PENFIELD TOWN BOARD MEETING AGENDA

Wednesday, February 17, 2010 7:30PM

Supervisor R. Anthony La Fountain, presiding

I Call to Order - Pledge of Allegiance - Roll Call

II Communications and Announcements

III Public Participation

IV Additions and Deletions to Agenda

V Approval of Minutes – January 20, 2010

VI Petitions

VII Resolutions by Function

Law and Finance
#10T-077 Authorization to Attend NYS Town Clerks Association Conference

Public Works
#10T-078 Naming Development Consultant to Town of Penfield

Public Safety - None

Community Services
#10T-079 Metal Roof for Harris Whalen Lodge
#10T-080 Authorization to Attend NYSRPS Annual Conference
#10T-081 Awarding Contract for Printing Program Brochures
#10T-082 Authorization for Supervisor to Sign Recreation Contracts

VIII Old Business

IX New Business

X Public Participation

XI Adjournment
The Regular Meeting of the Penfield Town Board was held on Wednesday, February 17, 2010 at 7:30 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  
R. Anthony LaFountain  Supervisor  
Linda Kohl  Councilwoman  
Paula Metzler  Councilwoman  
Andrew Moore  Councilman  
Robert Quinn  Councilman  

Also  
Present:  
Amy Steklof  Town Clerk  
Richard Horwitz  Town Attorney  

Supervisor LaFountain called the meeting to order – Pledge of Allegiance was led by a member of Boy Scout Troop #312. The Scout is working on his Communications Badge.

Supervisor LaFountain modified the order of the Town Board Agenda. From now on, Communications and Announcements will follow the Pledge of Allegiance and Public Participation will follow Communications and Announcements.

Residents can call 340-8771 to ask questions or make comments to the Town Board or e-mail to { HYPERLINK "http://www.penfield.org" } which will then be read by the Supervisor.

Communications and Announcements

1. 2009 – 2010 Sidewalk Public Information Meeting was held earlier this evening. The presentation was done by Mark Valentine from the Town Engineering Department. The meeting was broadcast on Penfield T.V. and can be viewed on the Town’s website at { HYPERLINK "http://www.penfield.org" }. Residents may also contact the Town Engineering Department by calling 340-8645. Residents may also e-mail Mr. Valentine directly at { HYPERLINK "mailto:valentine@penfield.org" }.

2. Penfield Players will be performing “The Curious Savage” on Fridays, February 26, March 5 and 12 at 8:00 PM. Performances will also be on Saturdays, February 27, March 6 and March 13 at 8:00 PM and February 13th at 10:00 AM. There will also be a performance on Sunday March 7th at 2:00 PM. The play is written by John Patrick and directed by Jeff Moon. The play will be performed at the India Community Center, 2171 Monroe County Line Road, Macedon, NY.

3. Rob Quinn will be holding office hours on Thursday, February 18, 2010 in the Four Seasons Room at the Penfield Community Center from 6:00 – 7:00 PM, and on Thursday March 4, 2010 from 6:00 – 7:00 at the Wegman’s North Penfield Crossroads Market Café.

4. The Penfield Bicentennial Gala will be held at the Daisy Flour Mill, 1880 Blossom Road on March 27, 2010. Tickets may be purchased at the Town Clerk’s office, 3100 Atlantic Avenue or at Penfield Recreation, 1985 Baird Road for $50.00 per person. Tickets may also be purchased on line at { HYPERLINK "http://www.penfield.org" } or the Bicentennial website at { HYPERLINK "http://www.penfield2010.org" }.

5. James Rothfuss passed away last week. He and his family have been part of the Penfield Community for many generations.

6. The sales tax distribution for the 4th quarter was received by Supervisor LaFountain from the Monroe County Chief Financial Officer. Sales tax receipts were $611,000. In 2008 sales tax receipts were $565,000 for the same quarter.
7. The Energy and Environment Advisory Committee will meet on Wednesday, February 24, 2010 at 4:00 PM in the Penfield Town Hall.

(Communications and Announcements – Continued)

8. The Penfield Heritage Association will have a presentation on the history of the Penfield Planning Board and will be conducted by the retired Planning Director, Doug Fox. This is a Bicentennial Event that will be held in the Penfield Public Library on Sunday, February 28, 2010 at 2:30 PM.

9. Linda Kohl will hold her next Community Chat on Tuesday, March 16, 2010 from 5:30 – 7:00 PM at the Penfield Public Library.

10. The Penfield Rotary will host a Bicentennial Euchre Tournament Charity event at the St. Joseph’s Parish, 39 Gebhardt Road on Sunday, March 14, 2010. Check-in is at 12:30 PM and will cost $20.00 per person. More information can be found at [HYPERLINK "http://www.penfieldrotary.org"] and [HYPERLINK "http://www.penfield2010.org"].

11. The Bicentennial Banners should all be on display this week and throughout 2010. For more information on how to sponsor a banner or learn more about other opportunities, including purchasing commemorative bricks, go to the official Bicentennial website at [HYPERLINK "http://www.penfield2010.org"].

12. Dave Renner, PCTV Coordinator, Jim Costello, Director of Developmental Services and Councilwoman Kohl visited Don Sottile at his studio in Penn Yan to see the progress Mr. Sotille has made in creating the Daniel Penfield clay sculpture. Mr. Sottile is right on schedule. The sculpture should be completed by this summer and then will be placed in Schaufelberger Park in the Four Corners.

Public Participation - None

Additions and Deletions to Agenda - None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of January 20, 2010, Councilman Moore seconded and all voted “Aye”.

Petitions - None

Resolutions by Function

Law and Finance

#10T-077 Authorization to Attend NYS Town Clerks Association Conference by Moore

WHEREAS, the New York State Town Clerks Association’s 28th Annual Conference is being held at the Saratoga Hilton Hotel in Saratoga, New York, April 25 – April 28, 2010, and

WHEREAS, the Town Clerk and Deputy Town Clerk would benefit from attending this conference,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes Amy M. Steklof, Town Clerk and Donna Masters, Deputy Town Clerk, to attend the annual NYSTCA Conference. The cost for this conference has been included in the Town Clerk’s 2010 Budget.

Moved: Moore
Seconded: Kohl
Penfield Town Board, February 17, 2010

Public Works

#10T-078 Naming of a Development Consultant to the Town of Penfield
By Metzler

BE IT RESOLVED, that Richard Vendel, 1339 Salt Road, Webster, NY be named as a Development Inspection Consultant for the Town of Penfield, and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign a contract with Richard Vendel. Services are outlined in a letter on file with the Town Clerk, which includes a schedule of fees for various services provided by Consultant to the Town of Penfield for 2010.

Moved: Metzler
Seconded: Moore

Vote: Kohl   Aye  LaFountain  Aye  Metzler  Aye  Moore   Aye  Quinn   Aye
Adopted

Public Safety - None

Community Services

#10T-079 Metal Roof for Harris Whalen Lodge by Kohl

BE IT RESOLVED, that the Town of Penfield Parks and Facilities Department be authorized to advertise in the manner prescribed by law for sealed proposals to furnish the Town of Penfield with a metal roof for Harris Whalen Lodge.

BE IT FURTHER RESOLVED, all work covered by such sealed proposals are in accordance with specifications prepared by the Town of Penfield. Sealed bids are to be submitted to the office of the Town Clerk until 11:00 AM, Local Time on Thursday, March 11, 2010 and then and there opened and read publicly.

Bid documents may only be obtained through the Town Clerk’s Office, Penfield Town Hall, 3100 Atlantic Avenue, Penfield, NY 14526.

Moved: Kohl
Seconded: Quinn

Vote: Kohl   Aye  LaFountain  Aye  Metzler  Aye  Moore   Aye  Quinn   Aye
Adopted

#10T-080 Authorization to Attend NYSRPS Annual Conference by Kohl

WHEREAS, the Recreation Department staff are members of the New York State Recreation and Park Society, and

WHEREAS, the annual conference will provide professional training and C.E.U. credits that will benefit the Town of Penfield,

NOW, BE IT RESOLVED, that the following Recreation staff be hereby authorized to attend the 70th annual New York State Recreation and Park Society Conference and Business Expo from 3/21 - 3/24/10 in Saratoga Springs, NY:

Chris Bilow    Laura Cheney    Linanne Conroy
Funds are provided in the 2010 budget. Expenses include registration fees, meals, lodging, transportation (gas, tolls, parking), and related expenses.

(Resolution #10T-080 - Continued)

Moved: Kohl  
Seconded: Metzler  

Vote:  
Kohl: Aye  
Metzler: Aye  
LaFountain: Aye  
Moore: Aye  
Quinn: Aye  

Adopted

#10T-081 Awarding Contract for Printing Program Brochures by Kohl

WHEREAS, sealed proposals were sought and requested to furnish the Town of Penfield Recreation Department with printing the program brochure for the 2010 calendar year including the summer, fall and winter/spring issues, to meet our specifications,

WHEREAS, on Thursday, January 28, 2010 at 11:00 AM EST, proposals from the following companies were received, opened and read publicly by the Town Clerk:

Adnet Printing  
73 Buffalo Street  
Canandaigua, NY  14424

Webster Printing Corp.  
2010 Empire Boulevard  
Webster, NY  14580

Conolly Printing  
72 Marway Circle  
Rochester, NY  14624

Pinnacle Printers  
620 South Avenue  
Rochester, NY  14620

Penny Lane Printing  
1471 Route 15  
Avon, NY 14414

NOW, THEREFORE, BE IT RESOLVED, that the contract be awarded to Webster Printing Corp., low bidder overall for Bid #1 including alternative #1, alternative #2 and alternate #3. Total quantity is 18,000 copies for each seasonal mailing (3x/year), or a total of 54,000 copies per year.

Net delivered price (per issue) as follows:

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<th>Bid #1</th>
<th>Alternative #1</th>
<th>Alternative #2</th>
<th>Alternative #3</th>
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<td>$4,896.65</td>
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<td>$5167.00</td>
<td>$5214.85</td>
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Penfield Town Board, February 17, 2010

(Resolution #10T-081 - Continued)

Recreation Brochure Bids 2010

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<th>Bid</th>
<th>Adnet Printing</th>
<th>Webster Printing Corp.</th>
<th>Conolly Printing</th>
<th>Pinnacle Printing</th>
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<td>Page Size-8.75-11.25</td>
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<td>Alternative 2</td>
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<tr>
<td>Alternative 3</td>
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Moved: Kohl  
Seconded: Moore

Vote: Kohl  Aye  
       LaFountain  Aye  
       Metzler  Aye  
       Moore  Aye  
       Quinn  Aye

Adopted

#10T-082  Authorization for Supervisor to Sign Recreation Contracts
By Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

Danielle Staversky, 626 Cranberry Lane, Macedon, NY 14502, to direct Jazzy Dance Camp, February 16 – 18, 2010, for the fee of $50.00 per day. Voucher to be submitted 2/17/10.

Allison Simmons, 127 Landing Park, Rochester, NY 14625, Assistant Director, Jazzy Dance Program, February 16 – 18, 2010, for the fee of $30.00 per day. Voucher to be submitted 2/17/10.

Dave Coin, 280 Liberty Ave., Rochester, NY 14622, Director for Instructional Basketball program, 2/06/10 – 3/20/10 for the fee of $45.00 per session. Voucher to be submitted 3/03/10.

Alicia Fultz, 2140 Ridge Road West, Rochester, NY 14626, Internship Stipend for winter/spring internship 1/25/10 – 5/09/10 for a fee of $1,000.00. Vouchers to be submitted 3/03/10 & 5/05/10, each for half the total amount.


Amend Resolution #10T-059 to change Rosy Moon to Rosanna Palermo, 110 Calhoun Avenue, Rochester, NY 14606.
Prime Time Brass, Daniel Moscicki, 21 Woodside Drive, Rochester, NY 14624, Independence Day Parade, 7/3/10, for a fee of $800.00. Voucher to be submitted 6/2/10.


Excelsior Brigade Fife and Drum Corps, PO Box 18312, Rochester, NY 14618, Independence Day Parade, 7/3/10, for a fee of $650.00. Voucher to be submitted 7/3/10.

Jacqueline Ramos, 27 Rolling Meadows, Penfield, NY 14526, to instruct Jazzy Dance camp, February 16 – 18, 2010, for the fee of $20.00 per day: (voucher to be submitted 2/17/10).

Mackenzie Jordan, 36 Brook Hill Lane, Apt F, Rochester, NY 14625 to instruct Jazzy Dance camp, February 16 – 18, 2010, for the fee of $20.00 per day: (voucher to be submitted 2/17/10).

Rochester Metropolitan Jazz Orchestra c/o Ron Bowks, 25 Bermuda Circle, Rochester, NY 14623 to provide Jazz Orchestra for Penfield Amphitheater “Cool Jazz” on July 17, 2010 from 7:00 PM to 9:00 PM for a fee of $800.00. Voucher to be submitted on 6/16/10.

Dinner Dogs c/o Dick Leschorn, PO Box 92514, Rochester, NY 14692, to provide entertainment “Dinner Dogs” for “Kids Fest”, 7/15/10, for a fee of $500.00. Voucher to be submitted on 6/16/10.

Mike Kornrich, 59 Culver Parkway, Rochester, NY 14609, provide the musical entertainment “The Mike Kornrich Band” for “Kids Fest” 8/5/10 for a fee of $500.00. Voucher to be submitted on 7/7/10.

Rod Blumenau, 38 Brantley Way, Penfield, NY 14526, to provide entertainment “Rod Blumenau Sextet” 7/20/10 for “Cool Jazz” 7:00 – 9:00 PM for a fee of $750.00. Voucher to be submitted on 6/16/10.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Old Business - None

New Business - None

Public Participation

Debbie Drawe, 5 Cobblestone Crossing, County Legislator, 9th District, stated that she had attended the February 4, 2010 Penfield Business Association meeting where Supervisor LaFountain delivered a speech detailing the future possibilities for the Town of Penfield’s Business Districts. Legislator Drawe also stated she is looking forward to the Supervisor’s March Spot Light on the different businesses in our Town.

Legislator Drawe gave an update mentioning that she had been chosen in January 2010 to be the chairperson for the Monroe County Human Services Committee. The Department of Human Services has one of the largest
budgets in the County equaling over $227 million and is a very important part of the Monroe County Budget. The Committee works with the Department of Human Services to help provide and coordinate services for eligible Monroe County residents. Legislator Drawe stated that she is available to sit down with anyone interested to discuss more on what the Department of Human Services or any other Monroe County Department has to offer.

(Public Participation – Continued)

Legislator Drawe mentioned that County Executive, Maggie Brooks recently instituted a new program through the Monroe County Office for the Aging. It is a Senior Breakfast program that provides complimentary breakfasts at local Friendly’s Restaurants. A $3.00 donation is suggested. Ms. Drawe would like to see Penfield have a similar program.

Legislator Drawe’s next office hours will be held on Monday, March 1, 2010 at the Penfield Community Center from 5:00 – 7:00 PM.

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 8:00 PM.

Amy Steklof
Town Clerk