Staff – Not discussed
4. Parking Lot Signage – Fletcher/Costello – Not discussed
5. Arbor Ridge Expansion – Evans – Not discussed
6. Sewer Units/Fellows Road – DiFrancesco – Not discussed
7. Open Space Easements – Evans/Costello – Not discussed

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – No Session held this evening

XII. Adjournment – Supervisor LaFountain adjourned the Work Session at 8:45 p.m.