I Call to Order - Pledge of Allegiance - Roll Call
II Communications and Announcements
III Public Participation
IV Additions and Deletions to Agenda
V Approval of Minutes – September 21, 2016
VI Petitions
VII Resolutions by Function
   Law and Finance
      16T-218 Authorize the Supervisor to Sign an Intermunicipal Agreement
          with Monroe County for the Purchase of Fuel
      16T-219 2016 Budget Transfers - Reconciliations
      16T-220 Authorization for the Release of a Portion of a Sanitary Sewer
          Easement at 29 and 31 Corral Drive
   Public Works - None
   Public Safety - None
   Community Services
      16T-221 Authorization for Supervisor to sign Recreation Contracts
VIII Old Business
IX New Business
X Public Participation
XI Adjournment
The Regular meeting of the Penfield Town Board was held on Wednesday, November 2, 2016 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present: R. Anthony LaFountain  Supervisor  
Linda Kohl  Councilwoman  
Paula Metzler  Councilwoman (arrived at 7:10 PM)  
Andrew Moore  Councilman  
Robert Quinn  Councilman  

Also Present: Amy Steklof  Town Clerk  
Richard Horwitz  Town Attorney  

Supervisor LaFountain called the meeting to order - Pledge of Allegiance  

Communications and Announcements  

1. The General Election Day will be held next Tuesday, November 8, 2016. Voting hours are from 6:00 AM to 9:00 PM. Please visit www.penfield.org or call Board of Elections at 585-753-1550 for more information. Please remember all Mobile Department of Motor Vehicles and main DMV offices will be closed on Election Day.  

2. Just a reminder to change your clocks back one hour on November 6, 2016 at 2:00 AM and change your smoke alarm batteries.  

3. Winter snow plowing rules will go into effect on Tuesday, November 15, 2016. No parking will be allowed on all roadways in Penfield during the overnight hours of 2:00 AM to 7:00 AM and will remain in effect until April 1, 2017. For more information please contact the Department of Public Works at 340-8710 or email highway@penfield.org.  

4. Over the next several weeks, highway crews will be traveling along designated snow plow routes, marking the roads with fluorescent fiberglass stakes. The stakes will be used as guides for snow plow operators, to help reduce damage to lawns, roads and highway equipment during the winter months. The stakes will be removed by the Town in spring of 2017.  

5. Please keep leaves out of gutters and off catch basins and other drainage grates so that they are not blocking water flow. For more information, seasonal tips and upcoming Town services by the Department of Public Works, visit www.penfield.org.  

6. The Town offices, along with the Penfield Public Library, will be closed on Friday, November 11, 2016 in observance of Veteran’s Day.  

7. The Penfield Trails Committee will be hosting a free guided hike within Sherwood Fields Park, 2514 Penfield Road on Saturday, November 12, 2016. Please register by calling 585-340-8655. For more information on the Trails Committee, please visit www.penfieldrec.org.  

8. The 2016 Penfield Rotary Fall Euchre Tournament will be held on Sunday, November 13, 2016 at the legacy at Willow Pond, 40 Willow Pond Way. For complete details please visit www.penfieldrotary.org.  

9. Councilwoman Kohl’s next Community Chat will be held on Tuesday, November 15, 2016 from 5:30 PM to 7:00 PM at the Penfield Library, 1985 Baird Road.  

Public Participation - None  

Additions and Deletions to Agenda - None
Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of September 21, 2016. Councilman Moore seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#16T-218 Authorize the Supervisor to Sign an Intermunicipal Agreement with Monroe County for the Purchase of Fuel by Moore

WHEREAS, the Monroe County Sheriff’s Office would like to continue obtaining fuel from the Town’s DPW facility, and

WHEREAS, the Town will be reimbursed monthly for this fuel along with an administrative fee, per the mutually accepted agreement,

BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign an Intermunicipal Agreement with Monroe County for the term of September 1, 2016 through August 31, 2017, with the option to renew for an additional term up to three (3) one-year periods, upon review and approval by the Town Attorney.

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
      Metzler Absent Moore Aye
      Quinn Aye

Adopted

#16T-219 2016 Budget Transfers - Reconciliations by Moore

WHEREAS, transfers of funds are necessary for reconciliation as the year end approaches, and,

WHEREAS, the Town Board desires to have an up to date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED that the attached budget transfers be approved.

Moved: Moore
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

See Attachment at end of Minutes

#16T-220 Authorization for the Release of a Portion of a Sanitary Sewer Easement at 29 and 31 Corral Drive by Moore

WHEREAS, Michael and Linda Traniello, the owners of the property at 31 Corral Drive and Linda Puckhaber, the owner of the property at 29 Corral Drive, have requested that the Town of Penfield release a portion of the 20 foot wide sanitary sewer easement on said properties; and

WHEREAS, the original sanitary sewer easement was recorded in the Monroe County Clerk’s Office in Liber 7198 of Deeds, page 336, on September 29, 1987; and
WHEREAS, a portion of the existing 20 foot wide sanitary sewer easement is no longer useful to the Town of Penfield, as described on Schedule “A”; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Penfield hereby authorizes the Supervisor to sign a Release of Easement with the owners of properties located at 29 and 31 Corral Drive, to permit the release of a portion of an existing sanitary easement as shown on a map entitled “Bridle Path Subdivision Sec. III” prepared by Passero Associates, attached hereto; and

BE IT FURTHER RESOLVED that the Release of Easement shall be in the Town’s format and shall be recorded at the Monroe County Clerk’s Office with a certified copy of this Resolution.

Moved: Moore  
Seconded: Kohl

Vote:  
Kohl  Aye  
LaFountain  Aye  
Metzler  Aye  
Moore  Aye  
Quinn  Aye

Adopted

See Schedule “A” at end of Minutes

Public Works - None

Public Safety - None

Community Services

#16T-221 Authorization for the Supervisor to Sign Recreation Contracts  
by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

Bushido Kai Judo Club, c/o Heiko Rommelman, 240 Curtice Park, Webster, New York 14580, to supervise and provide instruction for the Bushido Kai Judo programs for youth and adults 9/19/16 – 12/19/16 for the fee of 70% of program revenues. Voucher to be submitted on 12/7/16.

Moved: Kohl  
Seconded: Quinn

Vote:  
Kohl  Aye  
LaFountain  Aye  
Metzler  Aye  
Moore  Aye  
Quinn  Aye

Adopted

Old Business - None

New Business - None

Public Participation

Mark VanDerwerken, 300 Magnolia Avenue, East Rochester asked for more detail on the Resolutions that were passed this evening.

Supervisor LaFountain went over the details of Resolutions #16T-218 through #16T-220. Supervisor LaFountain also informed Mr. VanDerwerken that if he needed any other information, to not hesitate in contacting him or Town Clerk Amy Steklof. He also explained that this evening’s meeting can be found on the Town’s website at www.penfield.org within 48 hours.
Adjournment

Supervisor LaFountain moved to adjourn the meeting at 7:20 PM.

Amy Steklof, RMC/CMC
Town Clerk
## Attachment for Resolution #16T-219

### Town Board Meeting November 2, 2016

#### Budget Adjustments

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**Total General Fund:** $18,395.32

**Total General Fund:** $18,395.32
Attachment for Resolution #16T-220

Schedule "A"

P.N. 4205.11
APRIL 7, 1987
E.J.F.

DRAFT DESCRIPTION
SANITARY EASEMENT IN LOTS 15 AND 16

RE: BRIDLE PATH SECTION III
PENFIELD, NEW YORK

ALL THAT TRACT OR PARCEL OF LAND SITUATED IN THE TOWN OF PENFIELD, COUNTY OF MONROE, STATE OF NEW YORK, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEASTERLY CORNER OF LOT 15 OF THE BRIDLE PATH SUBDIVISION SECTION III AS FILED IN THE MONROE COUNTY CLERK'S OFFICE AT LIBER OF MAPS, PAGE ; THENCE,

1) SOUTH 89°-56'-05" WEST, ALONG THE SOUTHERLY LINE OF LOT 15, A DISTANCE OF 12.70 FEET; THENCE,

2) NORTH 37°-58'-57" EAST, A DISTANCE OF 235.00 FEET; THENCE,

3) SOUTH 120°-54'-29" EAST, A DISTANCE OF 12.89 FEET TO A POINT ON THE PROPERTY LINE BETWEEN LOTS 15 AND 16; THENCE,

4) NORTH 89°-56'-05" EAST, A DISTANCE OF 12.70 FEET; THENCE,

5) SOUTH 37°-58'-57" WEST, A DISTANCE OF 219.05 FEET, TO A POINT ON THE SOUTHERLY PROPERTY LINE OF LOT 16; THENCE,

6) SOUTH 89°-56'-05" WEST, ALONG SAID PROPERTY LINE, A DISTANCE OF 12.70 FEET TO THE POINT OF BEGINNING.
