TOWN BOARD WORK SESSION AGENDA  
Wednesday, June 13, 2018 7:00 PM  
Supervisor R. Anthony LaFountain, presiding  

I. Call to Order  
II. Approval of Minutes – May 23, 2018  
III. Monthly Reports - May  
IV. Public Hearings - None  
V. Guests  
   a. Carol Lindquist, for a Request for Additional Employee at 805 Liberty Street - Costello  
   b. Rick Herman, for an Update of Homerama 2018 - Valentine  
VI. Action Items  
   a. Sidewalk Policy Update - Valentine  
   b. Request for Conditional Use Permit for Massage Therapy at 1832 Penfield Road - Costello  
VII. Informational Items  
   a. (NONE)  
VIII. Held Items  
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain  
   b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road - Costello  
   c. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain  
   d. Tree Preservation Guidelines - Valentine  
   e. Starbucks Relocation to 1798 Penfield Road - Costello  
   f. YMCA Roadway Dedication - Valentine  
IX. Old Business – (NONE)  
X. New Business  
XI. Executive Session  
XII. Next Meeting: June 27, 2018  
XIII. Adjournment  

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303. 
Questions regarding video coverage contact Penfield TV at (585) 340-8661.
Town Board Work Session Minutes  
June 13, 2018  
7:00 PM

I. Call to Order

Present:  
Supervisor LaFountain  
Councilwoman Kohl  
Councilwoman Metzler  
Councilman Moore  
Councilman Quinn  

Also Present:  
Jim Costello  
Lisa Grosser  
Mark Valentine

II. Approval of Minutes – 5/23/18
CM Quinn moved for the approval of the Minutes of May 23, 2018, CW Metzler seconded the motion.

III. Monthly Reports – May – Supervisor LaFountain stated that all reports are in except for one and that will be submitted by the end of the week.

IV. Public Hearing – None

V. Guests

• Carol Lindquist, Request for Additional Employee at 805 Liberty Street – Costello  
Jim Costello introduced Carol Lindquist and stated that she received a Conditional Use Permit from this Board on February 8, 2017 to operate a dog grooming business. Costello added, one of the conditions of approval was if there was a change in the number of employees, she would need to come back to the Board for approval.

Carol Lindquist stated her business operates six (6) days per week and she is turning away 3-5 customers a week. She would like to add an additional employee, a friend who is a groomer from another business. Lindquist added she would then like to be open seven (7) days per week. Both groomers would be onsite together only 2 – 3 days per week. There are four (4) parking spaces which will be sufficient. Clients are booked one at a time and there is no overlapping of appointments. There will be no kennels or overnight stays.

Councilwoman Metzler asked what are the hours of operation?
Lindquist said she is open Tuesday through Saturday, 9:00 AM to 5:00 PM and some days she will stay open to 7:00 PM. Typically she grooms five (5) or six (6) dogs per day, and is sometimes open later on holidays.

Councilwoman Kohl asked if the parking spaces are labeled for her customers only.

Lindquist said yes.

Supervisor LaFountain asked Costello to draft a letter referencing the original approval and allowing the extension to seven (7) days per week and one (1) additional employee. LaFountain asked when would the new employee start?

Lindquist said in a couple of weeks.

Councilman Moore moved for the approval of the additional hours and employee, Councilman Quinn seconded and all present voted “Aye.”

- Rick Herman, Update of Homearama 2018 – Valentine

Supervisor LaFountain introduced Rick Herman, who submitted a summary and map to the Board for its review.

Rick Herman stated parking has been reviewed by both the State and the Town. This is a bi-annual event and the third time at the Watersong subdivision. There are seven (7) models, and six (6) will be open to the public. Both Rick Herman and Pam Bunt will manage the program and be onsite for the duration of the event. Herman continued to say he met with the Planning Department and the Fire Marshal. Some modifications to the parking layout were made per the suggestions of the Fire Marshal. The event will be held August 18 to August 26, 2018. Three (3) of the six (6) homes have already been sold for $450,000 plus. Preview nights will be held August 16th and 17th. There are 500 parking spaces which could be at capacity on the 17th. Herman added proceeds from the event go to local charities. There will be temporary structures for a ticket booth and bathrooms. This year they will be adding an events tent which will host music and wine tasting. The entire site will be handicapped accessible and there will be ramps on each home. Herman stated after discussions with the NYSDOT, access to the site will be through the existing neighborhood. Work permits have been obtained through the NYSDOT for signage on main roads, which will be directional only.

Councilman Moore asked if the neighbors have been advised of the event.
Herman said he has e-mailed the association, and Mr. Antetomaso has been speaking with the neighbors and they are favorable of the event. Once the event has received approval, Herman will post his contact information on the neighborhood Facebook page.

Jim Costello asked if millings have been obtained for temporary parking.

Herman said yes, some were on site from the previous show and additional will be obtained from the County DOT. Herman added the Conservation Easement will not be disturbed by the temporary parking areas.

Councilwoman Metzler moved for the approval of the event, Councilman Moore seconded, and all present voted “Aye.”

VI. ACTION ITEMS

a. Sidewalk Policy Update – Valentine
Supervisor LaFountain reviewed that Mark Valentine had submitted proposed updates to the Board at the last Work Session on May 23, 2018.

Councilman Quinn stated he has reviewed the updates and feels Valentine has captured the Boards thoughts and future vision.

Supervisor LaFountain asked if the Board is okay with the increase in the waiver fees.

Members of the Board stated yes.

Mark Valentine stated the County bid price has been updated to $36.95 per square yard, which is a minor increase.

Councilman Quinn moved for the approval of the updated sidewalk policy, Councilwoman Kohl seconded, and all present voted “Aye.” A resolution will be submitted at the next Legislative Session on June 20, 2018.

b. Request for Conditional Use Permit for Massage Therapy at 1832 Penfield Road – Costello
Jim Costello reviewed that the Public Hearing was held on June 6, 2018. Joanne Kennedy will be the only therapist. There are two (2) parking spaces on site and 13 on the street. Hours will be 9:00 AM to 5:00 PM, seven (7) days a week. There will be no walk-ins, and the business will be appointment only. Costello added the sign package will be submitted to the Board for its review.

Councilwoman Kohl moved for the approval of the massage therapist, Councilman Quinn seconded and all present voted “Aye.” A resolution will be submitted at the next Legislative Session on June 20, 2018.
VII. INFORMATIONAL ITEMS

a. None

VIII. HELD ITEMS

a. Jomanda Way, Expanding No Shooting Petition – LaFountain
b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road – Costello
c. Sign Ordinance Updates/Proposed Ordinance Revision – Costello/LaFountain
d. Tree Preservation Guideline – Valentine
e. Starbucks Relocation to 1798 Penfield Road – Costello
f. YMCA Roadway Dedication – Valentine

IX. Old Business – None

X. New Business – None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – None

XII. Next Meeting – June 27, 2018

XIII. Adjournment – Supervisor LaFountain adjourned the regular Work Session at 7:30 PM.

Lisa Grosser, RMC
Deputy Town Clerk