TOWN BOARD LEGISLATIVE AGENDA
Wednesday, October 18, 2017, 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order - Pledge of Allegiance - Roll Call
II. Communications and Announcements
III. Public Participation
IV. Additions and Deletions to Agenda
V. Approval of Minutes – September 6, 2017 and September 27, 2017
VI. Petitions
VII. Resolutions by Function

Law and Finance
17T-184  Adoption of Final Budgets for fiscal year 2018 for the Town of Penfield
17T-185  Budget Amendments in the General Fund
17T-186  2017 Budget Transfers for Recreation and Parks
17T-187  Authorize the Supervisor to Enter into Agreement for Auditing Services

Public Works - None
Public Safety - None
Community Services - None

VIII. Old Business
IX. New Business
X. Public Participation
XI. Executive Session
XII. Next Meeting: (November 1, 2017)
XIII. Adjournment

This meeting will be video recorded and broadcast live via the town’s website www.penfield.org and the Town’s Government Access Cable channel 12, digital 5.12. Question regarding video coverage contact Penfield TV at (585) 340-8661.
The Regular meeting of the Penfield Town Board was held on Wednesday, October 18, 2017 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain   Supervisor  
          Linda Kohl     Councilwoman  
          Paula Metzler  Councilwoman  
          Andrew Moore   Councilman  

Also Present:  Amy Steklof  Town Clerk  
          Richard Horwitz  Town Attorney  
          Bernadette Brinkman  Library Director  
          Barbara Chirdo  Comptroller  

Absent:  Robert Quinn   Councilman  

Supervisor LaFountain called the meeting to order – The Pledge of Allegiance was led by the 2016 Fire Safety Essay Winners.

Councilwoman Kohl presented a proclamation proclaiming October 15-21, 2017 as Friends of Libraries week in Penfield, NY to Bernadette Brinkman, Director of the Penfield Library. The proclamation was in recognition of Friends of the Public Library for their time and commitment to the Library and for their money raising efforts.

Ms. Brinkman thanked the Town Supervisor and members of the Town Board for recognizing “Friends of the Library.”

Supervisor LaFountain thanked Ms. Brinkman for her leadership and for making the Penfield Library a great library in the Monroe County Library system.

Supervisor LaFountain recognized Chief Earl Lubanski of the Penfield Volunteer Fire Company who stated that as part of Fire Prevention Week, there will be a Fire Equipment Display Event on Saturday, October 21, 2017, from 10:00 AM to 2:00 PM at the Wegmans Plaza, 2157 Penfield Road.

Supervisor LaFountain thanked members of the Penfield Fire Company for all that they do.

Councilwoman Metzler, on behalf of the Town Board, presented certificates to the three (3) 2016 Fire Safety Essay Winners: Jordon James Dawson, Lilly Husband and Lawson Alexander Drabik. All three (3) winners read their essays during the Town Board meeting.

The Town Board congratulated the winners.

Councilwoman Metzler also thanked the parents of the essay winners and thanked the fire company for their hard work and dedication.

Chief Lubanski commended the children on their essays and stated he would like them to participate in the contest next year.

Communications and Announcements

1. Join the Monroe County Vacant and Abandoned Property Taskforce for the 2017 Homefair on Saturday, October 21, 2017 from 10:00 AM to 2:30 PM at the Gates Community Center, 1605 Buffalo Road. For more information please visit www.facebook.com/mcvacantpropertytaskforce/events.

2. Wednesday, November 1, 2017 the Town of Penfield will begin their Holiday Sale of Town merchandise at discount prices. Holiday sale merchandise can be purchased through the Town Clerk’s office or at the Recreation office. For more information, please visit the Town’s website at www.penfield.org.
3. The Penfield Public Library will be closed on Sunday, October 22, 2017 for an Automation System upgrade.

4. This week is National School Bus Safety Week. This year’s theme is “STOP on RED.” For school bus safety tips, please visit www.napt.org.

5. The Department of Public Works reminds everyone to remember to keep gutters, yard inlets and neighborhood catch basins free of leaves and other debris to help minimize flooding of properties. For more information on the Department of Public Works, please visit the Town’s website at www.penfield.org.

6. The Annual Family Halloween Event will be held at the Community Center on Friday, October 20, 2017 from 6:00 PM to 8:00 PM. For more information please visit www.penfieldrec.org.

7. The Penfield Players have announced performance dates for their fall thriller, Michael Hollinger’s “Red Herring,” directed by Donald N. Bartalo. The show will be held for three (3) weekends beginning October 27, 2017 at the Penfield Community Center. For tickets visit www.penfieldplayers.org or call 340-8655.

Public Participation

Ed Lindskoog, 40 Willow Pond Way, thanked the Department of Public Works for cleaning the catch basin in his area.

Mr. Lindskoog stated that The Legacy, where he lives, lost power for four (4) hours last weekend. He would like the Town of Penfield to give ideas on how to handle issues during power outages and that any assistance from the Town would be helpful.

Supervisor LaFountain stated that Jeff David, Penfield Fire Marshal can assist with anything the Town can provide on their end and will encourage the management at Legacy to work on the issues.

Additions and Deletions to Agenda - None

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of September 6, 2017 Councilwoman Metzler seconded and all voted “Aye.”

Councilwoman Metzler moved to approve the Minutes of September 27, 2017 Councilwoman Kohl seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#17T-184 Adoption of Final Budgets for Fiscal Year 2018 for the Town of Penfield by Moore

WHEREAS, the Town Board of the Town of Penfield having on the 4th day of October 2017 commencing at 7:00 PM, duly held a Public Hearing on the preliminary budgets for the fiscal year beginning January 1, 2018, and

WHEREAS, all requirements of Article 102 through 109 of the New York State Town Law for preparation and adoption of the General, Highway, and Library Budgets have been met, and

WHEREAS, all requirements of Article 15 of the New York State Town Law for preparation and adoption of the Special District budgets have been met, and
WHEREAS, in addition to the above legal requirements, a presentation of
the 2018 Tentative Budget was made at the Town Board Legislative meeting
on September 6th and,

WHEREAS, all persons desiring to be heard in the matter of the budgets
of the Town of Penfield for fiscal year 2018 having been fully heard,

NOW THEREFORE, BE IT RESOLVED, that the Final Budgets for the General,
Highway, and Library Funds, and the Special Districts be and the same
are hereby adopted as the annual budgets for the fiscal year beginning
January 1, 2018, and that such annual budgets as so adopted, be entered
in detail in the Minutes of the proceeding of this Town Board, and the
annual budgets made available for public inspection at the Town Clerk’s
Office during normal business hours as well as in the Finance Office at
the Town Hall located at 3100 Atlantic Avenue, and the Public Library at
1985 Baird Road, and

BE IT FURTHER RESOLVED, that the Clerk of the Town of Penfield prepare
and certify as provided by Law, duplicate copies of said annual budgets
together with Assessment Rolls for the Town, and deliver one of such
copies to the Supervisor of this Town, and that the Supervisor shall
provide such copy to the Monroe County Legislature, as required by Law.

Moved: Moore
Seconded: Kohl

Vote: Kohl  Aye   LaFountain  Aye
       Metzler  Aye   Moore   Aye
       Quinn  Absent

Adopted

#17T-185  Budget Amendments in the General Fund by Moore

WHEREAS, the attendance at programs at the Recreation Department
requires an increase in the appropriations Playgrounds/Youth account
from fees collected, and

WHEREAS, the publishing of legal notices requires an increase in the
appropriations in the Zoning Account from fees collected, and

WHEREAS, it is necessary to appropriate additional funds for Parks
Maintenance activities from 2017 General Fund miscellaneous revenues,
and

WHEREAS, the Town Board desires to have an up-to-date budget in relation
to current appropriations and revenues,

NOW, BE IT RESOLVED that the following 2017 budget amendments be
approved:

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<th>Revenue</th>
<th>Amount</th>
<th>Appropriations</th>
<th>Amount</th>
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<tr>
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<tr>
<td>A00-8010-2110-0002</td>
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<td>A00-8010-0004-4051</td>
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<tr>
<td>Zoning Fees</td>
<td></td>
<td>Legal Notices</td>
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<tr>
<td>A00-1000-2705-0000</td>
<td>$10,000</td>
<td>A00-7110-0004-4003</td>
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</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td></td>
<td>Parks Maintenance</td>
<td></td>
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</tbody>
</table>
Penfield Town Board, October 18, 2017

(Resolution #17B-185 – Continued)

Moved: Moore
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Absent

Adopted

#17T-186  2017 Budget Transfers for Recreation and Parks by Moore

WHEREAS, the Recreation Director requires a transfer of funds from the Recreation Administration account to the Programs for Aging account, and a transfer from the Special Events contractual level to the Special Events salary level, and

WHEREAS, the Director of Public Works requires a transfer of funds from the Highway Garage account to the Parks account, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED, that the following 2017 Budget Transfers be approved as follows:

<table>
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<th>FROM</th>
<th>TO</th>
<th>AMOUNT</th>
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<tr>
<td>A00-70120-0001-1014 Admin Rec Aide</td>
<td>A00-6772-0001-1012 Programs for Aging Rec Aide</td>
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<td>A00-7551-0004-4044 Events</td>
<td>A00-7551-0001-1012 Band Concert Salary</td>
<td>$500</td>
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<td>A00-5132-0004-4023 Pump Repair</td>
<td>A00-7110-0004-4015 Contractual Mowing</td>
<td>$20,000</td>
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</tbody>
</table>

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Absent

Adopted

#17T-187 Authorize the Supervisor to Enter into Agreement for Auditing Services by Moore

WHEREAS, the Town of Penfield engages the professional auditing services in development of the Town’s annual audits from Bonadio & Co. LLP, and

WHEREAS, the Town has received an updated engagement letter from Bonadio & Co. LLP, to continue to provide such services for fiscal years 2017, 2018 and 2019,

NOW BE IT RESOLVED, that the Town Supervisor is hereby authorized to accept and execute said letter upon review and approval of the Town Attorney.

Moved: Moore
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Absent

Adopted
Public Works - None
Public Safety - None
Community Services - None
Old Business - None
New Business - None
Public Participation - None
Executive Session - None
Next Meeting - November 1, 2017
Adjournment

Supervisor LaFountain moved to adjourn the meeting 7:48 PM.

Amy Steklof, RMC/CMC
Town Clerk