Town Board Work Session Agenda  
January 27, 2010  
6:30 p.m.  

**Goals and Priorities for Finance/Human Resources at 6:30 p.m**

I. **Call to Order** – 7:00 p.m.

II. **Approval of Minutes** – 01/13/2010

III. **Monthly Reports** – Due February 10, 2010

IV. **Public Hearing** – None

V. **Guests** - None

VI. **ACTION ITEMS:**  
**Public Works:**  
1. Easement Abandonment for Tire World, Kirkland Drive – DiFrancesco  
2. 2010 Street Lighting Projects – DiFrancesco  
3. Bid for Asphalt Paver – Fletcher/LaFountain/Metzler

**Public Safety:** - None

**Community Services:** - None

**Law and Finance:**  
1. To Consider a Special Permit to Allow an Engineering Office at 2136 Five Mile Line Road  
2. To Consider a Special Permit to Allow a Boutique at 1822 Penfield Road  
3. To Consider a Special Permit to Allow a Sushi Restaurant at 1825 Penfield Road  
4. To Consider a Special Permit to Allow Three (3) Second Story Apartments at 1830 Penfield Rd

VII. **INFORMATIONAL ITEMS:**  
**Public Works:** - None

**Public Safety:** - None

**Community Services:** - None

**Law and Finance:**  
1. Review of Development Projects – Benway  
2. Update of Development Projects – Costello

VIII. **HELD ITEMS:**  
1. Town Parks/Properties Ordinance – Ainsworth  
2. Recreation Facilities Update – Cooper  
3. Sign Ordinance Update – Morehouse/Costello  
4. Board Minutes on Website – Renner  
5. Bi-Centennial Update – Kohl

IX. **Old Business**

X. **New Business**

XI. **Executive Session** – Real Estate, Litigation and Human Resource Matters

XII. **Adjournment**
Town Board Work Session Minutes  
January 27, 2010  
6:30 p.m.  

**Goals and Priorities for Finance/Human Resources at 6:30 p.m**

I. **Call to Order** – 7:00 p.m.

**Present:**
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn  

**Also Present:**
Robert Beedon  
James Costello  
Katie Evans  
James Fletcher  
Rose Iascone  
Donna Masters  

II. **Approval of Minutes** – 01/13/2010 – Hold until Work Session of 2/10/2010  

III. **Monthly Reports** – Due February 10, 2010  

IV. **Public Hearing** – None  

V. **Guests** - None  

VI. **ACTION ITEMS:**  

**Public Works:**

1. **Easement Abandonment for Tire World, Kirkland Drive** – M. DiFrancesco advised that they are planning to expand their building operation on Kirkland Drive. However, there is an existing sanitary sewer easement and the building expansion would go directly over this area. He recommends relocating the existing sanitary sewer to allow that the expansion may take place. The abandoned piece would be filled in with K-Crete.  

   The Town Board members were in agreement with the recommendation and a Resolution will be prepared for the 2/3/2010 Legislative Meeting.  

2. **2010 Street Lighting Projects** – M. DiFrancesco reviewed the 2010 list with the Board members. He said that approximately 14 intersections should wind up the Town, County and State roads will be lighted. However, this does not include interior subdivisions.  

   After a discussion among the Board members, Supervisor LaFountain suggested that a phasing process over two (2) years would work and the Board members were comfortable with this.  

   M. DiFrancesco will mail the top seven (7) intersections to the Town Board with the cost per component over two (2) budget years. Phase II (Fall 2010) would be for the bid process and the financials for the project would work into Spring 2011. The Town Reserve Fund is dedicated for this purpose.
3. Bid for Asphalt Paver – J. Fletcher, Highway Superintendent, advised the Board that we have used the Town of Irondequoit’s paver; we spent $38,000 for 13 days of rental. We plan to bond the cost of the paver over three (3) years time.

However, with the new paver, we would see an income projection for other towns to rent our paver. We would be able to pave all of our roads and walkways as well as Monroe Community College work and Penfield schools.

CW Metzler added the fact that this piece of equipment would pay for itself pretty quickly. All maintenance would be done in house. We already have a trailer for this paver.

Supervisor LaFountain stated that we want to have inter-municipal cooperation and the Town Board members are all on board for this.

Public Safety: - None

Community Services: - None

Law and Finance:
1. To Consider a Special Permit to Allow an Engineering Office at 2136 Five Mile Line Road – J. Costello reviewed with the Board members that we are working on enclosing dumpsters on properties within the Four Corners, especially the restaurants. We are looking for exterior work to be done as well as new signs and reconfiguration of the parking lot.

2. To Consider a Special Permit to Allow a Boutique at 1822 Penfield Road – the dumpsters (there are two (2) totes there now) are enclosed. The Fire Marshal recently had them remove some debris a few years ago. There are 14 parking spaces out front with 26 parking spaces in the Town’s lot. Landscaping must be done and maintained. The signage fits within the current sign ordinance. J. Costello said that additional wording within the Resolution will include “subject to the approval of the Historic Preservation Board”. Supervisor LaFountain said strong language for parking in designated spots or the public lot should be included within the Resolution. CW Kohl added that Mark’s Pizzeria should be notified of parking for any event, such as an open house.

3. To Consider a Special Permit to Allow a Sushi Restaurant at 1825 Penfield Road – this business only needs a family style kitchen for their operation with a microwave, hot plate and toaster oven is use; a fryer will not be used. There is an issue with the dumpster here since too many people are using what is available there. The property must be maintained since we do not want to see raccoons in the area. No liquor license will be required for this business. The signage will be done along with the owner. A delivery person will be on site as well as two (2) tables for indoor dining with four (4) seats at each table. They will comply with hours of operation within the Four Corners.

Olga Boychuk and Ron Baroody, who each own properties within the Four Corners, were both present and continue to have disputes over parking, dumpsters and upkeep. Supervisor LaFountain advised that the Town Board members and he suggest that they condition certain things and try to resolve their issues.

Supervisor LaFountain advised J. Costello to have the Fire Marshal review the food preparation area and advise the Health Department as well.

4. To Consider a Special Permit to Allow Three (3) Second Story Apartments at 1830 Penfield Rd. There are outstanding maintenance and landscaping issues in the front of this property. They did tear down a portion of the building for tenant parking, it has not been repaired yet. No tenant should have to rent parking off-site. There are three (3) apartments and whoever resides on the site must have a parking space.

Supervisor LaFountain asked J. Costello if he knew if siding would be put on.
J. Costello said that they should do this even if matching what is there and windows will need to be washed. Let’s have them come back quickly with some ideas.

5. Open Space Easement Requests – Evans/Costello – K. Evans reviewed the process for renewal and new open space easement requests. There are three (3) properties for tonight’s review:

- 1733 Plank Road – they are requesting a 25 year easement. There is approximately 25 acres of land, two (2) acres are exempt with 23 eligible acres which is EPOD environmentally sensitive. This request will move forward to a Public Hearing set for March 3, 2010. CW Metzler said she would like to look at the Local Law.
- 1611 Salt Road – this resident previously had a 10 year easement which was approved in 2000. It is a six (6) acre parcel with 3.96 acres for the easement. This particular request is an update, not a new request. The property owner has changed, not the property. It is currently being farmed by Jim Wilbert. CW Metzler stated that she is comfortable with this and the Town Board members were in agreement. No Public Hearing will be required for this request.
- 1822 Sweets Corners Road – this property is located southeast of Apollonia Way. There is 17.39 acres with 10 acres eligible for an open space easement for five (5) years (there is a minimum five (5) year commitment). This fits the agricultural component and is not presently being farmed. A Public Hearing will be held for this easement request on March 3, 2010.

VII. INFORMATIONAL ITEMS:

Public Works: - None

Public Safety: - None

Community Services: - None

Law and Finance:

1. Review of Development Projects – J. Costello said that no Letters of Credit are closing out.
2. Update of Development Projects – J. Costello provided the following updates:
   - Rick Dalton/Allstate Insurance Company – this is a one-man operation (formerly Met Life) and he is looking to work out of the area next to Hawkins’ business.
   - Kitts Brothers property – this is for sale with a lot of activity going on. Luis Riberio is interested in the property as well as Wendy’s. There will be the need for site plan review of this parcel. We will have to obtain photos of what is there to replicate. More details to follow as things occur.
   - Banners – these are now done and everyone should be happy with the design. “Welcome” signs will happen after the banners are done.

VIII. HELD ITEMS:

1. Town Parks/Properties Ordinance – Ainsworth – No discussion
2. Recreation Facilities Update – M. Cooper – No discussion
3. Sign Ordinance Update – Morehouse/Costello – No discussion
4. Board Minutes on Website – Renner – No discussion
5. Bi-Centennial Update – Kohl – No discussion

IX. Old Business - None

X. New Business - None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – Held earlier this evening.

XII. Adjournment – Supervisor LaFountain adjourned the Work Session at 9:25 p.m.