TOWN BOARD LEGISLATIVE AGENDA

Wednesday, May 16, 2018 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order - Pledge of Allegiance - Roll Call

II. Public Hearing #1 - To Allow a Sit-down/Take-out Restaurant at 2150 Fairport-Nine Mile Point Road in the Business Non-Retail (BN-R) Zoning District
   Public Hearing #2 - Issuance of an Itinerant Vendors License to Allow the Temporary Sale of Produce at 2106 Five Mile Line Road located in the Four Corners (FC) Zoning District
   Public Hearing #3 - To Amend the Zoning Ordinance and Map to Rezone 6.12 Acres from R-1-20 to LaSalle's Landing District (LLD) at 44, 50 and 56 Wilbur Tract Road and a Portion of 41 Woodhaven Drive

III. Communications and Announcements

IV. Public Participation

V. Additions and Deletions to Agenda

VI. Approval of Minutes - (April 18, 2018)

VII. Petitions

VIII. Resolutions by Function

Law and Finance
18T-114 Authorize the Supervisor to Sign an Intermunicipal Agreement with the Penfield Central School District
18T-115 2018 Budget Amendment for PAVE-NY and EWR from NYS
18T-116 Budget Amendment in the Library Fund
18T-117 Acceptance of Financial Statements and Independent Auditor's Reports for 2017
18T-118 Setting a Public Hearing for a Special Permit to Consider Allowing a Licensed Massage Therapist at 1832 Penfield Road
18T-119 2018 Budget Transfer for Recreation and DPW

Public Works - None

Public Safety
18T-120 Authorization to Place Traffic Control Device on Monroe County Highway

Community Services
18T-121 Appointments to Recreation Masterplan Update Committee
18T-122 Authorization for Supervisor to Sign Recreation Contracts
IX. Old Business
X. New Business
XI. Public Participation
XII. Executive Session
XIII. Next Meeting: June 6, 2018
XIV. Adjournment

This meeting will be video recorded and broadcast LIVE via the town’s website www.penfield.org and the Town’s Government Access Cable Channel 1303. Questions regarding video coverage contact Penfield TV at (585) 340-8661.
The Regular meeting of the Penfield Town Board was held on Wednesday, May 16, 2018 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain Supervisor  
          Linda Kohl Councilwoman  
          Paula Metzler Councilwoman  
          Andrew Moore Councilman  
          Robert Quinn Councilman  

Also Present: Amy Steklof Town Clerk  
              Richard Horwitz Town Attorney  
              Jim Costello Director of Developmental Services  

Supervisor LaFountain called the meeting to order – Pledge of Allegiance  

Supervisor LaFountain recognized Barbara Quinn and Mae Quinn of the Dayton’s Corners One Room School House, located at the corner of Creek Street and Plank Road in Penfield. Ms. Quinn announced that the Dayton’s Corner’s School/Museum Annual Pie Social will be held on Sunday, June 3, 2018 from 2:00 PM to 4:00 PM. There will be free pony rides, music, tours of the school house/museum and pie and lemonade will be sold for $3.00. For more information, please call Barbara Quinn at 385-1491.

Public Hearing #1 To Allow a Sit-down/Take-out Restaurant at 2150 Fairport Nine Mile Point Road in the Business Non-Retail (BN-R) Zoning District  

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on April 26, 2018 and was posted on the Town Website and Town Clerk Bulletin Board. 11 postcards were mailed. Town Attorney Horwitz confirmed that this Hearing is in order.  

Mr. Ming Chen gave an overview of his application pertaining to allowing a Cambodian style restaurant at 2150 Fairport Nine Mile Point Road. The Chens own the property and now would like to use the third space, consisting of 1,400 sq. ft., to operate the restaurant. The two (2) other spaces are currently leased by Moe’s Southwest Grill and A T & T. They plan to hire 3-4 employees. Hours of operation are planned from 10:00 AM to 9:00 PM and will include take-out service. They plan to have six (6) tables with four (4) seats and will serve up to 24 people. They plan to have two (2) signs, one in front and one in back, that will be the same size and style of the signs already in place. Mr. Ming also stated that the site will be served by one (1) dumpster for all three (3) businesses and will be maintained at all times.

Supervisor LaFountain went over next steps.  

Public Participation – None  

Hearing closed  

Public Hearing #2 Issuance of an Itinerant Vendors License to Allow the Temporary Sale of Produce at 2106 Five Mile Line Road located in the Four Corners (FC) Zoning District  

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on April 26, 2018 and was posted on the Town Website and Town Clerk Bulletin Board. 27 postcards were mailed. Town Attorney Horwitz confirmed that this Hearing is in order.
Laurie Broccolo of Broccolo Garden Center, 2755 Penfield Road, gave an overview of the application and stated she is seeking to set up a weekend farm market van (stand) with awning where Aspenleiter Sewing and Vacuum is located at 2106 Five Mile Line Road. The owner of the property is Mr. Terry Williams. The hours of operation are proposed for Friday 3:00 PM to 7:00 PM and Saturday from 9:00 AM to 1:00 PM.

Ms. Broccolo stated they received a Temporary Permit to do a test run last week.

Councilwoman Kohl asked where the van will be parked.

Ms. Broccolo stated the van will be parked in the first parking spot.

Councilman Quinn asked if the van will always be parked in the same spot.

Mr. Williams stated that the van will be parked on the lawn except when it rains, then it will be parked in the parking spot.

Ms. Broccolo stated she still feels like a newcomer in the Town of Penfield and enjoys learning all that the Town has to offer.

Public Participation - None

Hearing closed

Public Hearing #3 To Amend the Zoning Ordinance and Map to Rezone 6.12 Acres from R-1-20 to LaSalle’s Landing District (LLD) at 44, 50 and 56 Wilbur Tract Road and a Portion of 41 Woodhaven Drive

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on April 26, 2018 and was posted on the Town Website and Town Clerk Bulletin Board. 36 postcards were mailed. Town Attorney Horwitz confirmed that this Hearing is in order.

Nancy Brayley, 460 N. Winton Road, Attorney for the property owner Elisabeth Vella, 570 Culver Parkway, stated that Ms. Vella owns 44, 50 and 56 Wilbur Tract Road (approximately 4 ½ acres) and that the parcels surrounding her properties are part of the LaSalle’s Landing Development District. Ms. Brayley would like the present zoning for her parcels to be changed from R-1-20 to LaSalle’s Landing Development District.

Matt Newcomb, Passero Associates, representing Dr. Jack Howitt of Howitt Bayview, LLC owner of 41 Woodhaven Drive, also submitted a rezoning application for 41 Woodhaven Drive (approximately 20 acres) which is located along Wilbur Tract Road, south of Irondequoit Bay on the south side of Empire Boulevard. Currently, a portion of the parcel is zoned in the LaSalle’s Landing Development District. Mr. Newcomb stated that the zoning line for R-1-20 and LaSalle’s Landing Development District runs through the parcel, dividing it into portions. Dr. Howitt is looking to extend the zoning line for a proposed apartment building that is located on the divide. The intent is to rezone the portion of the parcel that encompasses the parking lot and the portion of the apartment building in the R-1-20 district to the LLD District. Mr. Howitt feels this change would promote increased public access to the shoreline and promote desirable land use. The apartment would be near the bay which would encourage residents to visit the commercial and recreational facilities along the waterfront.

Councilwoman Metzler stated that the Town Board has been discussing this project and the rezoning of the area since 2013 and that she has never been in favor of rezoning.

Discussion was had pertaining to the two (2) apartment buildings, elevation, easements and environmental impact.
Councilman Moore also stated that he is not completely supportive in changing the zoning of that area. He stated concerns over secondary impact to wetlands and flood plains.

Mr. Newcomb stated that there would be no impact to the floodplain or to the federal wetlands and that an existing road separates the wetland. They plan to propose a stormwater management area to reduce runoff and that the project will help with runoff.

Councilwoman Metzler, asked if the rezoning is not granted, what would be their next step.

Mr. Howitt stated they would probably squeeze the entire project into the LaSalle’s Landing Development District.

Supervisor LaFountain asked Mr. Newcomb to speak about the SEQRA process.

Mr. Newcomb spoke about lighting, stormwater management and traffic.

Supervisor LaFountain asked Jim Costello, Director of Developmental Services, to speak about anything that has not already been entered into the record that he feels should be added, specifically the Local Water Revitalization Plan (LWRP).

Mr. Costello stated it is the Town’s responsibility to fill out the forms and make sure the application is in compliance with consistency regarding the LWRP program. The applicant is then made aware of whether they comply with the form. Traditionally the Town will wait until there is a Public Hearing to see what additional information is brought to attention. Then, the Town makes a determination on whether to consider the project.

Supervisor LaFountain asked if anything additional had come out of PRC discussions.

Mr. Costello stated that the PRC is a technical recommendation committee formed by the Town. They have not made recommendations regarding whether rezoning the land is appropriate or not. He went on to say that if the property were to be rezoned and the applicants made an application to the Town Board for site plan approval, the PRC would then make recommendations regarding potential impacts associated with any drainage or other items that Mr. Newcomb had brought up.

Supervisor LaFountain said that the townhouse application is currently before the Planning Board.

Mr. Costello stated that is correct, but the application is currently tabled pending input regarding soil testing and looking at more esthetics to be added to the structures.

Public Participation

The following residents spoke against the proposal:

1. Cindy McPhail, 2 Old Westfall Drive
2. Carol Saj, 485 Wilbur Tract Road
3. Lawrence Saj, 483 Wilbur Tract Road
4. Chris Chauvin, 24 Old Westfall Drive
5. Catherine Griffin, 4 Reginald Circle
6. Noreen Connolly, 6 Old Westfall Drive (handouts on file)
7. Kathleen McGrail, 275 Parkview Drive
8. Andrew Vergo, 246 Parkview Drive
9. Kevin Dunn, 35 Woodhaven Drive
10. Steve Kiernan, 524 Wilbur Tract Road
11. Keith McPhail, 2 Old Westfall Drive (handouts on file)
12. Andrew Poremba, 10 Old Westfall Drive
13. Richard Spooner, 99 Woodhaven Drive  
14. Annika McPhail, 2 Old Westfall Drive  
15. Maria Marconi, 72 Woodhaven Drive  
16. Barney Knoeferl, 247 Parkview Drive  
17. Ralph Meleo, 43 Woodhaven Drive (spoke in favor and handouts on file)

Attorney, Meaghan Colligan Esq., Knauf Shaw, LLP, 1400 Crossroads Building, 2 State Street, stated she is speaking on behalf of several residents that own property on Old Westfall Drive and have retained the law firm on behalf of their neighborhood. Ms. Colligan spoke about the SEQRA process and its requirements as well as DEC input pertaining to the area. She recommended that the EAF be updated to include all four (4) parcels in question and that it all needs to be looked at together.

Ms. Colligan also stated that if the Town Board allows the properties to be rezoned, it sets a precedent for any future developers to build future apartment building as well as public utility buildings, hotels, offices and motels with no permit, meaning it’s a permitted use. She went on to say that the Town is setting itself up for potential uses that the Town may not be considering today. She stated that is against what SEQRA is all about. Therefore, the Town needs to evaluate all potentially significant adverse effects.

Ms. Colligan spoke about State wetland regulations and showed a screenshot from the DEC’s website of the environmental resource mapper. She stated that almost all of 41 Woodhaven Drive is in the wetland or the adjacent area therefore, almost the entire parcel has wetland impacts. Also, she stated that lot 56 is almost entirely in the wetland, lot 50 in the adjacent area and partially in the wetland and lot 44 is completely in the adjacent area. Ms. Colligan said the actual combined acreage of 44, 50 and 56 Wilbur Tract Road and 41 Woodhaven Drive based on the Monroe County website Real Property data is 27.85 acres and this is not to be considered as just six (6) acres. It is a large tract of land.

In reference to the LWRP, she stated that it is the duty of the applicant to complete a Waterfront Assessment form with the application. Ms. Colligan stated that they do not believe the application is in compliance with the LWRP. She also stated that the Planning Board is required to determine whether the action is consistent with the LWRP.

Lastly, Ms. Colligan stated that the rezoning and the proposed project are not in conformance with the Town’s 2010 Comprehensive Plan. On behalf of the neighbors they oppose of the rezoning and demand a coordinated review to occur.

Dr. Vern Loveless, 19 Old Westfall Drive, informed the Town Board that he did not receive a postcard for this Public Hearing and stated he appreciates all the time, effort and research the neighbors put into this project. He wished the developers had done their research and put in that much effort. He is opposed to the rezoning.

Mel Callan, 1410 Harris Road, stated she does not live by the proposed project area but is against the project because she cares what happens in the Town Of Penfield.

Jeff Burns, 39 Scarborough Park, stated he feels there are severe problems with this proposed project, particularly the traffic issue. He opposes rezoning and encourages developers to enhance the area.

Additional comments were made by Mr. Newcomb pertaining to sidewalks and a second emergency access with a crash gate for Old Westfall Road.
Penfield Town Board, May 16, 2018

(Public Participation – Continued)

Mr. Newcomb also stated that he is confident that they did submit the required materials necessary for the EAF.

Councilwoman Metzler stated that she has looked over all notes and minutes back to 2013 and finds it encouraging that the concerns of the neighbors are the same concerns that the Town Board has particularly with traffic, safety concerns and environmental concerns.

Supervisor LaFountain recognized Town Clerk Amy Steklof who stated she had received e-mails from residents who asked to have their comments read into the record (please see list below). All comments are on file in the Town Clerk’s office.

1. Keith McPhail, 2 Old Westfall Drive
2. Todd Nichols, 11 Woodhaven Drive
3. Lori Kemp-Schneider, 291 Parkview Drive
4. Becky Bivone, 91 Woodhaven Drive
5. Dr. Michelle Janelsins-Benton, Parkview Drive

The following residents e-mailed that they wanted their opinion, opposing the rezoning, made part of the record.

1. Danielle Parkhurst
2. Andrea and David Montgomery
3. Erica and Eric Campbell
4. Adam and Tammy Smith

Hearing closed

Communications and Announcements

1. Due to the annual Assessment Grievance Day in the Town of Penfield, Monroe County’s Mobile Department of Motor Vehicles will not be available at the Penfield Town Hall on Tuesday, May 22, 2018. Services by the DMV will resume in the Town of Penfield on May 29, 2018. For more information please contact Town Clerk, Amy Steklof at 340-8629.

2. The Dayton’s Corners School Annual Pie Social will be held on Sunday, June 3, 2018 from 2:00 PM to 4:00 PM. For more information please contact School House Coordinator, Barbara Quinn at 385-1491.

3. May 18 and 19, 2018 is the Town’s Annual Spring Drop-off event at the Department of Public Works, 1607 Jackson Road. For more information, please visit the Town’s website at www.penfield.org.

4. Saturday, May 19, 2018 is the annual Terry Rothfuss Memorial Good Neighbor Day and will begin at the Rothfuss Farm, 1865 Salt Road. For more information, please contact Sabrina at Penfield Recreation, 340-8651 or email at srenner@penfield.org.

5. The Penfield Town Offices and Library will be closed on Monday, May 28, 2018 in observance of Memorial Day.

6. On Monday, May 28, 2018 the Town will hold its Annual Memorial Day Ceremony within Veterans Memorial Park at the Penfield Amphitheater at 10:30 AM. For more information please contact Sabrina at 340-8651. For all details regarding this event, visit www.penfieldrec.org.

7. The Town’s Amphitheater Music series will begin on Friday, June 1, 2018 from 4:30 PM to 8:00 PM with music and Food Truck Rodeo. For more information please visit www.penfieldrec.org.
8. The Penfield Community Victory Garden will host their first Victory Garden Plant Sale and Fundraiser on Saturday, May 19, 2018 from 9:00 AM to 2:00 PM at the Community Center on Baird Road. For more information please visit www.penfieldrec.org.

Public Participation

Ed Lindskoog, 40 Willow Pond Way, stated that the goal of the Penfield Trails Committee is to connect all of the parks and are working towards making a connection across Empire Boulevard. He also informed the Town Board that the Trails Committee is in the process of updating the new kiosk. Another goal is taking care of all the trails in the area which they continue to do.

Supervisor LaFountain stated that the Trails Committee has been successful in maintaining the trails.

Mr. Lindskoog also spoke about the work done in the Willow Pond area and have installed some crosswalks, but are still waiting for signage that would identify them as handicap crosswalks. He would like to know when the signage will be put up.

Councilman Moore stated that they will be discussing that topic at tomorrow evening’s Transportation Committee meeting and will give Mr. Lindskoog updated information after the meeting.

Additions and Deletions to Agenda

Councilman Moore moved to add Resolution #18T-123, Councilwoman Kohl seconded.

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of April 18, 2018 Councilwoman Metzler seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#18T-114 Authorize the Supervisor to Sign an Intermunicipal Agreement with the Penfield Central School District by Moore

WHEREAS, the Town of Penfield, wishes to continue obtaining fuel for the Town fleet on an as needed basis from the Penfield Central School District; and

WHEREAS, the Penfield Central School District Transportation Facility includes a fueling depot and the parties have determined that the cooperative use of this fueling will afford mutual advantages in terms of convenience and cost efficiencies; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign an Intermunicipal Agreement with the Penfield Central School District for the term of July 1, 2018 through June 30, 2021, to be reviewed and approved by the Town Attorney.

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye Metzler Aye Moore Aye Quinn Aye

Adopted
WHEREAS, the Town of Penfield received an apportionment of funds as part of Local PAVE-NY and also received funds as part of the Extreme Winter Recovery (EWR), and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED, that the following 2018 Budget Amendment be approved for the Highway Funds as follows:

<table>
<thead>
<tr>
<th>Highway Fund Revenue:</th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Descriptions</td>
<td>Amount</td>
<td>Revised Amount</td>
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<tr>
<td>State Aid</td>
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<td>DAO-1000-3501-0000</td>
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</table>

<table>
<thead>
<tr>
<th>Highway Fund Appropriations:</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Amount</td>
<td>Revised Amount</td>
</tr>
<tr>
<td>PAVE-NY &amp; EWR</td>
<td>$84,488.89</td>
<td>$84,488.89</td>
</tr>
<tr>
<td>DAO-5110-0003-3003</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Moved: Moore
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye Metzler Aye Moore Aye Quinn Aye

Adopted

#18T-116 Budget Amendment in the Library Fund by Moore

WHEREAS, at their monthly meetings, the Library Board recognized the receipt of donations received during the first quarter of 2018 in the amount of $599.10 to be used for Library supplies, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current appropriations and revenues,

NOW, BE IT RESOLVED that the following 2018 budget amendment be approved:

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<tr>
<th>Revenue</th>
<th>Amount</th>
<th>Appropriations</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>L00-1000-2705-0002</td>
<td>$599.10</td>
<td>L00-7410-0004-4043</td>
<td>$599.10</td>
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</table>

Moved: Moore
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye Metzler Aye Moore Aye Quinn Aye

Adopted

#18T-117 Acceptance of Financial Statements and Independent Auditor’s Reports for 2017 by Moore

WHEREAS, the Town of Penfield engaged the services of Bonadio & Co., LLP to prepare financial statements and an independent auditor’s report for the fiscal year 2017, and

WHEREAS, the Town Board has reviewed said statements and reports and finds all information to be in order,

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the financial statements as prepared by Bonadio & Co., LLP for 2017.
Penfield Town Board, May 16, 2018

(Resolution #18T-117 – Continued)

Moved: Moore
Seconded: Kohl

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#18T-118 Setting a Public Hearing for a Special Permit to Consider
Allowing a Licensed Massage Therapist at 1832 Penfield Road
by Moore

WHEREAS, an application has been received by the Penfield Town Board to
consider the issuance of a Conditional Use Permit pursuant to Chapter
250-5.10.D.(5) of the Code to allow a licensed massage therapist at 1832
Penfield Road, located in the Four Corners (FC) zoning district;

NOW, THEREFORE BE IT RESOLVED, that the Penfield Town Board is best
suited to act as Lead Agency within the meaning of the State
Environmental Quality Review Act (SEQRA) and thus does hereby designate
itself as Lead Agency pursuant to SEQRA; and be it further

RESOLVED, that the subject application is determined to be an Unlisted
Action pursuant to SEQRA; and be it further

RESOLVED, that the Town Board of the said Town of Penfield shall hold a
Public Hearing at the Penfield Town Hall, 3100 Atlantic Avenue, in the
Town of Penfield, New York on June 6, 2018, at 7:00 PM on said date, to
consider the said application and to hear all persons interested on the
question of the issuance of a Conditional Use Permit to consider
allowing a licensed massage therapist at 1832 Penfield Road in the Four
Corners (FC) zoning district; and be it further

RESOLVED, that a copy of this Resolution, certified by the Town Clerk,
shall be published at least once in the official newspaper of the Town,
the first publication thereof to be not less than ten (10) nor more than
twenty (20) days before the date set for said Hearing as aforesaid. A
copy of this Resolution shall be posted on the official signboard of the
Town as prescribed by Law.

Moved: Moore
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#18T-119 2018 Budget Transfer for Recreation and DPW by Moore

WHEREAS, the Recreation Director wishes to purchase computer equipment,
and

WHEREAS, all IT related contracts and equipment are purchased utilizing
account A00-1680 Central Data Processing, and

WHEREAS, the Director of Public Works plans to purchase new radios for
vehicles, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation
to current income and expenditures,

NOW, BE IT RESOLVED, that the following 2018 Budget Transfers be
approved as follows:
FROM                  TO                  AMOUNT
A00-7020-0002-2202   A00-1680-0004-4024   $500.00
Recreation Equipment IT Recreation Software
DA0-5130-0004-4014   DA0-5130-0002-2528   $5,200.00
Vehicle Repairs      Radio Upgrades

Moved: Moore
Seconded: Metzler

Vote: Kohl  Aye   LaFountain  Aye
      Metzler  Aye   Moore      Aye
      Quinn   Aye

Adopted

Public Works - None

Public Safety

#18T-120  Authorization to Place Traffic Control Device on Monroe County Highway by Quinn

BE IT RESOLVED, that the Town Board hereby authorizes the installation of a Yield Sign on Shady Run Lane @ Penfield Road Westbound as requested and recommended by the Monroe County Department of Transportation, pursuant to authority granted by Sections 1651 and 1652-a of the New York State Vehicle and Traffic Law in a letter dated May 7, 2018 and

NOW THEREFORE BE IT RESOLVED, that the Town Clerk be and is hereby directed to sign and return said letter of recommendation for a yield sign, dated May 7, 2018, with a copy of this resolution to the Monroe County Department of Transportation.

Moved: Quinn
Seconded: Metzler

Vote: Kohl  Aye   LaFountain  Aye
      Metzler  Aye   Moore      Aye
      Quinn   Aye

Adopted

Community Services

#18T-121  Appointments to Recreation Masterplan Update Committee by Kohl

WHEREAS, the Town of Penfield has established a Recreation Masterplan Update Committee to update the existing plan. This document is a planning tool that will guide improvements for developing the recreation programs, parks, and recreation facilities for the next five (5) years.

NOW, THEREFORE, BE IT RESOLVED, that the following persons be appointed to this committee for a term expiring December 31, 2018:

Chris Bilow, Chair Town of Penfield Recreation Director
Andrew Urckfitz Town of Penfield Assistant Recreation Director
Linanne Conroy Town of Penfield Assistant Recreation Director
Tim Masterton Town of Penfield Parks Forman

(Resolution #18T-121 - Continued)
AND, BE IT FURTHER RESOLVED, that Town Board member Linda Kohl will be the Liaison to this Committee.

Moved: Kohl  
Seconded: Quinn

Vote: Kohl  Aye  LaFountain  Aye  
       Metzler  Aye  Moore    Aye  
       Quinn  Aye

Adopted

#18T-122  Authorization for Supervisor to Sign Recreation Contracts  
          By Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

LQR Ventures, Inc., 15 Lazy Trail, Penfield, NY - Facilitator for youth Jr. Engineering classes 6/26/18 – 12/20/18 for a fee of 70% of the program revenues. Vouchers to be submitted on a monthly basis.

Jean Sica, 130 West Scholfield Road, Rochester, NY 14617 - Certified Instructor for Tai Chi for Everybody classes 5/22/18 – 6/19/18 for a fee of 70% of the program revenues. Vouchers to be submitted on a monthly basis.

Northeastern Productions Systems, Inc. P.O. Box 23199, Rochester, NY 14692, provide stage, sound, lighting, engineering and crowd control stage barriers for the Town of Penfield Independence Holiday Celebration, Saturday June 30, 2018 for a fee of $5,800.00. Voucher to be submitted on 6/06/2018.

Moved: Kohl  
Seconded: Metzler

Vote: Kohl  Aye  LaFountain  Aye  
       Metzler  Aye  Moore    Aye  
       Quinn  Aye

Adopted

Old Business - None

New Business - None

#18T-123  Authorization to Attend sUAS Flight Training Program by Moore

BE IT RESOLVED, that David Renner and Brian Delameter, PCTV Department Staff, be hereby authorized to attend UAV Imaging Services, LLC Flight Training Program on Sunday, May 20, 2018 for a sum not to exceed $500. Funds have been budgeted in the 2018 budget.

Moved: Moore  
Seconded: Metzler

(Resolution #18T-123 - Continued)

Vote: Kohl  Aye  LaFountain  Aye  
       Metzler  Aye  Moore    Aye  
       Quinn  Aye
Adopted

Public Participation

Supervisor LaFountain read a note from Meghan Callan Wagner that stated she feels the Town is taking too much time in forming committees for Shadow Pines, Recreation Master Plan and the Comprehensive Plan. She hopes that once the Town puts the committees together they will not rush the decision making process.

Supervisor LaFountain stated that he can assure her that it has not purposely been slowed and mentioned a number of items the Town has already done and are working on at this time. He went on to describe what the Master Plan will provide and that there will be input by all committees involved to update all three (3) plans that will be reviewed by the Town Board. There will then be a Public Information Meeting and Public Hearing and then subsequently adopted by the Town Board.

Executive Session - None

Next Meeting - June 6, 2018

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 11:31 PM.

Amy Steklof, RMC/CMC
Town Clerk