TOWN BOARD WORK SESSION AGENDA

Wednesday, August 23, 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order
II. Approval of Minutes – August 9, 2017
III. Monthly Reports - July
IV. Public Hearings - None
V. Guests
   a. Tom Putnam and Stephanie Dana for Discussion of the Penfield Education 5k Race
VI. Action Items
   a. John DiMarco - Requesting Placement of a Freestanding Sign in the Right-of-Way of Brandt Point Drive - Costello
   b. Steve Biekirch, 1385 Empire Blvd, Empire Storage - Costello
   c. Outside Storage of Tires at 1821 Penfield Road - Costello
VII. Informational Items
   a. (NONE)
VIII. Held Items
   a. Jomanda Way, Expanding No Shooting Petition - LaFountain
   b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road - Costello
   c. Sign Ordinance Updates/Proposed Ordinance Revisions - Costello/LaFountain
   d. Allen's Creek Erosion - Valentine
   e. KFC, 2146 Fairport Nine Mile Point Road, Incentive Zoning - Costello
IX. Old Business – (NONE)
X. New Business
XI. Executive Session
XII. Next Meeting: September 13, 2017
XIII. Adjournment

This meeting will be video recorded and broadcast live via the town’s website www.penfield.org and the Town’s Government Access Cable channel 12, digital 5.12. Questions regarding video coverage contact Penfield TV at (585) 340-8661.
I. Call to Order

Present:
Supervisor LaFountain
Councilwoman Metzler
Councilman Moore
Councilman Quinn

Also Present:
Jim Costello
Lisa Grosser

Absent:
Councilwoman Kohl

II. Approval of Minutes – 8/9/17
CM Quinn moved for the approval of the Minutes of August 9, 2017, CW Metzler seconded the motion and all voted “Aye.”

III. Monthly Reports – All July reports have been submitted except for Building/Zoning/Fire Marshal, Local History Room and Personnel which are expected by the end of the week.

IV. Public Hearing – None

V. Guests
a. Tom Putnam and Stephanie Dana for Discussion of the Penfield Education 5k Race

Jim Costello introduced Tom Putnam and Stephanie Dana who are interested in hosting a 5k race to support the Penfield School District. They have spoken with Chris Bilow, Director of Recreation. This race would mimic the 5k race previously hosted by the Recreation Department.

Tom Putnam, Superintendent of Penfield Schools, explained the Penfield Education Foundation was created in 2016 and merged with the existing Penfield Scholarship Association. The foundation is a private, non-profit 501-(c)(3) organization. The goal of the foundation is to raise funds for student scholarships, grants to support classrooms, extra-curricular activities and to support the district budget. All funds raised are put back into the school system. This 5k race would be the first fundraiser for the foundation.

Stephanie Dana submitted a hand out to the Town Board. She explained that the Recreation Department is not interested in hosting the race any longer, and would like to pass the baton on to the foundation. We are currently recruiting sponsors and working with businesses within the Town. Dana reviewed the race
course and said the biggest traffic concern is having runners cross Baird Road. We will work with the Penfield Fire Department to help with safety. We have also reached out to the Monroe County Sheriff. Dana added the foundation would create a flyer to notify residents along the race course of the upcoming race. Dana stated they expect approximately 200 runners and currently have 80 participants registered.

Putnam added insurance for the race has already been secured.

Supervisor LaFountain stated that we have the ability to map the area and create postcards to notify the residents of the upcoming race. We can provide that information to the school district.

Councilman Quinn suggests having one (1) or two (2) volunteers at the corner of Brentwood Drive and Hillrise Drive.

Dana stated that the Penfield’s Coach Hennessey will be supplying volunteers to help along the race course.

Councilwoman Metzler asked how the Fun Run will be different than the 5k.

Dana explained that the Fun Run will be for those 10 years old and younger, and will consist of laps around the track. All participants will receive a ribbon and she is also working on having pumpkins donated for the Fun Run participants. Timing for the event will be done by PRC Timing.

Putnam added we are also going to have food trucks at the end of the race. We are trying to secure Kettle Ridge Farms for a pancake truck.

The Board discussed and agreed to allow the 5k race.

Supervisor LaFountain advised Putnam and Dana to stay in touch with both Bilow and Costello.

VI. ACTION ITEMS
a. John DiMarco – Requesting Placement of Freestanding Sign in the Right-of-Way of Brandt Point Drive – Costello

Jim Costello introduced John DiMarco and Alan Regan. Costello explained that when Brandt Point was widened, the sign for Daniel’s Creek apartments had to be removed. Maps and photos were submitted to the Board showing the proposed relocation of the sign to the right-of-way. The sign will be tipped toward Brandt Point Drive. Costello added that a water main is located under the proposed location, and Monroe County Water Authority has already given approval.

Costello continued to explain that the proposed sign is a total of 11 square feet, the applicant is allowed up to a 20 square feet. The brick monument portion is proposed to be 40 square feet which is in compliance with Town code.
Councilman Quinn asked if there are any sight line concerns.

Costello said if the sign is facing Brandt Point Drive there are no concerns. If it is tipped toward Empire Boulevard it could impact the sight line. This application has been vetted by the Planning Board and Town Staff, and this is the best location.

Supervisor LaFountain said the sign will be tipped as you enter from Empire Boulevard. The sign will help separate the residential area from the commercial area.

Councilwoman Metzler made a motion to approve the sign, Councilman Moore seconded and all voted “Aye.”

Costello said the applicant will have to apply for a sign permit and comply with the Fire Marshal and the Building Inspector’s requirements.

b. Steve Biekirch, 1385 Empire Blvd. Empire Storage – Costello
Jim Costello introduced Steve Biekirch and reviewed that the Public Hearing was held on August 16, 2017 and no additional information has been received.

Councilwoman Metzler stated that all questions were addressed at the Public Hearing and she is supportive of the application.

Costello asked Biekirch when he wished to begin the exterior work.

Steve Biekirch said he has met with the painter and will be matching the existing mini warehouses. He hopes to start as soon as possible, weather permitting.

Councilman Moore made a motion to approve the climate controlled storage facility, Councilwoman Metzler seconded and all voted “Aye.”

Supervisor LaFountain directed Costello to submit a resolution at the next Legislative Session on September 6, 2017.

c. Outside Storage of Tires at 1821 Penfield Road – Costello
Supervisor LaFountain stated that this has been a held item pending review by Jim Costello and the Fire Marshal.

Jim Costello said late last year there was a complaint of excessive storage of tires on the site. The applicant came before the Board and advised that the problem had been caused by a fire at the vendor that takes tires. This caused the build-up of tires on the site. We have been monitoring the area. The site is small and storage is limited. If an enclosure was added to hold the tires, the access around the building would be eliminated. Other stations store their tires behind their building, where they are not visible. This location has
visibility from all angles, and it is recommend that tires are continued to be stored as they are doing it now. The owner has done a good job and there are no more than 10 or 20 tires stored on site. The Fire Marshal is okay with this location as long as there is not a build-up of excessive tires.

Supervisor LaFountain stated if this was a new building, an enclosure would be required by fire code as part of the site plan approval.

Costello stated that this location has been storing tires in this manner for 50 years.

Councilman Quinn motioned for approval, Councilwoman Metzler seconded and all voted “Aye.”

Supervisor LaFountain directed Costello to write a letter to the property owner confirming this approval.

VII. INFORMATIONAL ITEMS
   a. None

VIII. HELD ITEMS
   a. Jomanda Way, Expanding No Shooting Petition – LaFountain
   b. Preservation of Curb Cut and Parking Requirement Relief, 2136 Penfield Road – Costello
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   d. Allen’s Creek Erosion – Valentine
   e. KFC, 2146 Fairport Nine Mile Point Road, Incentive Zoning – Costello

IX. Old Business – None

X. New Business – None

XI. Executive Session – Real Estate, Litigation and Human Resource Matters – None

XII. Next Meeting – September 13, 2017

XIII. Adjournment – Supervisor LaFountain adjourned the regular Work Session at 7:35 PM.

Lisa Grosser, RMC
Deputy Town Clerk