I. Call to Order

II. Approval of Minutes –February 28, 2018

III. Monthly Reports - None

IV. Public Hearings - None

V. Guests
   a. Ming Chen - Possibility of Restaurant at 2150 Fairport Nine Mile Point Road - Costello

VI. Action Items
   a. Bid Results, Pump Station Renovations at Empire # 1 and Empire #2 Pump Stations - Tait
   b. John Antetomaso - Watersong Sidewalk Waiver Request - Valentine
   c. Starbucks Relocation to 1798 Penfield Road - Costello
   d. 1280 Creek Street Easement Abandonments - Valentine
   e. Sidewalk and Drainage Project review for 2018 - Valentine

VII. Informational Items
   a. - None

VIII. Held Items
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain
   b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road - Costello
   c. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
   d. Citizen's Climate Lobby - LaFountain
   e. Tree Preservation Guidelines - Valentine

IX. Old Business – (NONE)

X. New Business

XI. Executive Session

XII. Next Meeting:- April 11, 2018

XIII. Adjournment

This meeting will be video recorded and broadcast live via the town’s website www.penfield.org and the Town’s Government Access Cable Channel.

Questions regarding video coverage contact Penfield TV at (585) 340-8661.
I. **Call to Order**

Present:
Supervisor LaFountain – arrived at 7:30 PM
Councilwoman Kohl
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:
Jim Costello
Lisa Grosser
Eric Tait
Mark Valentine

II. **Approval of Minutes – 2/28/18**
CM Quinn moved for the approval of the Minutes of February 28, 2018, CW Metzler seconded the motion.

III. **Monthly Reports – None**

IV. **Public Hearing – None**

V. **Guests**

- Ming Chen – Possibility of Restaurant at 2150 Fairport Nine Mile Point Road – Costello

Jim Costello introduced Larry Chen, Ming Chen’s son who is interested in opening a restaurant in the property he owns at 2150 Fairport Nine Mile Point Road. Costello added there will be no drive-thru, seating for 30, and the business will be mostly take-out.

Larry Chen explained that this restaurant would serve Cambodian food, similar to the Soup Spoon restaurant on Mount Hope Avenue. There will be three (3) to five (5) employees, and parking for 50 cars.

Costello reviewed that the Board has had a previous discussion about a restaurant in that area with a drive-thru. This restaurant would not have a drive-thru. Costello added there is no application pending at this time.

Councilman Moore asked what kind of theme/flair would the restaurant have?
Chen said contemporary with food fusion offerings. Chen added his family may sell the Chinese restaurant in Webster and focus on this Cambodian restaurant. Patrons will likely take-out their meals and there will be dining inside for 15-20 patrons. Chen added he may also look into delivering food.

Councilwoman Metzler motioned for the approval to move forward and have the application submitted for review. Councilman Quinn seconded and all presented voted “Aye.”

Costello will work with the Chen’s on the application and added that a Public Hearing could not be scheduled before May 2, 2018.

VI. ACTION ITEMS

a. Bid Results, Pump Station Renovations at Empire #1 and Empire #2 Pump Stations - Tait

Eric Tait submitted a summary of the bids received January 12, 2018 for pump station renovations. Tait reviewed the bids received and added that both contactors had attended a pre-bid meeting.

Councilman Moore asked if the bids are within the engineers estimate, and if the funds are in the 2018 budget.

Tait said yes, the bids are within the estimate and funds are budgeted.

Councilman Quinn asked why there is a price difference between Pump Station #1 and Pump Station #2.

Tait explained that we were able to purchase equipment at a reduced cost and will provide the equipment to the contractor. Pump Station #1 is a simple in and out replacement. Pump Station #2 will require gutting everything and replace the controllers, motors, pumps and backup generator.

Mark Valentine asked if a temporary bypass would be provided while the work is being done.

Tait said yes, the contractor understands the requirements.

Councilman Moore motioned to accept the bid from CP Ward, Inc. at a total cost of $94,900. Councilman Quinn seconded and all present voted “Aye.”

Supervisor LaFountain added that we were able to leverage pricing to purchase the required equipment and bid out only the installation. The equipment has already been delivered.

Tait will submit a resolution at the next Legislative Session on April 4, 2018.
b. John Antetomaso – Watersong Sidewalk Waiver Request – Valentine

Supervisor LaFountain introduced John Micca, RMJ Land Group and reviewed that he and Antetomaso met with the Board on February 28, 2018.

Mark Valentine submitted a map to the Board for its review. The recommendations from PRC have been updated on this map which include finishing the sidewalks along Five Mile Line Road, create a return on the existing stubs and include a double connection to Mayer Farms. The waiver allows Antetomaso to install sidewalks on only one (1) side of the road, the inside loop, for Phases 3B and 5 of the subdivision.

Micca spoke regarding consistency of look in the development and stated that trees will be added behind the sidewalks which will look better. Micca added we have started using LED lights instead of high pressure sodium, and halfway down the street the light poles change. Micca stated current residents are not using the sidewalks and tend to walk their dogs in the street. Micca agrees to include the modifications per the PRC recommendations.

Councilwoman Kohl motioned to approve the sidewalk waiver, including the PRC modifications as recommended, Councilwoman Metzler seconded. Councilman Quinn voted “Nay”, all others present voted “Aye.”

Valentine will draft a letter to the applicant confirming this decision.

c. Starbucks Relocation to 1798 Penfield Road – Costello

Supervisor LaFountain stated that the applicant Luis Ribeiro is out of town and this will be held for the next Work Session on April 11, 2018.

d. 1280 Creek Street Easement Abandonments – Valentine

Valentine submitted a map of the area with the easements highlighted to the Board for its review. This is the location of a pending application for Kidtopia near Pen Web Park and Sovran Drive. Valentine continued to say a sanitary easement and a storm sewer easement were filed at the same time in 1995. When the easements were filed, the cover pages were swapped and are incorrect. Valentine would like to abandon the easements and refile correctly.

Councilwoman Metzler motioned to approve the easement abandonments, Councilman Moore seconded and all present voted “Aye.”

Valentine stated the Planning Board will file the new easements.

e. Sidewalk and Drainage Project review for 2018 – Valentine

Valentine submitted a list of sidewalk projects, stream and ditch cleaning projects.
Valentine reviewed that there are three (3) carryover sidewalk projects from 2017. This includes a portion of Empire Boulevard from the lower end up through BayCreek Paddle and a connection between Bazil Restaurant. New York State will be working in the area repaving the road, stormwater treatment and possibly replacing the box culvert. Valentine suggests holding on the installation of new sidewalks in the middle area until the State has completed the work. A CDBG grant, which is to be used in a low/moderate income area, has already been obtained for the Empire work.

Additional projects include Atlantic Avenue from just west of Baird Road to Fernstone Lane and NYS RTE 250 from Southeast Bible Church to the YMCA intersection. Valentine stated he will work with Eric Tait and his crew on repairs around town and leverage the sidewalk funds. Valentine stated he is in the final process of permitting for Empire Boulevard, has completed permits for Atlantic Avenue and will begin work on permitting for NYS RTE 250. Valentine concluded by saying we have $10,000 budgeted for repairs, and $40,000 budgeted for new sidewalks and we will go as far as we can with those funds.

Next Valentine reviewed the ditch cleaning map he submitted to the Board. The map indicates the dates streams were cleaned.

Valentine reviewed the remaining streams that are in process from last year. First is the Braman property, an application was submitted to the NYS DEC and we are still waiting on the approval. Second, Braunston Drive has a pond near the lower section and there has been some erosion near the creek. There are some ash trees that need to be removed.

Valentine then reviewed the list of stream projects for this year which include Clearview Drive, Courtshire Lane, Kings Mill Court, Millford Crossing, Penfield Center Road and Timberline Drive. Valentine added all projects have been reviewed by the Watershed Management Committee and they are supportive.

Supervisor LaFountain asked about the Allens Creek project.

Valentine said we are working with Barton and Loguidice and they are using a HEC-RAS stormwater modeling program to come up with three (3) options. When that is completed it will be reviewed by PRC and the Town Board. Once a course of action is determined we will schedule a Neighborhood meeting for affected residents.

Supervisor LaFountain stated that he would reach out to Supervisor Moehle and have he and his staff involved in those meetings as well.
Valentine stated that this is the 3rd year we will be treating ponds. We recently completed a modification to the outfall structure of the Tolewood pond, to help it function better. We have also treated Newbury Park pond, Glen Brook pond, and the Harvest Walk/Bryden Park pond. This is the 3rd year of our quote from A-tip, which is an enzyme product that could extend time between dredging.

LaFountain stated Valentine keeps a schedule of work ahead because of permitting, and we can pick and choose from this list as we move forward this year.

Councilman Quinn motioned to accept this schedule of work, Councilwoman Metzler seconded and all present voted “Aye.”

Councilman Moore motioned to approve the use of the A-tip product in ponds, Councilwoman Kohl seconded. Valentine will prepare a resolution for the next Legislative Session on April 4, 2018.

VII. INFORMATIONAL ITEMS
  a. None

VIII. HELD ITEMS
  a. Jomanda Way, Expanding No Shooting Petition - LaFountain
  b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road - Costello
  c. Sign Ordinance Updates/Proposed Ordinance Revision - Costello/LaFountain
  d. Citizen’s Climate Lobby - LaFountain
  e. Tree Preservation Guidelines - Valentine

IX. Old Business - None

X. New Business - None

XI. Executive Session - Real Estate, Litigation and Human Resource Matters - None

XII. Next Meeting - April 11, 2018

XIII. Adjournment - Supervisor LaFountain adjourned the regular Work Session at 8:00 PM.

Lisa Grosser, RMC
Deputy Town Clerk