I. Call to Order - Pledge of Allegiance - Roll Call

II. Public Hearing #1 To Consider Amendments to the Zoning Ordinance and the Mixed Use Development Manual (WITHDRAWN as of 12/04/2019)

   Public Hearing #2 To Consider Ordering the Demolition and Removal of an Unsafe Structure Located at 124 Beacon Hills Drive, South

   Public Hearing #3 To Consider a Conditional Use Permit to Allow a Seasonal Tent in the Outdoor Area at K2 Brewery Located at 1221 Empire Blvd.

III. Communications and Announcements

IV. Public Participation

V. Additions and Deletions to Agenda

VI. Approval of Minutes - November 6, 2019

VII. Petitions

VIII. Resolutions by Function

   Law and Finance
   19T-207 Reclassification of Trust & Agency Accounts per GASB 84
   19T-208 2019 Budget Transfers & Amendments
   19T-209 2019 Budget Amendments in General Fund for Donations to Recreation

   Public Works
   19T-210 Budget Amendment for the Box Field Creation at Rothfuss Park

   Public Safety - None

   Community Services - None
   19T-211 Authorization for Supervisor to Sign Recreation Contracts

IX. Old Business

X. New Business

XI. Public Participation

XII. Executive Session

XIII. Next Meeting: December 18, 2019

XIV. Adjournment
The Regular meeting of the Penfield Town Board was held on Wednesday, December 4, 2019 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present: R. Anthony LaFountain Supervisor
Linda Kohl Councilwoman
Paula Metzler Councilwoman
Andrew Moore Councilman
Robert Quinn Councilman (arrived at 7:09 PM)

Also Present: Amy Steklof Town Clerk
Richard Horwitz Town Attorney
Heidi Boehl Fire Marshal/Building Inspector
Jim Costello Director of Developmental Services

Supervisor LaFountain called the meeting to order – Pledge of Allegiance

Supervisor LaFountain asked for a moment of silence in honor and memory of Anna Bunschuh, the 36th Town Supervisor who served in 1980 and 1981. She was also a member of the Town Board from 1976 to 1980, a member of the Planning Board and involved with the Town’s Historic Preservation Board.

Supervisor LaFountain announced that Public Hearing #1 To Consider Amendments to the Zoning Ordinance and the Mixed Use Development Manual has been WITHDRAWN.

Public Hearing #2 To Consider Ordering the Demolition and Removal of an Unsafe Structure Located at 124 Beacon Hills Drive, South

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on November 14, 2019 and was posted on the Town Website and Town Clerk Bulletin Board. 68 postcards were mailed. Town Attorney Horwitz confirmed that this Hearing is in order.

Supervisor LaFountain recognized the council to the Town Attorney, Pete Weishaar of McConville, Considine, Cooman and Morin, PC and asked for up-to-date information of the Town Board Order to demolish the above mentioned property.

Mr. Weishaar stated that Heidi Boehl, Fire Marshal/Building Inspector, is in the audience and can answer any substantive questions pertaining to the status of the structure. The Hearing is pursuant to Chapter 97 of the Town code in connection with a building in the Town at 124 Beacon Hills Drive South. The Town Board issued a Resolution on September 25, 2019, 19T-187 ordering the demolition of an unsafe structure at the mentioned property. Ms. Boehl prepared a report asking the Town Board to Order the demolition and removal of the unsafe structure. The Town Board has reviewed the report and the photos regarding the structure.

Mr. Weishaar went over the highlights regarding the condition of the property and displayed photos of the structure. He also went over complaints received by the Town Code Enforcement that was reported by residents, as well as letters sent to the owner of the property and the Attorneys representing the owners of the property. A property maintenance company was contacted in 2018, known as Safeguard properties, and they reported that a repair request made in March of 2018, was denied. The repair request was also denied by the mortgaging service company. A final violation Notice was served with mention that if no response was received by the Town, then the Town would start the process to have the structure condemned and subsequently demolished. Mr. Weishaar stated that one of the property owners, Reynaldo DeJesus was served by personal service on October 10, 2019 by the Town’s Processor. The Notice and Order was also served to the other owner, Stacey DeJesus in California on October 23, 2019. Wells Fargo, as trustee for the mortgage holder, was served in South Dakota on October 21, 2019.
The Order and Resolution was posted at the property by Heidi Boehl in September 2019. The Notice and Resolution was also filed at the Monroe County Clerk’s office. A copy of all materials and Notices were submitted to the Penfield Town Clerk which the Town Clerk will file in her office. All documents were served by e-mail and first class mail to the Attorney listed on the foreclosure documents in New York City, to Safeguard Properties and copied to the owners by first class mail.

Mr. Weishaar stated that Safeguard Properties contacted the Town requesting an update on this matter. Supervisor LaFountain contacted them back with an update. Also, a string of e-mails to Mr. Weishaar indicated a local attorney representing the mortgagee would be present at this Public Hearing. Mr. Weishaar stated that all Notice provisions were complied with.

Supervisor LaFountain stated that this is the first home the Town has had to demolish. A process the Town takes very seriously.

Councilman Moore asked Mr. Weishaar if his actions along with the Town’s actions adheres to the proper standards of New York State Law. Mr. Weishaar stated that it does.

Councilwoman Metzler stated that Ms. Boehl has kept the Town Board well informed. She stated that it has been frustrating to the Town Board and residents in regard to the length of time this process has taken. She pointed out that within the Complaint Action Summary, frustration is seen due to ownership of the property changing hands, foreclosure started and the taxes were being paid. This has made the process lengthy. Councilwoman Metzler stated that due process, as required by law, has to be recognized. Mr. Weishaar commented that the owners of the property had moved out and relocated years ago adding to the length of the process.

Heidi Boehl, Penfield Code Enforcement Officer, described the pictures posted on the board of 124 Beacon Hills Drive South.

Supervisor LaFountain stated that the Town Board is supportive of moving forward to have the property demolished and therefore they will look to pass a Resolution as early as December 18, 2019. They hope to remove the structure as early as January 2020.

Public Participation

Laurie Enos, 16 Talbot Drive, stated that she is the Vice President of the Condo Association. She said that this has been an issue for the past five (5) years. She is worried about property values and injuries. She stated that all residents residing in the 149 units are in favor of demolishing the property.

David Sakmyster, 126 Beacon Hills Drive South, stated that the property is an eyesore. He is concerned for children’s safety. He also mentioned a tarp from the property keeps blowing in his yard. He stated he has tried to contact the owners and wishes the renovation had taken place years ago. He wondered what the property would look like after it’s been demolished.

Supervisor LaFountain stated that the Town has gone out to bid. The bid opening will take place Friday, December 13, 2019 at 11:00 AM. The Town is looking for the most responsible low bid and safest demo. Once removal is complete and abatement of asbestos and mold is completed, top soil will be brought in and the lawn will be cut. The bank will still be involved with property maintenance.

Nicolas Miraglia, Local Council for Wells Fargo, asked Supervisor LaFountain to verify that the cost of demolition would be tacked onto the Tax Bill.
Supervisor LaFountain said yes.

Mr. Miraglia asked if his client would have the opportunity to demolish the property since it would be a significant cost savings.

Supervisor LaFountain stated that if the Town demolishes the property, 15 - 20% would most likely be added due to paying prevailing wage. He went on to say that the Town Board is determined to make this property safe as soon as possible. He said that if the bank can make assurances that they would move forward quickly, then it is possible that the bank could take this on. The Town Board wants the property brought into compliance as soon as possible.

Supervisor LaFountain encouraged Mr. Miraglia to speak with Mr. Weishaar on the matter. He does not want anything to slow the process down.

Councilwoman Metzler stated she is more in favor of the Town handling this due to her not having faith in his client. She advocates that the Town continues to move swiftly.

Roberta Faustoferri, 125 Beacon Hills Drive South, stated she has sent many emails to the Town regarding this matter. She thanked the Town Board for moving forward on this issue. She asked if the Town will notify the neighbors of the demolition schedule.

Supervisor LaFountain stated yes.

Hearing closed.

Public Hearing #3 To Consider a Conditional Use Permit to Allow a Seasonal Tent in the Outdoor Area at K2 Brewery Located at 1221 Empire Blvd.

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on November 14, 2019 and was posted on the Town Website and Town Clerk Bulletin Board. 7 postcards were mailed. Town Attorney Horwitz confirmed that this Hearing is in order.

Kyle Kennedy, part owner of K2 Brewing introduced his mother, Lori Kennedy who gave an overview of their proposal. She stated they would like to install a temporary tent structure in their beer garden for the winter months. She stated that they had obtained a three (3) week permit from the Town to put up a tent. It has been inspected by Heidi Boehl, Fire Marshal/Building Inspector. The tent has been a positive addition for their patrons.

Supervisor LaFountain stated there are two (2) tents located behind the brewery. He asked Ms. Kennedy to give descriptions of the tents.

Ms. Kennedy stated that the first tent is 66’ by 33’ which is where the picnic tables will be located. The other tent covers the corn hole game for their winter league, and is 42’ by 33’. Ms. Kennedy also stated, they are proposing to have exterior heaters and will be 170 BTU’s natural gas. The heaters will provide the heat for the tents which will keep the temperature at 60° to 65°.

Supervisor LaFountain inquired about the exits.

Ms. Kennedy stated there are three (3) exits, and one (1) entrance which they continuously maintain to make sure they are not obstructed.

Supervisor LaFountain inquired whether there is an intent to cook in the tents.

Ms. Kennedy stated there will be no food prepared within the tents. The only cooking facilities are within the brewery itself. Also, all fire pits are closed and covered for the season.
Penfield Town Board, December 4, 2019

(Public Hearing #3 - Continued)

Councilwoman Kohl inquired about music.

Ms. Kennedy stated there will be music and it will be the same as it was in the summer within the noise ordinance guidelines.

Councilman Quinn asked, in regards to the future, what do the Kennedys anticipate the tent’s season will be?

Ms. Kennedy stated, the season would begin at the beginning of November and stay up through March.

Councilman Quinn asked if the six (6) month time period allowed, and described in the Ordinance, is considered a calendar year.

Ms. Boehl stated it is a calendar year.

Supervisor LaFountain inquired about overflow parking.

Ms. Kennedy stated they have hired a Real Estate Agent who is looking into other properties in the vicinity to use for overflow parking. At this time they are maintaining the parking areas they already use and continue to make use of parking attendants.

Supervisor LaFountain asked if they have received any complaints from neighbors?

Ms. Kennedy stated “no” and asked if the Town has received any complaints?

Jim Costello, Director of Developmental Services, stated that since K2 Brewery has opened, he received one (1) complaint that ended up not pertaining to the brewery.

Mr. Costello asked Kyle Kennedy how frequently patrons have been using the tents?

Mr. Kennedy stated that between Thanksgiving and Christmas, activity has picked up. There have been kid parties, company parties and holiday parties. After Christmas through St. Patrick’s day, they expect mainly their regular patrons to take advantage of the tents.

Ms. Kennedy stated that during this past summer, there was a time where the parking lot became very full due to schools letting out and most teachers drove in separate vehicles. At that time, a number of patrons parked on Empire Boulevard causing major congestion. They do encourage their patrons to take Uber.

Ms. Boehl stated that the Department of Public Works has expressed concern about parking up on the easement that leads to the pump station.

Supervisor LaFountain stated the Town is looking to put up barriers to deter blocking of the pump station.

Councilman Moore thanked the Kennedys for putting together a thorough and informative application. He stated that the Town Board will discuss the application at next week’s Work Session and he plans to move forward with the proposal.

Councilwoman Kohl asked how long are parking attendants outside?

Ms. Kennedy stated the parking attendants work Wednesdays and Thursdays from 4:00 PM or 4:30 PM to 9:00 PM or 9:30 PM. On Friday nights they work from 4:00 PM to 10:00 PM and on Saturdays, parking attendants work from Noon to 10:00 PM.

Supervisor LaFountain went over next steps.
Communications and Announcements

1. The Chanukah Holiday begins at sundown on Sunday, December 22, 2019 and will continue for eight (8) days through Sunday, December 30, 2019. In celebration of Chanukah the Town’s 6th annual outdoor Menorah lighting ceremony will take place, Thursday, December 26, 2019 at 5:30 PM at the Four Corners of Penfield in Schuffelberger Park. This event is open to the entire community. Donuts and potato latkes will be served to all who attend.

2. The Town and County Tax bills will be mailed on Tuesday, December 31, 2019. Those that wish to pay it on that day can do so at the Town Hall Tax Office. If you would like to have your tax bill sent to a temporary winter address, please call the Tax office at 340-8626.

3. Mark your calendars for the next Flapjack Saturday Community Fundraiser to be held Saturday, December 14, 2019 from 8:00 AM to 10:00 AM at the First Baptist Church of Penfield, 1862 Penfield Road. Come join Santa for an “All you can Eat” breakfast consisting of delicious pancakes, pure maple syrup, scrambled eggs, sausage and more, all for just $6.00 per person. The December Fundraiser proceeds will directly support the Open Door Mission. For more information about the First Baptist Church of Penfield and their upcoming December 14, 2019 fundraiser, please visit fbpenfield.org.

4. A Safety Reminder: if you have a fire hydrant on or near your property, please make sure you or someone in your neighborhood keeps it clear of snow and ice during the season to allow easy and unrestricted access by firefighters in the event they need to connect to it for an emergency. Keeping hydrants clear will save valuable moments. Our volunteer firefighters thank you in advance for helping them to help you.

5. As the Holidays are approaching and everyone begins their search for that perfect Christmas tree, please remember to shop locally right here in Penfield for that special tree. Several farms in east and north Penfield offer “cut your own tree” and a selection of pre-cut trees for your convenience. Local scout troops also offer trees for sale. This Holiday season, make a difference in our Community by shopping locally and supporting our local farms and scouts.

6. The Penfield Trails Committee will sponsor a free guided hike at the Nature Conservancy’s Thousand Acre Swamp, on Saturday, December 14, 2019 from 10:00 AM to Noon. This guided hike will tour the paths and boardwalks of the Nature Conservancy’s Thousand Acre Swamp. The guide will emphasize winter nature lore such as identifying trees in their winter dress, looking for tracks (if there is snow), and other signs of animals. Thousand Acre Swamp is located next to Penfield Ambulance base (1587 Jackson Road). Participants should park at the ambulance base and follow the hike signs. Participants are asked to pre-register for the December 14, 2019 hike by calling Penfield Recreation at 340-8655.
7. The annual “Wings of Light Luminaria” and open house at the Shepherd Home located at 1959 Five Mile Line Road is coming up on Monday, December 9, 2019. The Shepherd Home is a two-bedroom home that operates under the hospice philosophy, providing 24-hour care for the terminally ill in a residential setting. Please join the Shepherd Home on Monday from 5:00 PM to 7:00 PM for an evening of remembrance for your loved ones or to honor other angels by ordering your luminaria online at www.shepherdhome.org. They will be lighting and displaying luminaries on the grounds of the Shepherd Home; refreshments will be served and everyone is welcome.

8. Councilwoman Kohl’s next Community Chat will be held on Tuesday, December 17, 2019 from 5:30 PM to 7:00 PM in the New Book area at the Penfield Library, 1985 Baird Road.

Public Participation

Supervisor LaFountain recognized Boy Scout Kenneth Jacoby, from Troop 260, who is working on his Citizenship in the Community merit badge. He is working toward becoming an Eagle Scout. Kenneth Jacoby reiterated that he is working on his Citizenship in the Community badge which entails him to go over the requirements that proves he is participating in his community. One of the requirements involves him working on a conservation project. Mr. Jacoby stated he has been working at the East Side YMCA with some of his friends to build larger, raised garden beds so as to make gardening easier for the senior gardeners. Mr. Jacoby stated he is impressed with the Town Board meeting procedures and the civility he observed during the meeting.

Supervisor LaFountain asked if there is anything else the Town can help him with.

Mr. Jacoby stated that another badge requirement is to interview a committee member on an issue that is vital to the community. He is specifically interested in education and environmental issues.

Supervisor LaFountain stated he would be happy to put him in touch with Town staff and set up a meeting for him.

Councilman Moore told Mr. Jacoby to continue working towards becoming an Eagle Scout and that it is well worth it.

Councilwoman Metzler told Mr. Jacoby to let the Town Board know when he achieves his Eagle rank, so that they can attend the ceremony.

Supervisor LaFountain said that achieving Eagle rank is quite an accomplishment and one that the Town Board enjoys supporting.

Town Clerk Amy Steklof read an e-mail from Robert Peterson, 1931 Clark Road regarding Shadow Pines (see attachment).

Supervisor LaFountain stated that a number of the questions have been updated on the Town’s website as well as in the Supervisor’s column. He stated he will respond to Mr. Peterson with an update and include the information in his next column.

Additions and Deletions to Agenda - None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of November 6, 2019, Councilman Quinn seconded and all voted “Aye.”

Petitions - None
Resolutions by Function

Law and Finance

#19T-207  Reclassification of Trust & Agency Accounts per GASB 84
by Moore

WHEREAS, the Governmental Accounting Standards Board (GASB) has put forth a pronouncement to differentiate and clarify fiduciary funds from governmental funds, specifically “the objective of this statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported intended to improve the usefulness of fiduciary activity information primarily for assessing the accountability of governments in their roles as fiduciaries,” and

WHEREAS, GASB is the source of generally accepted accounting principles (GAAP) used by state and local governments, and

WHEREAS, the Town Comptroller with assistance from the Town’s independent auditing firm have determined various Trust & Agency accounts should be recognized as governmental funds or custodial accounts within the General Fund in accordance with the definitions provided in GASB 84,

NOW, BE IT RESOLVED the following attached reconciliations of various Trust & Agency accounts be completed.

Trust & Agency Reconciliations:

1.)  Closure of accounts created prior to 2015 with no activity in five (5) years, deemed to be governmental fund balance recognized as prior period adjustments in financial statements:

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>DEBIT</th>
<th>DESCRIPTION</th>
<th>CREDIT</th>
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<tbody>
<tr>
<td>TA0...-0007</td>
<td>Pre-tax daycare</td>
<td>$1,131.51</td>
<td>TA0...-0200</td>
<td>Cash</td>
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<tr>
<td>TA0...-0010</td>
<td>Cons payroll</td>
<td>$26.31</td>
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<td>TA0...-0019</td>
<td>Disability Ins</td>
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<td>TA0...-0031</td>
<td>Driveway escrow</td>
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<td>TA0...-0033</td>
<td>Develop escrow</td>
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<td>TA0...-0078</td>
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<tr>
<td>TA0...-0193</td>
<td>NE Quad landfill</td>
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<td>Loan cupboard</td>
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<tr>
<td>TA0...-0296</td>
<td>Daytons Corner</td>
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$12,931.77  $12,931.77

2.)  Closure of accounts now to be recognized as activity of general governmental accounts and as a prior period adjustment in financial statements, based on amounts as of November 20, 2019:

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<td>General Fund Cash</td>
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### Resolution 19T-207 - Continued

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<td>Rain Barrel Kit</td>
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$114,681.36

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<td>Cash</td>
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<td>$114,681.36</td>
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</table>

3.) Creation of liabilities in the general fund to recognize the custodial nature of payroll, property maintenance security deposits and guaranty/bid deposits:

i. A00-0000-0000-0602 Payroll Liabilities

ii. A00-0000-0000-0011 Property Maintenance Security Deposits

iii. A00-0000-0000-0030 Guaranty and Bid Deposits

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
Metzler Aye Moore Aye
Quinn Aye

Adopted

#19T-208 2019 Budget Transfers & Amendments by Moore

WHEREAS, transfers of funds are necessary for anticipated expenditures and reconciliations as the year end approaches, and,

WHEREAS, the registrations for programs at the Recreation Department require an increase in the appropriations from program fees collected, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED that the attached budget transfers be approved.

Budget Transfers:

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Total General Fund: $29,450
(Resolution #19T-208 - Continued)

**FROM**     **TO**     **AMOUNT**
L00-7410-0004-4002   L00-7410-0002-2201    $2,650
Direct Books    Equipment-Library_______________________________
Total Library Fund:         $2,650

Budget Amendments:

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<td>A00-7620-2001-0011</td>
<td>A00-7620-0004-4034</td>
<td>$1,100</td>
</tr>
<tr>
<td>Adult Specialty</td>
<td>Adult Specialty</td>
<td></td>
</tr>
</tbody>
</table>

Total General Fund:         $26,850

Moved: Moore
Seconded: Quinn

Vote: Kohl     Aye     LaFountain     Aye
      Metzler  Aye     Moore     Aye
      Quinn  Aye

Adopted

#19T-209  2019 Budget Amendments in General Fund for Donations to Recreation by Moore

WHEREAS, the Recreation Department received the following donations for DEAR Programs in the months of May through November 2019 totaling $1,405 as detailed:

- Joan Albany $200
- Cathy Cosby $100
- Douglas Bean (in honor of Pam O’Brien) $100
- Nancy Thompson $15
- Josephine & Tae Whang $50
- Valera D’Esopo $40
- Terry Ross $100
- Margaret Brennan & Seymour Shankman $150
- James Van Meter $500
- David Smith $50
- Ronald & Nancy Brone $25
- Nancy & Michael Thomas $50
- Jim Van Meter $25

AND WHEREAS, the Town Board desires to have an up-to-date budget in relation to current appropriations and revenues,

BE IT RESOLVED, that the following 2019 budget amendments be approved:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Amount</th>
<th>Appropriations</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00-6772-2001-0001</td>
<td>$1,405</td>
<td>A00-6772-0004-4042</td>
<td>$1,405</td>
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<tr>
<td>DEAR Program</td>
<td></td>
<td>Programs for the Aging (DEAR)</td>
<td></td>
</tr>
</tbody>
</table>
(Resolution #19T-209 – Continued)

Moved: Moore  
Seconded: Metzler  

Vote: Kohl Aye  LaFountain Aye
      Metzler Aye  Moore Aye
      Quinn Aye

Adopted

Public Works

#19T-210 Budget Amendment for the Box Field Creation at Rothfuss Park
by Metzler

WHEREAS, the Town solicited sealed bids for field development, materials
and installation of a boxed athletic field at Rothfuss Park, and

WHEREAS, the Town received grant funding through Senator Funke for a
portion of this project totaling $80,000,

NOW BE IT RESOLVED, this project was the development of Town parkland
for recreational purposes, the Board hereby authorizes the appropriation
of $17,775 from the Town’s Recreation Trust Special Revenue Fund as
amendment to the 2019 budget.

Moved: Metzler  
Seconded: Moore  

Vote: Kohl Aye  LaFountain Aye
      Metzler Aye  Moore Aye
      Quinn Aye

Adopted

Public Safety - None

Community Services

#19T-211 Authorization for Supervisor To Sign Recreation Contracts
by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to
sign the following Recreation Contracts:

Athletic Apex Health Club, 667 Panorama Trail W, Rochester, NY 14625,
Swim Lessons – 6 months – Age 3, 1/12/20 – 5/5/20, for a fee of 70% of
the total program revenue. Vouchers to be submitted 2/5, 3/4, 4/1, and
5/6/20.

Ready to Respond Training Services, Domenic Danesi, 1440 Long Pond Road,
for Children – 2/29/20 & 4/25/20, for a fee of 70% of the total program

Perinton Youth Hockey, PO Box 1001, Fairport, NY 14450, Intro to Ice
Skating and Hockey, 1/11/20 – 2/22/20, for a fee of 70% of the total
program revenue. Voucher to be submitted 1/15/20 and 2/19/20.

Eagle Vale Golf Club, 4344 Nine Mile Point Road, Fairport, NY 14450,
Junior Golf, On Course Golf Lessons, and Beginner – Intro to Golf,
4/22/20 – 5/16/20 for a fee of 70% of the total program revenue.
Voucher to be submitted 5/20/20.
(Resolution #19T-211 – Continued)

Martha Sweeney, 74 Redwood Drive, Penfield, NY 14526, Painting and Drawing, 1/27/20 – 6/15/20, for a fee of 70% of the total program revenue. Vouchers to be submitted 2/5, 3/18, 4/15 and 6/17/20.

Kathryn Boone, KB Dog Training, 105 Highwood Road, Rochester, NY 14609, Dog Obedience Classes – Beginner, Puppy Kindergarten and Introduction to Scent Work, 1/11/20 – 5/30/20 for a fee of 70% of the total program revenue less expenses. Vouchers to be submitted 2/19 and 5/20/20.

Therese Bason, 58 Oakbriar Ct., Penfield, NY 14526, Beginner Yoga 1/18/20 – 6/6/20 and Pilates Mat with Therese 1/14/20 – 6/2/20, for a fee of 75% of the total program revenue per class for 10 or less registrants or a fee of 70% of the total program revenue per class for over 10 registrants. Vouchers to be submitted semi-monthly.

Victory Fitness, 52 Depew Street, Rochester, NY 14611, Forever Fit – 1/7/20 – 6/18/20, Beginner and Intermediate Line Dancing Workout – 1/9/20 – 6/11/20, and Zumba Gold – 1/8/20 – 6/17/20, for a fee of 75% of the total program revenue per class for 10 or less registrants or a fee of 70% of the total program revenue per class for over 10 registrants. Vouchers to be submitted 1/15, 2/19, 4/1, 5/6 and 6/17/20.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Old Business – None

New Business – None

Public Participation

Executive Session – None

Next Meeting – December 18, 2019

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 8:23 PM.

Amy Steklof, RMC/CMC
Town Clerk
12/4/19
Penfield Town Board
Legislative Meeting

As a neighbor of Shadow Pines and the Clark House and as a member of the Shadow Pines Land Use Advisory Committee, I would welcome an update on the Board’s efforts to develop plans for the best use of these two properties. I’m pretty sure I’m not the only one interested since nearly 7,000 townspeople turned out for the referendum approving the purchase.

• What is happening or planned for the Clark House and barn?

The RFP for the Shadow Pines Conceptual Master Plan calls for the consultant to participate in a public informational meeting to allow the public to review the draft plan and provide input before the final plan is prepared. We are now a week and a half past the plan’s anticipated completion date of November, 22 2019.

• When will the informational meeting be scheduled for the public to review the draft Shadow Pines Conceptual Master Plan?

Respectfully,

Robert Peterson
1931 Clark Road