I. Call to Order

II. Approval of Minutes: 3/10/2010

III. Monthly Reports:

IV. Public Hearing: None

V. Guests: 7:00 p.m. Tom Greiner & Bob Bourdeau/DiMarco Group re: Baytowne Plaza Redevelopment

VI. ACTION ITEMS:
Law and Finance
1. Sidewalk Waiver Request/Smith Subdivision, Section IV Northrup Road – Valentine
2. Town Sidewalk Project for 2010 – Valentine
3. Design Criteria Specifications – Benway
4. Parking Lot Signage – Fletcher/Costello

Public Works - None

Public Safety - None

Community Services - None

VII. INFORMATIONAL ITEMS:
Law and Finance
1. Review of Development Projects – Benway
2. Update of Development Projects – Costello
3. Centner Property – Costello
4. Schaufelberger Park Environmental Testing – Costello
5. Dog Licensing Discussion – Steklof

Public Works - None

Public Safety - None

Community Services - None

VIII. HELD ITEMS:
1. Recreation Facilities Update – Cooper
2. Conservation Board Tree Preservation Guidelines – Evans
3. Garage Sales – Costello
4. Open Space Easement for 1822 Sweets Corners Road – Evans/Costello
5. Town Parks & Properties Ordinance – Metzler
6. Pond Ownership - Staff

IX. Old Business

X. New Business

XI. Executive Session – Real Estate, Litigation and Human Resource Matters:

XII. Adjournment:
I. Call to Order

Present:

Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:

Geoff Benway
James Costello
Katie Evans
James Fletcher
Richard Horwitz, Esq.
Donna Masters

II. Approval of Minutes: - 3/10/2010

Supervisor LaFountain said that these Minutes will be held over until April 14, 2010.


IV. Public Hearing: - None

V. Guests: - 7:00 p.m. Tom Greiner & Bob Bourdeau/DiMarco Group re: Baytowne Plaza Redevelopment

The DiMarco Group representatives listed above were in attendance for tonight’s Work Session with a color sketch booklet showing residential/retail and commercial designs with a brief description discussed of each plan (please see attached booklet for more information).

VI. ACTION ITEMS:

Law and Finance

1. Sidewalk Waiver Request/Smith Subdivision, Section IV Northrup Road – G. Benway advised the Board that this is a one lot site development known as Smith Subdivision. There are no other sidewalks in the vicinity and the recommendation of the PRC Committee is to grant the waiver, however, the applicant shall provide a sidewalk easement in a location acceptable to the Town Engineer and they will pay a $500 fee to the Town’s General Sidewalk Fund in lieu of sidewalk installation on this property. The Town Board members were in agreement with the recommendation of the PRC Committee.

2. Town Sidewalk Project for 2010 – G. Benway reviewed a list of comments from the different locations. Four (4) people expressed interest in Panorama Trail with other requests received. We try to focus first on the primary locations then look at the secondary locations.

Supervisor LaFountain said that the resident living at the corner of Scribner Road and Atlantic Avenue has concerns. G. Benway will take a look at this as well as another residents’ concerns on Watson Road.

The Town Board members were fine with the preliminary round for 2010.
3. Design Criteria Specifications – G. Benway prepared an update of the comments received at the Public Hearing and afterward. He said that in regard to the proposed increase of fees from 3% to 4%; he will continue to monitor costs and give a report to the Town Board at the end of the year. CW Metzler agrees with this approach. A Resolution will be prepared for adoption of the revisions to the design construction specifications for the April 7, 2010 Legislative meeting.

4. Parking Lot Signage – J. Fletcher & J. Costello took a look at the Four Corners area for signage indicating where parking is available. Here is a brief list of what they viewed:
   - A sign is located at the entrance behind the Fire Hall; the Town and NYS did install a sign and served the needs of the fire station and others
   - Northwest side of Penfield Road facing west – a tree is now blocking the sign.
   - Five Mile Line Road parking lot; there is no signage indicating whether to go left or right with no identification
   - 7/11 store – the sign in front of this store should have additional arrows placed on the sign
   - Ozzie’s – this sign should be relocated further to the east

J. Fletcher said he had never seen any sign with a double arrow, however, he will check with NYSDOT. We are also waiting for a recommendation regarding the crosswalk location on Five Mile Line Road.

J. Costello advised that the parking signs that calls for 2 hour parking in the Four Corners may not have much value since people may not park there due to the limit of time.

J. Fletcher will report back to the Town Board with more information.

Public Works - None

Public Safety - None

Community Services - None

VII. INFORMATIONAL ITEMS:

Law and Finance

1. Review of Development Projects – G. Benway provided a review of the following:
   - Earthwork has started at the Watersong development.
   - We will need one more builder for Homearama.
   - Preconstruction meeting will be held for Panorama Trail; this project will begin April 26th and end June 1st. We will send notification out to people to make them aware of work to be done. The gutters will come up first, then milling on the east side with recycling of the top. They will then move across the roadway and we are trying to keep one lane open, however, traffic maintenance will be tough. People can expect delays and will be directed to another route. There will also be message boards at either end of the road with the start date along with a letter from the Town to all directly affected people including schools and emergency personnel. The letter will go out on April 1st. We plan on holding a Public Information meeting for the neighbors as well. Special needs individuals will be able to get into their driveway. He advised that more details will follow.
   - Allens Creek drainage – we are waiting for the final report and we plan on setting a meeting date with the residents of Burrows Hills Drive on what we have done to date and what we plan on for the future. The date for meeting with the residents will be sometime in May or June.
   - Commission Ditch – we are quickly moving along with 1/3 of the work complete.

2. Update of Development Projects – J. Costello provided the following updates:
   - There will be three (3) Public Hearings held on 5/5/2010. The first will be Molly Seahill, who is opening a restaurant at the former Legends location; the second is Joe McCall plans on opening Joey’s Pasta House in the former J.C.’s Barbeque site and lastly, Julie Mc Ormond, who is opening her business, Upper Crust, at the former Sugar Shack location.
Humphrey House – they are seeking a permit to install a brick oven on the east side of the building adjacent to their vent
Ron Baroody & Guidas Restaurant – working with them to find a main central dumpster area within the Four Corners
Camden Park – Mr. Damico will be preparing a document for this development
Mr. Cavalcanti/Cambridge Apartments – we met with Mr. Cavalcanti and associate and he intends on taking over the Wyndham Woods development on Five Mile Line Road. They have received approval for Phase I (55 lots overall). He will be coming back to the Town Board with an update. Once the application is received, the Town Board will receive it. The PRC Committee will discuss this item at their next meeting.
PBA – Penfield Business Vitality Program Liaisonship Committee – the first meeting will be held on April 15, 2010 at 7:45 a.m. Diane Thresh is involved and this particular meeting will be a get to know type of meeting.
Daniel Penfield statue – CW Kohl suggested that during the unveiling of the statue with D. Sotile and P. Ely, it may be a good idea to have an art exhibit at the same time.

3. Centner Property – J. Costello spoke with Mr. Centner and relayed the fact that this man has much passion for this property. He suggested the date of Friday, May 7th, any Board members that can, walk the site to look at the open space portion. CW Metzler and CM Quinn said that they would have no problem going there and walking the site. Supervisor LaFountain said if we elect to meet, it would be based on the west side of the parcel as well as the back portion.

4. Schaufelberger Park Environmental Testing – J. Costello said that Exxon Mobil is in the process of putting together a package to store equipment and they will be coming in to speak with us very soon. They plan five (5) tests (borings) and there will be some digging, however, this will not occur until after July 4th and placement of the Daniel Penfield statue.

5. Dog Licensing Discussion – Supervisor LaFountain advised the Board members that NYS Department of Agriculture and Markets will be finished with dog licensing at the end of 2010. D. Masters, Deputy Town Clerk, added additional dog licensing information and fees currently charged. There is a bill currently before the Assembly mandating dog licensing for all towns, cities and villages. More information on this subject will follow during the course of this year.

Public Works - None
Public Safety - None
Community Services - None

Not on tonight’s agenda: - K. Evans advised the Town Board members of a technical electronic submission process for any of our boards including PRC project documents. She would be the review administrator of this program. J. Costello added that we would like for the Town Board to see this, however, it is costly. D. Renner also sat through this application and was impressed by what he saw. K. Evans there may be a grant out there for this. K. Evans was advised to send information to the Town Board members to look into. The PRC Committee members will put together some recommendations as well.

VIII. HELD ITEMS:
1. Recreation Facilities Update – Cooper – Not discussed
2. Conservation Board Tree Preservation Guidelines – Evans – Not discussed
3. Garage Sales – J. Costello will be meeting with Attorney Horwitz regarding this item.
4. Open Space Easement for 1822 Sweets Corners Road – Evans/Costello – Not discussed
5. Town Parks & Properties Ordinance – Metzler – A Public Hearing will be held on May 5, 2010
6. Pond Ownership – Staff – Not discussed
IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters - No Session held tonight.

XII. Adjournment: - Supervisor LaFountain adjourned the Work Session at 9:15 p.m.