PENFIELD TOWN BOARD AGENDA
Wednesday, November 18, 2015 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I. Call to Order - Pledge of Allegiance - Roll Call
II. Communications and Announcements
III. Public Participation
IV. Additions and Deletions to Agenda
V. Approval of Minutes – October 21, 2015
VI. Petitions
VII. Resolutions by Function
   Law and Finance
   15T-195 Authorize the Supervisor to sign Contractual Agreements with Braman Post
   1229 of the American Legion
   15T-196 Contract for Grant Finder on-line Program
   15T-197 2015 Budget Amendment for Highway Insurance Recovery
   15T-198 2015 Budget Transfers-Payroll Reconciliation
   Public Works-None
   Public Safety-None
   Community Services
   15T-199 Authorization for Supervisor to Sign Recreation Contracts
VIII. Old Business
IX. New Business
X. Public Participation
XI. Adjournment
The Regular meeting of the Penfield Town Board was held on Wednesday, November 18, 2015 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain  Supervisor  
           Linda Kohl  Councilwoman  
           Paula Metzler  Councilwoman  
           Andrew Moore  Councilman  
           Robert Quinn  Councilman  

Also Present:  Amy Steklof  Town Clerk  
               Richard Horwitz  Town Attorney  

Supervisor LaFountain called the meeting to order – The Pledge of Allegiance was led by Boy Scout Konrad Osterwinter from Boy Scout Troop #31.

Communications and Announcements

1. Today, November 18, 2015 was the last day for school tax payments, therefore, if you have any questions regarding your school tax bill please contact the Monroe County Treasurer at 753-1200. Also, as a reminder, if you are not planning to be in town to receive your 2016 Town and County Tax bill, which is mailed the first week of January, please contact the Tax Office at 340-8625. Please do not rely on the U.S. Postal Service forwarding your tax bill.

2. Winter and Snow Plow rules are currently in effect through April 1, 2016. No parking will be allowed on all roads and highways between 2:00 AM and 7:00 AM. For more information regarding Winter and Snow Plow rules, please visit www.penfield.org.

3. Penfield JV and Varsity Lacrosse players will be teaming up with Woody Acres Christmas Tree Farm for the farm’s winter season opening day on Saturday, November 21, 2015 from 9:30 AM to 4:30 PM. The players will be handing out free cookies and accepting donations for Autism UP. For more information about Woody Acres, visit www.woodyacresfarm.blogspot.com. For more information on Autism UP, visit www.autismup.org.

4. Penfield Recreation, Penfield History Room and The Legacy at Village Wood will host a Jane Austen Holiday Tea on Sunday, December 6, 2015 at the Penfield Town Hall. This event is a fundraiser for the Adult Daytime Education at Recreation (DEAR) program at Penfield Recreation. For more information contact Penfield Recreation by calling 340-8655. Tickets are now on sale and are limited.

5. The Town offices will be closed on Thursday, November 26, 2015 and Friday, November 27, 2015 in observance of the Thanksgiving Day holiday.

6. The Penfield Trails Committee will be sponsoring a free guided hike at Thousand Acre Swamp on Saturday, December 12, 2015 from 10:00 AM to Noon. Participants are encouraged to pre-register by contacting the Penfield Recreation Department at 340-8655.

7. Customers may begin reserving Penfield lodges and shelters for 2016 on Tuesday, December 1, 2015 at 10:00 AM. For more information please visit www.penfieldrec.org.

8. The Penfield Recreation Department will hold its annual Holiday Celebration Event and Pancake Dinner on Friday, December 4, 2015 at the Penfield Community Center, 1985 Baird Road from 6:00 PM to 8:00 PM. Watch for further details on the website at www.penfieldrec.org.
9. Councilwoman Kohl’s next Community Chat will be held on Tuesday, December 15, 2015 from 5:30 PM to 7:00 PM at the Penfield Library, 1985 Baird Road.

Public Participation - None

Additions and Deletions to Agenda - Councilman Moore moved to add Resolution #15T-200 to the agenda, Councilwoman Kohl seconded.

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of October 21, 2015 Councilman Quinn seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#15T-195 Authorize the Supervisor to sign Contractual Agreements with Braman Post 1229 of the American Legion by Moore

BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign Agreements with Braman Post 1229 of the American Legion, PO Box 4, Penfield, NY for the years 2015 and 2016, and

BE IT FURTHER RESOLVED, that said Agreements shall be reviewed and acceptable to the Town Attorney.

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
Metzler Aye Moore Aye
Quinn Aye

Adopted

#15T-196 Contract for GrantFinder online Program by Moore

WHEREAS, the Town Board promotes active research of grant opportunities to fund Town projects and programs, and

WHEREAS, GrantFinder is an on-line grant database comprised of all potential grants from public and private sources, and

WHEREAS, there is sufficient funding in the 2015 Budget,

NOW, BE IT RESOLVED, that the Supervisor is hereby authorized to execute a one-year agreement with GrantFinder for one on-line license.

Moved: Moore
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
Metzler Aye Moore Aye
Quinn Aye

Adopted
#15T-197 2015 Budget Amendment for Highway Insurance Recovery by Moore

WHEREAS, during 2015, the Highway Department received insurance recovery dollars from the GEICO Insurance Company for damage to a roadside structure on Route 441, and

WHEREAS, during 2015, the Highway Department has expended funds for repair of said structure, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED, that the following 2015 Budget Amendment be approved for the Highway Funds as follows:

**Highway Fund Revenue:**

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<tr>
<th>Descriptions</th>
<th>Amount</th>
<th>Revised Amount</th>
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<td>Insurance Recovery</td>
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**Highway Fund Appropriations:**

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<th>Descriptions</th>
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Moved: Moore  
Seconded: Metzler

Vote:  
Kohl: Aye  
LaFountain: Aye  
Metzler: Aye  
Moore: Aye  
Quinn: Aye

Adopted

#15T-198 2015 Budget Transfers – Payroll Reconciliation by Moore

WHEREAS, merit raises, other adjustments and assignments were approved for salaries during 2015, and

WHEREAS, the Town Board desires to have an up-to-date budget in relation to current income and expenditures,

NOW, BE IT RESOLVED that the attached General Fund budget transfers be approved:

Moved: Moore  
Seconded: Kohl

Vote:  
Kohl: Aye  
LaFountain: Aye  
Metzler: Aye  
Moore: Aye  
Quinn: Aye

Adopted

See Attachment at end of Minutes

Public Works - None

Public Safety - None
#15T-199 Authorization for Supervisor to Sign Recreation Contracts
by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:


Kit Nelson, 27 Raymond Rd., Penfield, NY 14526, will provide music entertainment for the 12/15/15 Holiday Party for a fee of $150. Voucher to be submitted on 12/16/15.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Old Business - None

New Business

#15T-200 Naming of Solar PV System Consultant to the Town of Penfield
by Moore

BE IT RESOLVED, that Harris Beach PLLC, Attorneys at Law, 677 Broadway, Suite 1101, Albany, NY 12207, be named Solar PV System Consultant for the Town of Penfield, and

BE IT FURTHER RESOLVED, that the Supervisor is authorized to sign a contract with Harris Beach, PLLC, with the Town of Penfield to review and negotiate a Power Purchase Agreement for a possible solar PV system installation on Town owned property for an agreed upon fee for services rendered through March 31, 2016.

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Public Participation - None

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 7:19 PM.

Amy Steklof, RMC/CMC
Town Clerk
Town Board Meeting November 18, 2015  
Budget Adjustments - Payroll

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<td><strong>Total General Fund:</strong></td>
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