August 10, 2010

Pursuant to Section 62 of the New York State Town Law, I am hereby scheduling a Special Town Board Work Session to be held on Wednesday, August 25, 2010 at 7:00 PM in the first floor board room. This meeting is to discuss future facility capital improvements and estimated costs and any other business that may come before the Board.

R. Anthony LaFountain
Town Supervisor

Cc: Town Board
    Town Clerk
    PCTV
Town Board Work Session Agenda
August 25, 2010
7:00 p.m.

I. Call to Order:


III. Agenda Items:

1.) Facilities Update – Ainsworth

2.) Sewer Capacity Study – DiFrancesco

3.) Sewer Units/Fellows Road – DiFrancesco

4.) Abbington Place Project – Evans/Costello
I. Call to Order: - Supervisor LaFountain called the Work Session to order at 7:00 p.m.


CM Moore moved for the approval of the Minutes of June 9, 2010, CW Metzler seconded the motion with one correction to be made to the name “Sheen” (correct spelling), with this correction noted, all present voted “aye”.

The Minutes of June 23, 2010 will be held until the next Work Session.

III. Agenda Items:

1.) Facilities Update – Tonight’s meeting is looking at both a short & long term facilities plan with Bob Ainsworth providing a matrix of all of the Town facilities including upgrades, changes, age of roofs, etc. We will also look at recommendations, improvements, repairs/replacement. Bob began the discussion about the library roof. This roof has seen three (3) generations of roof. The floors need attention at the Community Center as does the rooftop unit above the Court Clerk’s area as well. The Town Hall telephone system is 12 years old and we may be able to find a better product. We should also look into a backup generator for this location. Dayton’s Corners schoolhouse has a restroom issue and the fire/security systems need to be looked at. The Mack Building has no insulation and has other issues as well. We are now past the 10 year life expectancy of this facility based on the 1996 assessment of this building.

Supervisor LaFountain said that we will have to make a decision relative to this building and look at costs to start a timeline when we will do something here. We should have a plan as to what a contingency may look like down the road. CW Metzler, CM Quinn and CM Moore are all comfortable with Supervisor LaFountain’s suggestion. Supervisor LaFountain also said that much of our staff does HVAC and other work right in-house. The next step would be for Bob Ainsworth and Bob Beedon to start a list of things that we will need to do at least for the next five (5) years.
Bob Ainsworth said that he will continue to work on the Energy Grant due in December.

Supervisor LaFountain added that the next step will be an “Action” item by Bob Ainsworth and himself.

2.) Sewer Capacity Study – M. DiFrancesco said that we have received five (5) proposals back from the RFP. The matrix provided shows the firm and final cost for the three (3) basins and break out for each basin. Barton LoGuidice is well qualified and has completed many municipal projects. Their cost will be $30,700.00 for all three (3) basins with a discount if we do all three (3). BME Associates has a well qualified staff and their price is $36,200.00. Town Engineer Geoff Benway has reviewed these.

CM Moore, Quinn and CW Metzler are comfortable with completing all three (3) basins and with the Barton LoGuidice price of $30,700.00.

M. DiFrancesco said that a meter can be purchased for $9,520.00 and if approved, a Resolution can be prepared for the September 1, 2010 meeting. Metering is a component of all of this and is the Town’s responsibility. We do have an old meter and it is not functioning well. A new meter would cost $3,500.00 and we would consider renting three (3) others which would total $9,500.00. This could be a tool for the future. The consultant will provide a wet weather and a capacity wet weather flow with metering through this fall and next spring.

CM Quinn, Moore and CW Metzler asked questions about the meter and future usage. After questions were answered, the Town Board members agree that doing all three (3) basins and using Barton LoGuidice.

M. DiFrancesco will follow through with a Resolution authorizing Barton LoGuidice to conduct sewer capacity studies for the 9/1/2010 Legislative meeting. Funding for these studies and related equipment will come from the Town General Fund.

3.) Sewer Units/Fellows Road – Supervisor LaFountain advised that there is a sewer capacity issue regarding Arbor Ridge and the Trapani property.

M. DiFrancesco said that he has spoken to the Town of Perinton; they will allow 106 units, but are giving this back to us. They are not interested in hearing from developers or engineers. However, the Town of Penfield would need justification for proceeding further.

Supervisor LaFountain said that the incentive zoning proposal/concept plan was received from Arbor Ridge but has not been accepted by the Town Board. We have received nothing from Mr. Trapani and Mr. Cavalcanti.

CM Moore and CW Metzler both advised that we should go forward on the path with the Town of Perinton first. More additional information will be gathered for the September 7, 2010 Work Session and no decision will be made until the next meeting.

4.) Abbington Place Project – Supervisor LaFountain said tonight’s conversation will focus on the latest information and next steps for this project.

One amenity would be a cash payment to the Town to further a specific public works project with final details to be determined by the Town of Penfield.

M. DiFrancesco said that a sewer down along Jackson Road would work, but timing would be critical and first must check with the Town of Webster for capacity.

K. Evans added that the sewer portion could be considered an amenity.
Supervisor LaFountain said that the pond is being addressed for the flow from west to east and if the other culvert needs to be looked at, this will be addressed. If there are other items that need to be addressed, please forward these to Katie Evans and copy in the Town Board. This Resolution will be prepared and submitted for the 9/1/2010 Legislative meeting.

Not on tonight’s agenda - 2014 Five Mile Line Road – CM Quinn and Moore did not have a chance to read this. CW Metzler has read it and is okay with it. Supervisor LaFountain asked the Board members what their comfort level is with this item; CM Moore and CW Metzler said they are comfortable with this. Supervisor LaFountain advised reading this and giving comments and feedback to K. Evans with copies to the Town Board. If we are comfortable, then a letter will go out. This will be a future Work Session Action item and will include the incentive zoning related to this project.

Supervisor LaFountain adjourned the Work Session at 8:30 p.m.