TOWN BOARD WORK SESSION AGENDA
Wednesday, February 26, 2020 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order

II. Approval of Minutes – February 12, 2020

III. Monthly Reports - None

IV. Public Hearings - None

V. Guests
   a. Paul Colucci, DiMarco Group - BayTowne Wall - Valentine

VI. Action Items
   a. RG& E - Request for a Utility Easement on Shadow Pines - Tait
   b. Development of Apartment Building at 1211 Empire Blvd. - Costello
   c. Annual Sidewalk Discussion - Valentine

VII. Informational Items
   a. (NONE)

VIII. Held Items
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain
   b. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
   c. Community Choice Aggregation, Penfield CCA Resident's Committee - LaFountain

IX. Old Business – (NONE)

X. New Business

XI. Executive Session

XII. Next Meeting: March 11, 2020

XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303. Questions regarding video coverage contact Penfield TV at (585) 340-8661.
Town Board Work Session Minutes  
February 26, 2020  
7:00 PM

I. Call to Order

Present:
Supervisor LaFountain  
Councilwoman Drawe  
Councilwoman Kohl  
Councilman Moore  
Councilman Ockenden

Also Present:
Jim Costello, Director of Developmental Services  
Mark Valentine, Town engineer  
Eric Tait, DPW Director

II. Approval of Minutes – 2/12/20  
CW Drawe moved for the approval of the Minutes of February 12, 2020, CW Kohl seconded, all “Aye”

III. Monthly Reports – None

IV. Public Hearing – None

V. Guests

a. Paul Colucci, DiMarco Group – BayTowne Wall – Valentine  
Paul Colucci representing DiMarco construction is requesting modification of the conditions of the Town Board resolution for BayTowne Plaza to discontinue the further construction of the wall behind the Baytowne Plaza Walmart and reinvest the balance of the letter of credit to beautify the plaza with additional amenities. Mr. Colucci distributed material to the board showing the current state of the wall as well as the berm that is behind the plaza. The berm seems to have met the intention of providing a buffer of noise, lights and security to the bordering neighborhoods prompting the idea that further construction of the balance of the wall may not be necessary. Mr. Colucci would like the opportunity to beautify the plaza with additional landscaping, stamped concrete sidewalks, hardscape planters with colorful annuals, bike racks and benches creating a more pedestrian connection between the north and south areas of the plaza. Mr. Colucci stated they would keep larger trees to a minimum so as not to block signage of the smaller businesses within the plaza. Supervisor LaFountain questioned whether there have been any complaints from the neighboring property owners regarding the berm. Councilwoman Drawe stated she visited the neighborhoods and found no complaints from homeowners. Mr. Costello and Mr. Valentine confirmed they also had no complaints other than a couple regarding the early sweeping on the part of Walmart’s property maintenance vendor. Supervisor LaFountain
questioned the maintenance of the berm. Mr. Colucci offered that much of the berm is a low mow meadow like scrub brush maintained by Walmart’s property maintenance. Supervisor LaFountain recapped. The proposal is to continue with the construction of the remaining 1325 feet of the wall or apply the funds of the letter of credit into beautifying the plaza with pedestrian pleasing amenities. Councilwoman Kohl asked that the applicant provide a plan of the amenities. Mr. Valentine will follow-up and provide the board with a sketch for review. Supervisor LaFountain made a motion to move forward with the modifications to reinvest in the plaza and not build the remained of the wall, and thereby modifying the original Board condition. Moved by Kohl, seconded by Moore, all “Aye”

VI. ACTION ITEMS

a. RG&E – Requests for a Utility Easement on Shadow Pines – Tait
Eric Tait updated the board since Marykay Masters of RG&E last visit with the board on February 12, 2020. The board had previously stated they would prefer the option of an underground box. Mr. Tait distributed photos to the board showing what the box would look like and the approximate location on the property. It would include a manhole cover to access the monitoring panel and 2 stacks that could be painted to blend into the surroundings. The box would be located approximately 40 feet from the abutting homeowner’s property line. Councilman Moore would like verification that Ms. Masters/RG&E has contacted the homeowner to make them aware and to discuss options of future maintenance of the stacks. Supervisor LaFountain made a motion to move forward to prepare the paperwork for an easement to be submitted to the town attorney for review subject to RG&E making contact with the neighbor making them aware of where the box will be. Moved by Drawe, seconded by Moore, all “Aye”

b. Development of Apartment building at 1211 Empire Blvd. – Costello
Mr. Costello updated the board since Dr. Howitt’s last visit on February 12, 2020. Dr. Howitt presented to the board a modified plan to include additional parking for the K2 Brewery and a fence. The fence would be erected between the apartment property and neighboring K2 Brewery preventing pedestrian traffic from crossing between the properties. Dr. Howitt stated that Lori Kennedy of K2 Brewery was in favor of the revisions. Mr. Costello commented that parking on Wilber Tract Road may no longer be available. Councilman Ockenden again questioned safely getting in and out onto Empire Blvd. Supervisor LaFountain asked the board if they are ready to move forward to schedule a Public Hearing. Supervisor LaFountain assured the board recommendations for change would continue to be open for discussion. Councilwoman Kohl moved to schedule a Public Hearing. Seconded by Ockenden, All “Aye”
Supervisor LaFountain asked Dr. Howitt to work with Mr. Costello and Mr. Valentine to schedule a date for Public Hearing.
c. Annual Sidewalk Discussion – Valentine
Mr. Valentine presented the board with an area map and spreadsheet (see attached) showing the town sidewalk projects slated for the spring of 2020 indicated in green. Through grants and additional funding, the town was able to expand this year’s sidewalk budget. Pink and blue highlights on the map indicate gaps and areas of recent requests to consider in the future. Councilman Moore suggested that new board members may want to drive through the mapped areas before making any decisions. Supervisor LaFountain asked Mr. Valentine to include the sidewalk project on the May/June calendar to be considered with the 2021 Budget.

VII. INFORMATIONAL ITEMS - None

VIII. HELD ITEMS
   a. Jomanda Way, Expanding No Shooting Petition – LaFountain
   b. Sign Ordinance Updates/Proposed Ordinance Revision – Costello/LaFountain
   c. Community Choice Aggregation, Penfield CCA Resident’s Committee – LaFountain

IX. Old Business - None

X. New Business - None

XI. Executive Session - None

XII. Next Meeting - March 11, 2020

XIII. Adjournment - Supervisor LaFountain adjourned the regular Work Session at 8:18 P.M.

Susan M. Scheidt
Deputy Town Clerk