Town Board Work Session Agenda
July 14, 2010
7:00 p.m.

I. Call to Order

II. Approval of Minutes
   4/14/10, 4/28/10 and 5/12/10

III. Monthly Reports

IV. Public Hearing

V. Guests
   2. Rick Pratt and Leslie Bamann of Canandaigua National (Costello)

VI. ACTION ITEMS:

   Law and Finance
   1. Neighborhood Traffic Calming Manual - Moore
   2. Comprehensive Plan – DGEIS - Evans
   3. Request for Sign at St. Josephs Cemetery - Costello

   Public Works – None

   Public Safety – None

   Community Services – None

VII. INFORMATIONAL ITEMS:

   Public Safety – None

   Community Services
   1. Heritage Festival Update - LaFountain

   Law and Finance
   1. Review of Development Projects – Benway
   2. Update of Development Projects - Costello

   Public Works
   1. Future Sanitary Sewer Extension – Parkview/White Village Area - DiFrancesco

VIII. HELD ITEMS:

   1. Recreation Facilities Update – Cooper
   2. Garage Sales – Costello
   3. Pond Ownership – Staff
   4. Parking Lot Signage – Fletcher/Costello
   5. Arbor Ridge Expansion – Evans
IX. Old Business

X. New Business

XI. Executive Session – Real Estate, Litigation and Human Resource Matters

XII. Adjournment
Town Board Work Session Minutes  
July 14, 2010  
7:00 p.m.

I. Call to Order

Present:
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn  

Also Present:  
Robert Beedon  
Geoff Benway  
James Costello  
Mark DiFrancesco  
Katie Evans  
James Fletcher  
Donna Masters

II. Approval of Minutes  
4/14/10, 4/28/10 and 5/12/10  

CW Kohl moved for the approval of the Minutes of 4/14/10 and 5/12/10, CW Metzler advised of one correction to Item Law and Finance, Action Item, “Conservation Board Tree Preservation Guidelines”, with this correction noted, CW Metzler seconded the approval of the Minutes and all present voted “Aye”.  

CW Metzler advised that she would like the Minutes of 4/28/10 to be corrected to indicate who a speaker is in most of the sentences of these Minutes and they should be held until the next Work Session. All Town Board members voted in favor of this recommendation.  

CW Kohl also moved for approval of the Minutes of 5/12/10, CW Metzler seconded the motion and all present voted “Aye”.  

III. Monthly Reports – Supervisor LaFountain said all reports have been received with the exception of PCTV and Personnel departments.

IV. Public Hearing - None

V. Guests  
1. Cavalcanti and Trapani, Windham Woods Subdivision/Ashlyn Rise

Mr. Cavalcanti and Mr. Trapani were both present for tonight’s discussion. Mr Cavalcanti advised that he and Mr. Trapani are interested in purchasing the Windham Woods subdivision.

Mr. Cavalcanti said that previously, there had been preliminary and final approval (Phase I, final approval) for three (3) sections, not five (5). However, the plans that were approved are not as saleable as could be.
Supervisor LaFountain said what they are now proposing is a better plan than the original. The PRC Committee has reviewed this on several occasions. The incentive zoning package was approved including preservation of the tree area.

J. Costello advised that the Town Board would approve private cul-de-sacs, but not dedicated, private cul-de-sacs and would like to see a loop road system. If a loop road goes to dedication, sidewalks will have to be considered or a waiver granted.

After a brief discussion, Supervisor LaFountain said that the next steps would be for a preliminary overall approval (they have to come in for this), another Public Hearing will have to occur for the one (1) section (first 10 lots already approved) and the re-subdivision map will have to be signed off and all sections following would also have to hold a Public Hearing.

Ashlyn Rise/Fellows Road (across from Arbor Ridge) – Mr. Cavalcanti said there will be 30-36 lots that the builder will be Ryan Homes with an average price point of $220,000.

There will be an incentive zoning process used. Drainage issues and sewers were discussed, but nothing can occur until we hear from the Town of Perinton relative to sewers.

Mr. Cavalcanti wants to know what can happen anytime soon?

Supervisor LaFountain advised Mr. Cavalcanti and Mr. Trapani that we will have an answer to their question within a few weeks.

2. Rick Pratt and Leslie Bamann of Canandaigua National Bank

Rick Pratt, Leslie Bamann and Debra Emlesch were present on behalf of Canandaigua National Bank. J. Costello advised that they are requesting off-site signage at Five Mile Line Road intersecting Liberty Street. However, this location would sit within the Monroe County right-of-way, and we are seeking a solution for them.

The bank representatives advised the Board that they are falling short of where they should be today at this location on Penfield Road. Visibility has been affected by trees blocking/limiting their signage.

Supervisor LaFountain said that placement of signs on a residential property is not the norm and would very well set a precedent.

CM Moore said that J, Costello will look at a few different ideas for a solution while the Town Board members take a drive over there and look at this.

J. Costello said he will work with them relative to signage and trees and will come back to the Town Board with visuals.

VI. ACTION ITEMS:

Law and Finance

4. Neighborhood Traffic Calming Manual – CW Metzler and CW Kohl have reviewed this document and both stated that they are fine with it.

CM Moore said that the next Transportation Committee meeting will not occur until September and after this meeting, it would receive the Committee’s final ok and would then go on to the Town Board for a Resolution. Both Terry Rice and Geoff Benway have reviewed this
document and only made a few small changes. Any comments should go back to Geoff Benway before the Resolution is prepared.

5. Comprehensive Plan – DGEIS – K. Evans said that everyone is working very hard on this document; it should be in your e-mail by Friday (no hard copy is necessary). A decision can then be made at the July 28th meeting. The draft DGEIS meeting will be held on August 30, 2010.

6. Request for Sign at St. Josephs Cemetery – J. Costello said that they have requested a sign on Liberty Street in the right-of-way several feet off of the sidewalk, 19” x 2’; it is a pioneer-type of sign. Kathy Kanauer, Town Historian and the Historic Preservation Board want to look at this as well.

Public Works – None

Public Safety – None

Community Services – None

VII. INFORMATIONAL ITEMS:

Public Safety – None

Community Services

1. Heritage Festival Update – Supervisor LaFountain reports that this is moving along. Linanne Conroy and Chris Bilow of the Recreation department, are the point people for this; they are meeting tonight. Supervisor LaFountain also advised that he met with the Recreation department today regarding their budget. $1,000 is required to support this particular program. More details will follow within a month and will be listed in the Recreation brochure.

Law and Finance

3. Review of Development Projects – G Benway provided updates for the following:
   - Commission Ditch – The bond work in Perinton is complete. The excavator is now up to Salt Road and should be 100% done within the next month. Some trees will need to be addressed. $150,000 was the original estimate, but this project came in below estimate at $131,281 (none of this is Highway). Many compliments were received from residents regarding Jim Fletchers’ workers.
   - Willow Pond – site work will be occurring on July 28th with the NYSDEC. Pond maintenance is a hot topic. The Watershed Committee will address this at the September 13th meeting; G. Benway asked CW Metzler if she would join the Committee at this meeting. He also said he has ideas for items to be discussed. The number of ponds requiring maintenance has become difficult to the Towns to maintain. Supervisor LaFountain added that the hot weather has made this a bigger issue. We have explained our position, but we do not have the money to clean 100 ponds on a regular basis.

4. Update of Development Projects – J. Costello provided updates for the following:
   - The Sunoco station on NYS Route 250 has been taken down; looking for someone to come into this location.
   - LeBonVie – they have met with the neighbors and Mrs. Carpenter. They have had the fence repaired, but a 2 x 4 piece is missing, but will be replaced this week. They have inquired about having music at their location.
   - Lisa’s Liquor Barn – they are discussing the former Chase Pitkin building for sales and storage.
   - Joey’s Pasta House – still a bit more to be done; they are not open yet.
   - Gold Service Event – S. Grandusky, Assistant Fire Marshal and A. Suveges, Code Compliance Officer, are reviewing the Connors Café site in preparation for this upcoming festival, however, we are not sure what will happen at this point, but we will know more very soon.
Public Works
1. Future Sanitary Sewer Extension – Parkview/White Village Area – M. DiFrancesco provided the Town Board members with a timeline for sewers in this area. There are 191 properties which will require a pump station. He discussed the financials and debt service rate, this is a 2.3 million dollar project with an interest rate of 6% and a term of 20 years. The project will be completed during 2012.

CW Kohl said she is happy to see this and to start the process moving, CM Moore would like to see what the residents think.

M. DiFrancesco said that MRB Group will provide a basic preliminary engineering report and then we could move toward a public information meeting.

Supervisor LaFountain advised that he received a petition recently for sewers on Collingworth Drive. M. DiFrancesco will send a letter back to them stating that Supervisor LaFountain did receive the petition. We will talk with the Town of Brighton since there are 18 homes in Penfield and seven (7) homes in Brighton. The 18 homes could dovetail into the Parkview/White Village area. These homes would require a small pump station, but would pump back into the Town of Brighton.

Supervisor LaFountain said that we could have a similar information meeting within a few months. The bonding portion can be done together into one (1) project and would allow for better prices. M. DiFrancesco will come back to the Town Board within a few weeks.

Not on tonight’s agenda:

Signage at Four Corners – the first issue relates to the ramps on the south side of Five Mile Line Road, J. Fletcher will find out what is happening and forward an e-mail to the Board. The second item is the crosswalks and third is the north leg where G. Benway provided the information that they will be out there to fence off the paving in the next two (2) weeks.

Panorama Trail – G. Benway advised that the gaps (sidewalk) will be filled in.

Baytowne letter – K. Evans said that Mr. DiMarco’s attorney has requested that the SEQRA process start back up. We are working with the attorneys as to the next steps.

VIII. HELED ITEMS:
6. Recreation Facilities Update – Cooper - Not discussed
7. Garage Sales – Costello – Not discussed
8. Pond Ownership – Staff – Not discussed
10. Arbor Ridge Expansion – Evans – Not discussed

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – No Session tonight

XII. Adjournment – Supervisor LaFountain adjourned the Work Session at 8:50 p.m.