TOWN BOARD LEGISLATIVE AGENDA

Wednesday, August 21, 2019, 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order - Pledge of Allegiance - Roll Call
II. Communications and Announcements
III. Public Participation
IV. Additions and Deletions to Agenda
V. Approval of Minutes - July 17, 2019
VI. Petitions
VII. Resolutions by Function

Law and Finance
19T-175 Budget Transfers in the General Fund

Public Works
19T-176 Authorization for the Purchase and Installation of an Industrial Natural Gas Generator for the Penfield Community Center

Public Safety - None

Community Services
19T-177 Authorization for Supervisor to Sign Recreation Contracts

VIII. Old Business
IX. New Business
X. Public Participation
XI. Executive Session
XII. Next Meeting: September 4, 2019
XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303.
Questions regarding video coverage contact Penfield TV at (585) 340-8661.
The Regular meeting of the Penfield Town Board was held on Wednesday, August 21, 2019 at 7:10 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain  Supervisor
          Linda Kohl    Councilwoman
          Paula Metzler   Councilwoman
          Andrew Moore   Councilman

Also Present:  Amy Steklof   Town Clerk
               Richard Horwitz   Town Attorney

Absent:  Robert Quinn   Councilman

Supervisor LaFountain called the meeting to order – Pledge of Allegiance

Communications and Announcements

1. The School tax bills will be mailed on Friday, August 30, 2019. The first day of collection will be Tuesday, September 2, 2019. For your convenience, please feel free to take advantage of our payment lockbox at the Eastside entrance of the Town Hall or visit the Town Clerk/Tax Receiver’s office between 9:00 AM and 5:00 PM, Monday through Friday to make your payment. You may also make a full payment of taxes at any M and T Penfield Branch.

2. Just a reminder, on Saturday, September 14, 2019 from 7:45 AM to 12:00 PM the Towns of Penfield and Webster are again partnering with Monroe County to host a Household Hazardous Waste Drop-off. This year’s event will be held at the Webster DPW Garage, 1005 Picture Parkway. This is an appointment service only, and you can make your appointment at www.monroecounty.gov/hhw, or by calling Penfield DPW at 340-8710 before Friday, September 13, 2019 at 3:00 PM.

3. This fall Councilwoman Metzler will be facilitating a Daytime Education at Recreation program called “Anatomy of a Criminal Trial.” Come to the Community Center for a behind the scenes look at the many rituals associated with criminal justice. From arraignment, to jury selection, to a trial verdict, many things can happen during a criminal trial; many of them could surprise you. Classes will run on Tuesday, September 17, 2019 to October 1, 2019, beginning at 12:00 PM. This course is FREE to the public, but please register online at www.penfieldrec.org or through a registration form located at the Recreation Office. DEAR continues to bring wisdom to lifetime learners in Penfield by offering new and interesting classes and Councilwoman Metzler hopes to meet new and interesting people at “Anatomy of a Criminal Trial.”

4. The Town Offices will be closed on Monday, September 2, 2019 in observance of Labor Day. The Library will be closed Sunday, September 1 and Monday September 2 and will re-open normal business hours on Tuesday, September 3, 2019.

5. Senators Rich Funke and Joe Robach are holding a FREE community electronics recycling day this coming Saturday, August 24, 2019 from 9:00 AM to 12:00 PM at 208 Eastman Ave., Rochester, NY 14652, Kodak Park lot 42. Please note that each vehicle is limited to two (2) CRTs/TVs with no exceptions. This is an opportunity to dispose of large TVs, consoles, desktops, and other electronics at no cost. For more information, please visit www.sunoking.com.
6. The last Amphitheater Event for the season will conclude with the Annual Tastin’ the Blues event held on Saturday, September 14, 2019 in Veterans Memorial Park. This event will be held from Noon until 4:00 PM and includes a FREE Chili Judging contest, Genessee Brew House beer samplings, and a music performance on the Kiwanis stage by Steve Grills and the Roadmasters.

Also in conjunction with the Tastin’ the Blues event, “Dogs’ Day Out” will start at Noon. Bring the whole family to this event, including the dog. There will be games for dogs and their humans, DIY healthy dog treats, and more. Dogs must be vaccinated, friendly and on-leash for this event. Owners are required to pick up after their dogs. For details on these events visit www.penfieldrec.org.

7. The Friends of the Penfield Public Library will be holding their Annual Used Book Sale event from Wednesday, September 11, 2019 through Saturday, September 14, 2019 at the Community Center on Baird Road. This is the 43rd year of the book sale and as always proceeds will be used to help the Penfield Library be the best it can be.

Public Participation

Supervisor LaFountain recognized Syed Ahmed Mustafa, President and Paramedic for Northeast Quadrant Advanced Life Support, Inc. (NEQALS) and Mike Pope, Medical Services Provider. Mr. Mustafa gave an overview and update on NEQALS. He stated that they provide emergency advanced life support and EMS services in the Towns of Webster, Penfield and Ontario, NY, as well as, communities in Wayne County. NEQALS is a not-for-profit corporation and has been operating since 1988. They run almost 3,000 calls per year. NEQALS provides service using first response vehicles for emergency medical calls. NEQALS is considered, by the New York State Department of Health, as a paramedic intercept agency.

Mr. Mustafa stated they are in need of a larger space so as to allow for housing emergency vehicles and for staff to be able to rest and recuperate from the emergency services they provide. They also hope to use their “new home” to provide community based training such as CPR, AED and First Aid training to citizens in the area.

NEQALS has over 40 employees and an operating budget of over a million dollars. They have purchased land on Jackson Road and hope to receive monetary donations to help pay for a new building.

Supervisor LaFountain stated that NEQALS is a great resource to have in our community.

Councilwoman Kohl thanked Mr. Mustafa for being here today.

Supervisor LaFountain thanked Mr. Mustafa and Mike Pope for their service.

Additions and Deletions to Agenda - None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of July 17, 2019, Councilwoman Metzler seconded and all voted “Aye.”

Petitions - None
# Resolutions by Function

## Law and Finance

### #19T-175 Budget Transfers in the General Fund by Moore

WHEREAS, the Director of Public Works requires a transfer in the Parks Account for the new playground project at Harris Whalen Park, and

WHEREAS, the Building Department Head requires a transfer to the Fire Marshal Account for uniforms, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED that the following 2019 budget transfers be approved:

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<thead>
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<th>From</th>
<th>Amount</th>
<th>To</th>
<th>Amount</th>
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<td>A00-7110-0003-3002</td>
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<td>A00-3410-0004-4023</td>
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<tr>
<td>Finance Conferences</td>
<td></td>
<td>Fire Marshal Uniforms</td>
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Moved: Moore  
Seconded: Kohl

Vote:  
Kohl Aye   LaFountain Aye  
Metzler Aye   Moore Aye  
Quinn Absent

Adopted

## Public Works

### #19T-176 Authorization for the Purchase and Installation of an Industrial Natural Gas Generator for the Penfield Community Center by Metzler

WHEREAS, the Town Board has identified the need to replace an outdated and undersized generator with a new natural gas generator capable of powering the systems necessary to provide uninterrupted services to our residents,

AND WHEREAS, there is a generator available for purchase utilizing New York State H.I.R.E Multiple Award Contract #PC66786,

AND WHEREAS, the Town Board approves appropriation of $104,000 from the Unassigned General Fund Balance as an amendment to the 2019 budget for the purchase of said generator,

NOW, THEREFORE BE IT RESOLVED, the following 2019 budget amendment be approved:

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<th>Appropriations</th>
<th>Amount</th>
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<tr>
<td>APPROPRIATED FUND BALANCE</td>
<td></td>
<td>BUILDING EQUIP/IMPROVEMENTS</td>
<td></td>
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</table>

Moved: Metzler  
Seconded: Moore

Vote:  
Kohl Aye   LaFountain Aye  
Metzler Aye   Moore Aye  
Quinn Absent

Adopted
BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

AMEND resolution #19T-121 for AMP Fitness to:  Dave Pfaff, 1794 Penfield Rd., Penfield, NY  14526, instructor for adult and youth fitness programs, 6/19/19 - 12/31/19, for a fee of 70% of total program revenue. Vouchers to be submitted at the conclusion of each program.

Moved: Kohl
Seconded: Metzler

Vote:  Kohl  Aye   LaFountain  Aye
       Metzler  Aye   Moore    Aye
       Quinn  Absent

Adopted

Old Business - None
New Business - None
Public Participation - None
Executive Session
Next Meeting - September 4, 2019
Adjournment

Supervisor LaFountain moved to adjourn the meeting at 7:41 PM.

Amy Stekol, RMC/CMC
Town Clerk