TOWN BOARD WORK SESSION AGENDA

Wednesday, June 26, 2019 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order
II. Approval of Minutes – June 12, 2019
III. Monthly Reports
IV. Public Hearings - None
V. Guests
   a. (NONE)
VI. Action Items
   a. Recreation Master Plan Next Steps - Bilow
   b. Development of Apartment Building, 1384 Empire Blvd. - Costello
VII. Informational Items
   a. (NONE)
VIII. Held Items
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain
   b. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
   c. Community Choice Aggregation, Penfield CCA Resident's Committee - LaFountain
   d. 143 Farm Brook Drive, Hold Harmless Agreement - Valentine
   e. Greenlight Fiber Underground Installation, Cranberry Cove - LaFountain/Valentine
IX. Old Business – (NONE)
X. New Business
XI. Executive Session
XII. Next Meeting: July 10, 2019
XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303. Questions regarding video coverage contact Penfield TV at (585) 340-8661.
I. Call to Order

Present:
Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:
Chris Bilow
Jim Costello
Lisa Grosser

II. Approval of Minutes – 6/12/19
CW Metzler moved for the approval of the Minutes of June 12, 2019, CM Quinn seconded the motion.

III. Monthly Reports – None

IV. Public Hearing – None

V. Guests

a. None

VI. ACTION ITEMS

a. Recreation Master Plan Next Steps – Bilow
Chris Bilow submitted an updated draft of the Recreation Master Plan to the Board for its review. The updates are responses to items that were discussed at the May 15th Public Hearing. The comment period was held open until June 5, 2019 and no additional comments have been received. An overview of the overall quality of the parks programs and services, including the current state of the department, was done as part of this process. There are many department level recommendations and also Town/facility recommendations. We will be prioritizing the updates over the next five (5) years. Updating the plan gave us an opportunity to review the overall quality of Recreation and Parks programs and services. The facility is the main concern and Parks and Recreation department has their own recommendations to focus on. The program emphasis will be on adult and family programming. The Department of Public Works and Parks staff will review their recommendations and build improvements through their annual budget over time.
Bilow continued to explain the changes to the draft including changing the Parks header to read Parks, Properties and Amenities (now including the Shadow Pines comments.) On page 14 changes were made to be more specific to the Shadow Pines terminology, including recommendations from the Shadow Pines Land Use Advisory Committee. Those changes are proposed to be adopted in the fall of 2019. Page 22 under Parks, Features and Properties, we have added Shadow Pines and Four Mile Creek Nature Preserve under the Shadow Pines property. On page 23 both Shadow Pines and Four Mile Creek Nature Preserve were added.

Supervisor LaFountain then reviewed the next steps.

Councilwoman Kohl moved to adopt the Recreation Master Plan with the revisions as discussed, Councilman Quinn seconded and all present voted “Aye.” A resolution will be submitted at the next Legislative Session on July 17, 2019.

b. Development of Apartment Building, 1384 Empire Blvd. – Costello

Supervisor LaFountain reviewed that the Board has reviewed the submitted materials, including a traffic impact study from SRF Associates, site plan and overview of the project.

Jim Costello stated that he has received the 239-m review comments from Monroe County and will forward those to the Board for review.

LaFountain reviewed that the number of units that has been discussed starting at 56, increased to 70 and this proposal is now for 95 units. LaFountain added the last Water’s Edge building was 24 units which were for sale, the other buildings vary between 36 to 39 units for a total of 336 units in nine (9) buildings. LaFountain added he feels 95 units is high.

Costello said the application is for 95 units and the Public Hearing will be advertised for that.

Councilwoman Metzler said the requested number of units is up to the applicant, but be aware you are doing this at your own risk. The application will be flushed out at the Public Hearing.

Costello said we met with the NYSDOT in April and there will be no improvements to the road and none are anticipated for the right-of-way. Costello added he will speak with the Department of Environmental Conservation regarding encroachments to the adjacent areas.

Councilman Moore moved to approve the development of the apartment building, Councilwoman Metzler seconded and all present voted “Aye.” A resolution will be submitted at the next Legislative Session on July 17, 2019 scheduling a Public Hearing for August 7, 2019.
VII. INFORMATIONAL ITEMS

a. None

VIII. HELD ITEMS

a. Jomanda Way, Expanding No Shooting Petition - LaFountain
b. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
c. Community Choice Aggregation, Penfield CCA Resident’s Committee - LaFountain
d. 143 Farm Brook Drive, Hold Harmless Agreement - Valentine
e. Greenlight Fiber Underground Installation, Cranberry Cove - LaFountain/Valentine

IX. Old Business - None

X. New Business

Supervisor LaFountain stated the Laurelton Animal Hospital at 1467 Empire Blvd. has been approved, easements have been filed, Letter of Credit received and building permits have been obtained. During construction an area was discovered with ash fill from the old Rochester Ash dump. They immediately stopped work and met with Town staff.

Jim Costello submitted a revised plan showing the building shifting 40 feet to the east of its approved location to the Board for its review. This will move the structure out of the ash fill. By moving the building further back up the hill this will flatten the grade on the driveway. Drainage swales will be re-routed to the north side, and the stormwater management area will be shifted away from the building. PRC has reviewed and is supportive of the relocation. A new Site Plan will be prepared and submitted. Costello added he is not opposed to allowing work to continue. Easements will also have to be modified for the stormwater management area. These changes also improve parking.

Councilwoman Metzler moved to accept the adjustments to the building as proposed, Councilwoman Kohl seconded and all present voted “Aye.”

Supervisor LaFountain instructed Costello to draft a letter to the applicant memorializing this discussion.

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - None

XII. Next Meeting - July 10, 2019

XIII. Adjournment - Supervisor LaFountain adjourned the regular Work Session at 7:21 PM.

Lisa Grosser, RMC
Deputy Town Clerk