TOWN BOARD WORK SESSION AGENDA

Wednesday, July 25, 2018 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order

II. Approval of Minutes – July 11, 2018

III. Monthly Reports - None

IV. Public Hearings - None

V. Guests
   a. Ted Pittinaro - Request to Install Driveway into Motts Lane - Costello

VI. Action Items
   a. Vella - Letter of Withdrawal of Rezoning Request at 44, 50 and 56 Wilbur Tract Road - Costello
   b. Mary Wynne - Special Permit at 2567 Browncroft Blvd. - Costello

VII. Informational Items
   a. (NONE)

VIII. Held Items
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain
   b. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
   c. YMCA Roadway Dedication - Valentine

IX. Old Business – (NONE)

X. New Business

XI. Executive Session

XII. Next Meeting: August 8, 2018

XIII. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303.
Questions regarding video coverage contact Penfield TV at (585) 340-8661.
I. Call to Order

Present:
Supervisor LaFountain
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:
Jim Costello
Lisa Grosser

II. Approval of Minutes – 7/11/18
CM Quinn moved for the approval of the Minutes of July 11, 2018, CW Metzler seconded the motion.

III. Monthly Reports - None

IV. Public Hearing - None

V. Guests

- Ted Pittinaro – Request to Install Driveway into Motts Lane
  - Costello
Jim Costello introduced Ted Pittinaro and explained that he has met with PRC members Eric Tait, Mark Valentine, Mike O’Connor and himself. Mr. Pittinaro owns the property at 1771 Penfield Road, adjacent to Mott’s Lane extension. Mr. Pittinaro has remodeled the home and intends to rent it as a law office and apartment. Mr. Pittinaro submitted a proposed site plan which shows a connection through the rear of the property to Mott’s Lane. Tait and Valentine have reviewed the proposal and if the home is used for a business, suggest locating the driveway to the north and entering the property through the Mott’s Lane extension and exiting the property via the driveway to Penfield Road. If the roadway is added in the southern portion of the property, the extension would have to be built to Town Specifications and gutters would have to be extended. The road would have to be extended through the Town owned property. Costello added, there are currently four (4) posts with reflective markers, two (2) of those would have to be removed to allow the access road to Pittinaro’s property through the southern connection. If the gutters are extended and the road is completed to the property line, all four (4) posts would have to be moved back to Pittinaro’s property.

Ted Pittinaro explained that he purchased the property 7-8 years ago and has completed extensive rehabilitation both to
the interior and exterior of the property. The existing driveway goes to the back of the property, but it is dangerous to enter the property from Penfield Road. Pittinaro has been preparing to add asphalt to connect his driveway to Motts Lane extension. Adding the connection will improve the value of the property, accommodate the renters, and be a safer way to enter and exit the property. Pittinaro added that he has been working with Costich Engineering on the proposed site plan.

Supervisor LaFountain reviewed the proposal and asked what comments did PRC have regarding snow plowing.

Costello said Pittinaro will allow the Town plow on his property. Costello continued to say staff feels it’s more appropriate and less expensive to connect through the north of his property (just south of his existing parking lot). Costello added that a portion of the existing parking lot encroaches into the right-of-way.

LaFountain stated that we would obtain an easement with the property owner to allow access across the Town property.

Councilwoman Kohl asked about connecting from the southern portion of the property.

Costello said there is a grade difference and the simplest and lease expensive way is to connect from the parking lot on the north portion of the property. Costello asked Pittinaro if he would keep the driveway access to Penfield Road.

Pittinaro said yes, it can be used depending on the time of day.

Costello said the plan needs to be revised showing the connection through the northern part of the property and a permit would be required before work can begin.

Pittinaro said he does not want to access Mott’s Lane via the suggested north connection. He feels it would impact his parking lot. Pittinaro added, if the property use changes he may need more parking.

Councilman Quinn stated he is not keen on the plan with the proposed connection from the south of the property. This would create an issue with snow removal by Town plows.

Pittinaro asked, would it be better to move the connection closer to the trees. He also said he needs to obtain proposed costs for both options.

Costello suggested Pittinaro speak with Costich Engineering to get costs for both options before making a decision.
Councilwoman Metzler moved to table this request until the August 8, 2018 Work Session, Councilwoman Kohl seconded and all present voted "Aye."

VI.  ACTION ITEMS

a. Vella - Letter of Withdrawal of Rezoning Request at 44, 50 and 56 Wilbur Tract Road - Costello
Jim Costello stated he received a letter dated July 18, 2018 from Ms. Vella’s attorney Nancy Brayley requesting that the request for rezoning the properties on Wilbur Tract Road be withdrawn.

Supervisor LaFountain stated that this follows the withdraw request received from Dr. Howitt for 41 Woodhaven Drive at the July 11, 2018 Work Session.

Councilman Moore moved to accept the withdrawal request, Councilman Quinn seconded and all present voted “Aye.”

b. Mary Wynne - Special Permit at 2567 Browncroft Blvd. - Costello
Supervisor LaFountain stated that Mary Wynne requested this item be held until the August 8, 2018 Work Session.

VII.  INFORMATIONAL ITEMS

a. None

VIII.  HELD ITEMS

a. Jomanda Way, Expanding No Shooting Petition - LaFountain
b. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
c. YMCA Roadway Dedication - Valentine

IX.  Old Business - None

X.  New Business - None

XI.  Executive Session - Real Estate, Litigation and Human Resource Matters - None

XII.  Next Meeting - August 8, 2018

XIII. Adjournment - Supervisor LaFountain adjourned the regular Work Session at 7:31 PM.

Lisa Grosser, RMC
Deputy Town Clerk