I. Call to Order - Pledge of Allegiance - Roll Call

II. Communications and Announcements

III. Public Participation

IV. Additions and Deletions to Agenda

V. Approval of Minutes - (June 20, 2018)

VI. Petitions

VII. Resolutions by Function

**Law and Finance**

18T-148 Authorization to Attend Fire Sprinkler Systems Workshop

18T-149 Appointment of School Tax Collector for the 2018-2019 School Year for the Wayne Central School District

18T-150 Budget Amendment in the Library Fund

18T-151 2018 Budget Transfer for DWP

18T-152 Authorization to Accept Standard Work Day Report for Elected & Appt. Officials

18T-153 Creek Hill Apts. LLC, Tax Certiorari Settlement

**Public Works - None**

**Public Safety - None**

**Community Services - None**

VIII. Old Business

IX. New Business

X. Public Participation

XI. Executive Session

XII. Next Meeting: (August 15, 2018)

XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303. Questions regarding video coverage contact Penfield TV at (585) 340-8661.
The Regular meeting of the Penfield Town Board was held on Wednesday, August 1, 2018 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present: R. Anthony LaFountain  Supervisor
Linda Kohl  Councilwoman
Paula Metzler  Councilwoman
Robert Quinn  Councilman

Also Present: Amy Steklof  Town Clerk
Richard Horwitz  Town Attorney

Absent: Andrew Moore  Councilman

Supervisor LaFountain called the meeting to order - The Pledge of Allegiance was led by Penfield Volunteer Emergency Ambulance Explorers.

Supervisor LaFountain recognized the Penfield Volunteer Emergency Ambulance (PVEA) Explorers Post and stated the Town is fortunate to have the PVEA in the Town of Penfield and thanked them for their presence at the Town’s summer concert series, as well as, for all the work they do.

The Captain of the PVEA Explorer Post stated there are over 20 members in the post and that he is one (1) of five (5) officers. The post meets once a week for meetings, training exercises and hands on experience in the EMS field. The Explorer Post is open to members 14 – 18 years of age. The members work alongside NYS certified paramedics and volunteer EMT's in the field. Most members of the Explorer’s Post, once they reach 18 years of age, will go on to apply to PVEA as a first time medic. The Captain thanked the Town of Penfield for continuous support of the program.

Supervisor LaFountain stated that the Penfield Ambulance was founded in 1966. He also stated that the PVEA received 400 calls in the month of July. He thanked the PVEA for their great response time, great patient care and outstanding professionalism.

Communications and Announcements

1. Hunting and trapping licenses go on sale Wednesday, August 1, 2018. Hunting and trapping guides will be available when you purchase your license. The guides can also be viewed online at www.dec.ny.gov. The license year runs from September 1, 2018 to August 31, 2019. Deer Management Permits (DMP) will be available via instant lottery from August 1, 2018 through the close of business day October 1, 2108. Lifetime license holders should receive their annual tags prior to September 1, 2018. You do not have to have your tags with you to apply for DMP’s.

2. Many of you may have heard from news sources that the American Red Cross is in emergency need of blood. While the need is constant, right now they are desperately low on blood supply, and all of us can help. There are two donation opportunities in Penfield in the coming weeks: The first one will be on Tuesday, August 7, 2018 at Harris Whalen Lodge from 1:00 PM to 6:00 PM and then on Wednesday, August 29, 2018 at the Penfield Community Center from 1:00 PM to 6:00 PM. Schedule an appointment by calling 1-RED-CROSS (1-800-733-2767). Walk-ins are also welcome! Each presenting donor will receive a $5 Amazon gift card. Look for ways to make supporting the Red Cross fun...challenge your friends and family, create a blood donor club, chronicle your donation on your favorite social media, or make blood donation an employee service project.
3. This month, the Penfield Trails Committee will be offering a Free Public Hike on Saturday, August 11, 2018 from 9:00 AM to 11:00 AM within Ellison Park. Participants should meet at the south entrance of the park located at 1008 Penfield Road. Discover the off-beat pathways that reveal the natural vistas carved by 10,000 years of Irondequoit Creek flow. Be sure to look for the hike signs. Participants are encouraged to pre-register by contacting the Recreation Department at 340-8655.

4. The Penfield Public Library wants to remind our residents that their facility provides a “Safe Place” location for young individuals seeking assistance with housing, safety or other crisis situations. Partnering with the Center for Youth Organization, the library helps connect children in need with onsite outreach workers, who assess the young person and provide access to necessary services. For more information on the “Safe Places” program, which again is available at the Penfield Public Library, go to www.nationalsafeplace.org.

5. This is the last week of the summer concert series at the Penfield Amphitheater and Kiwanis Stage. Thursday Kids Fest will feature the Dady Brothers tomorrow night; and this week’s Saturdays on Stage presents “Mr. Mustard” on August 4, 2018, with all concerts starting at 7:00 PM. Bring a lawn chair or blanket, snacks and a cooler. Food will also be available from Pen Rec Food Cart. The final event of the amphitheater season is the annual “Tastin’ the Blues” on Saturday, September 15, 2018 from 12:00 PM to 4:00 PM. Steve Grills and the Roadmasters with Joe Beard will perform, and the ever popular chili judging and beer sampling. For more information on these events, visit www.penfieldrec.org.

Public Participation - None

Additions and Deletions to Agenda - None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of June 20, 2018 Councilman Quinn seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#18T-148 Authorization to Attend Fire Sprinkler Systems Workshop

By Moore

WHEREAS, the Fire Sprinkler Systems Workshop is to be held September 24 & 25, 2018 in Montour Falls, NY; and

WHEREAS, the Fire Alarm Systems Workshop is to be held September 26 & 27, 2018 in Montour Falls, NY; and

WHEREAS, the Alternative Extinguishing Systems is to be held September 28, 2018 in Montour Falls, NY; and

WHEREAS, attendance at these three (3) courses provides professional training and instruction on designs and inspection requirements for extinguishing and alarm systems

NOW, THEREFORE, BE IT RESOLVED, that Heidi Boehl, Penfield Building, Zoning Fire Marshal Department is hereby authorized to attend the Fire Sprinkler Systems Workshop, the Fire Alarm Systems Workshop and the Alternative Extinguishing Systems training. The funds to attend these conferences are included in the 2018 Budget and will not exceed $300.00 for the three (3) courses.
Penfield Town Board, August 1, 2018

(Resolution #18T-148 - Continued)

Moved: Quinn
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

#18T-149 Appointment of School Tax Collector for the 2018-2019 School Year for the Wayne Central School District by Moore

WHEREAS, Section 37 of the Town Law of New York State provides that collection of school taxes in first class towns is the duty of the Town’s Receiver of Taxes & Assessments unless a Resolution is adopted by the Town Board to convey this responsibility to the tax collector appointed by the Board of Education, and

WHEREAS, Penfield is one of six first-class townships within the boundaries of Wayne Central School District, and

WHEREAS, the tax receiver as appointed by the Wayne Central School District as the school tax collector for the Wayne Central school District portion of the Town of Penfield for the 2018-2019 school year,

NOW, THEREFORE, BE IT RESOLVED, that the Penfield Town Board hereby approves the appointment of Mrs. Cathy Herzog as School Tax Collector for the Wayne Central School District portion of properties in the Town of Penfield.

Moved: Quinn
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

#18T-150 Budget Amendment in the Library Fund by Moore

WHEREAS, at their monthly meetings, the Library Board recognized the receipt of donations received during the second quarter of 2018 in the amount of $1,255.32 to be used for Library activities and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current appropriations and revenues,

NOW, BE IT RESOLVED that the following 2018 budget amendment be approved:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Amount</th>
<th>Appropriations</th>
<th>Amount</th>
</tr>
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<td>L00-1000-2705-0002</td>
<td>$1,255.32</td>
<td>L00-7410-0004-4043</td>
<td>$1,255.32</td>
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Moved: Quinn
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted
#18T-151  2018 Budget Transfer for DPW by Moore

WHEREAS, the Director of Public Works intends to purchase uniforms for the security staff, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED, that the following 2018 budget transfer be approved as follows:

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00-7111-0001-1013</td>
<td>A00-7111-0004-4078</td>
<td>$1,000.00</td>
</tr>
</tbody>
</table>

Moved: Quinn  
Seconded: Kohl  

Vote:  
- Kohl: Aye
- Metzler: Aye
- LaFountain: Aye
- Moore: Absent
- Quinn: Aye

Adopted

#18T-152 Authorization to Accept Standard Work Day Report for Elected and Appointed Officials by Moore

BE IT RESOLVED, that based on the record of activities kept by elected and appointed officials for three (3) months, their New York State Retirement will be credited for service time worked as per the attached form, RS 2417-A; and;  

BE IT FURTHER RESOLVED, as required by New York State and Local Employees’ Retirement System, the Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS 2417-A) will be certified by the Town Clerk and made available to the public via the Town’s website and posted on the official signboard of the Town for a minimum of thirty (30) days after the resolution is adopted.

Moved: Quinn  
Seconded: Metzler  

Vote:  
- Kohl: Aye
- Metzler: Aye
- LaFountain: Aye
- Moore: Absent
- Quinn: Aye

Adopted

#18T-153 Creek Hill Apartments, LLC, Tax Certiorari Settlement by Moore

WHEREAS, CREEK HILL APARTMENTS LLC, heretofore commenced proceedings against the Assessor and the Board of Assessment Review and other respondents for a review of the Assessment for the years 2015/2016, 2016/2017, and 2017/2018 for the premises located at 1700 Empire Boulevard, (Tax Map Number 093.15-1-45); located within the Town of Penfield, and

WHEREAS, after negotiations between the Attorney for the Town and the Attorneys for the Petitioner, a tentative agreement has been reached between all parties on the terms of a proposed settlement subject to the approval of the Town Board and to the approval of the Supreme Court of the State of New York, which terms of settlement are set forth in the stipulations on file in the Office of the Town Assessor, and

WHEREAS, upon due consideration of all facts and circumstances, the Town Board finds that the proposed compromise and settlement is fair and reasonable and should be approved.
THEREFORE, BE IT RESOLVED, that the proposed settlement of the Tax Certiorari proceedings brought by CREEK HILL APARTMENTS LLC, for the years, 2015/2016, 2016/2017 and 2017/2018, and hereby are approved.

BE IT FURTHER RESOLVED, that the Attorney representing the Town be and hereby is directed to make application to the Supreme Court of the State of New York for approval of such settlement and that upon obtaining such approval, the Assessor of the Town of Penfield be and he hereby is directed to make the necessary adjustments in the Assessment Rolls for the Town of Penfield to reflect the terms of such settlement.

Moved: Quinn
Seconded: Kohl

<table>
<thead>
<tr>
<th>Vote:</th>
<th>Kohl</th>
<th>Aye</th>
<th>LaFountain</th>
<th>Aye</th>
<th>Metzler</th>
<th>Aye</th>
<th>Moore</th>
<th>Absent</th>
<th>Quinn</th>
<th>Aye</th>
</tr>
</thead>
</table>

Adopted

Public Works - None
Public Safety - None
Community Services - None

Old Business - None
New Business - None
Public Participation - None
Executive Session - None
Next Meeting - August 15, 2018

Supervisor LaFountain moved to adjourn the meeting at 7:20 PM.

Amy Steklof, RMC/CMC
Town Clerk