PENFIELD TOWN BOARD AGENDA
Wednesday, September 2, 2015, 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I Call to Order - Pledge of Allegiance - Roll Call

II Budget Officer’s Message and Information Presentation on the 2016 Tentative Budget

III Public Hearing #1 – To Allow a Restaurant with Outdoor Dining and Entertainment at 1400 Empire Blvd located in the LaSalle’s Landing Development (LLD) Zoning District.- South Point Grill

Public Hearing #2 – To Consider Final Subdivision and Site Plan Approval to Allow 10 Residences in Phase IV of the Abbington Place Subdivision on 3.06 Acres at 1229 Fairport Nine Mile Point Road

IV Communications and Announcements

V Public Participation

VI Additions and Deletions to Agenda

VII Approval of Minutes – August 5, 2015

VIII Petitions

IX Resolutions by Function

Law and Finance
15T-156 2015 Handbook Revisions – Vacation and Sick Time
15T-157 Continuation of Petty Cash Funds
15T-158 2015 Budget Amendment, Recognition of Donation to Recreation
15T-159 Setting a Public Hearing to enact Proposed Local Law No. 2 of 2015-Codification of Local Laws and Ordinances into a Municipal Code
15T-160 Authorize Town Supervisor to sign a contract with the University of Rochester Medical Center School of Nursing
15T-161 Approval of Issuance of a Conditional Use Permit to Allow a Distillery at 2106 Five Mile Line Road-Stained Glass Distillery
15T-162 Setting Public Hearing on 2016 Preliminary and Special Districts Budget

Public Works
15T-163 Rejecting Bids for Department of Public Works Parking Lot Snow and Ice Removal

15T-164 Awarding Contract for DPW Truck Maintenance Shop Roof Replacement

Public Safety - None

Community Services
15T-165 Authorization for Supervisor to Sign Recreation Contracts

X  Old Business

XI  New Business

XII  Public Participation

XIII  Adjournment
Penfield Town Board, September 2, 2015

The Regular meeting of the Penfield Town Board was held on Wednesday, September 2, 2015 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present: R. Anthony LaFountain  Supervisor
          Linda Kohl         Councilwoman
          Paula Metzler     Councilwoman
          Robert Quinn     Councilman

Also Present: Amy Steklof   Town Clerk
              Richard Horwitz  Town Attorney
              Barbara Chirdo   Town Comptroller
              Jim Costello    Director of Developmental Services

Absent: Andrew Moore  Councilman

Supervisor LaFountain called the meeting to order - The Pledge of Allegiance was led by Jim Costello.

Supervisor LaFountain recognized the Town’s new Comptroller Barbara Chirdo who has come to the Town of Penfield with 20 years experience in local municipal government, specifically in finance.

Ms. Chirdo gave a PowerPoint presentation on the proposed 2016 Tentative Budget which can be viewed on the Town’s website at www.penfield.org.

The Tentative Budget proposes an increase of $.05 per thousand dollars of property valuation which is a Town tax rate of $2.695 per $1,000 of assessed property value, up from $2.645. This is the first time in six years that an increase has been proposed which is a result of more than $440,000 loss in revenue and increasing costs in healthcare, insurances, road salt and equipment.

Penfield property tax rate remains one of the lowest of the 19 towns in Monroe County and accounts for approximately 8% of each tax dollar. County taxes account for 24%, and school taxes account for the remaining 68%.

There will be no cuts to services or programs. The Town of Penfield is recognized as one of the most financially responsible towns in New York State. Moody’s Investors Service graded Penfield’s credit rating as excellent Aa2, one of the highest in the County and State. This rating allows Penfield to secure low interest financing for Capital projects and assists with cash flow throughout the year.

The 2016 budget time line is as follows:

April to September 2015 - Town Supervisor, Town Comptroller, and staff conduct budget work sessions; prepare 2016 Tentative Budget

September 2, 2015 - Town Supervisor, Town Comptroller present a summary of the 2016 Tentative Budget to Town Board and community; document made public for review (during this period, Tentative Budget becomes the Preliminary Budget)

September 3 - October 15, 2015 - Public comment period

October 7, 2015 - Public Hearing on 2016 Preliminary Budget; public comments received

October 8 – 15, 2015 - Town Board reviews comments, develops a Final Budget

October 21, 2015 - Town Board Legislative meeting, adoption of a Final 2016 Budget; Adopted Budget made public

October 22, 2015 - Town presents Penfield Adopted 2016 Budget to County of Monroe
Printed copies of the 2016 Tentative Budget are available in the Town Comptroller’s office and Town Clerk’s office at 3100 Atlantic Avenue and the Penfield Public Library, 1985 Baird Road. You may contact the Town Supervisor at 340-8631, or the Town Comptroller at 340-8621 with any questions.

Public Hearing #1 - To Allow a Restaurant with Outdoor Dining and Entertainment at 1440 Empire Blvd. located in the LaSalle’s Landing Development (LLD) Zoning District – South Point Grill

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on August 13, 2015 and August 20, 2015 and was posted on the Town Website and Town Clerk Bulletin Board. 7 Postcards were mailed. Town Attorney Horwitz confirmed that this meeting is in order.

John Diamantopoulos and Danny Daniele came before the Town Board to request a Conditional Use Permit to open a restaurant at 1400 Empire Boulevard to be known as South Point Grill. Dining will take place on the 2nd floor of the building which is 1,800 sq. ft. The restaurant will seat approximately 100 people inside and approximately 40 people in a covered all-season room. A variety of menu items will be served and there will be a wood fired pizza oven within the restaurant. They plan to apply for a full liquor license and booths and seating will be available in the bar area. Mr. Diamantopoulos would like the hours of operation to be from 4:00 PM to 11:00 PM or Midnight for dinners seven (7) days a week, and to have the lunch hour begin at 11:30 AM. They may choose to provide breakfast on Saturday and Sunday mornings.

Councilwoman Kohl asked what are the hours of operation of Bazil restaurant next door?

Danny Daniele stated that Bazil’s posted hours are 4:00 PM to 10:00 PM on weekdays and 4:00 PM to 11:00 PM on weekends. He believes the posted hours for South Point Grill will be similar to Bazils, but would be extended by one (1) or two (2) hours similar to other bar establishments.

Mr. Diamantopoulos stated they take the security of the establishment seriously to ensure safety of their patrons. They have their own security team of approximately 50 people and have ID scanners to ensure the patrons ID’s are legitimate.

Councilwoman Kohl asked if they plan to provide entertainment at the restaurant.

Mr. Diamantopoulos stated he does not envision any entertainment, but music outside will be piped in similar to Bazils.

Councilwoman Kohl inquired about signage.

Mr. Diamantopoulos stated they are still in the process of making decisions and will submit ideas when they are ready to start the sign permit process. He also stated they have adequate parking with 150 parking spaces and have additional parking at Bazils.

Councilwoman Kohl asked when the restaurant will open?

Mr. Diamantopoulos stated he hopes to open the restaurant by Christmas.

Public Participation - None

Hearing closed.
Public Hearing #2

To Consider Final Subdivision and Site Plan Approval to Allow 10 Residences in Phase IV of the Abbington Place Subdivision on 3.06 Acres at 1229 Fairport Nine Mile Point Road

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on August 13, 2015 and August 20, 2015 and was posted on the Town Website and Town Clerk Bulletin Board. 15 Postcards were mailed. Town Attorney Horwitz confirmed that this meeting is in order.

Martin Janda from BME Associates and Robert Neufeld of Crosstown Construction attended the Public Hearing to request final approval for Phase IV of the Abbington Place Subdivision of 10 single family lots on 3.01 acres as part of the 99 lot, 49 acre Abbington Place Subdivision. Mr. Janda stated the property is zoned Incentive Zoning. The requested lot standards are a minimum lot area of 9,750 sq. ft. with a minimum lot width of 65’ at the front setback, a front setback of 30’, a side setback of 6’ and a rear setback of 10’ with a building separation of 16’. Access and utilities will be extended to Section IV from Section III of the Abbington Place Subdivision. Mr. Janda also stated that all stormwater runoff from the developed area will be directed to the existing onsite stormwater management facility which is located within the 6.64 acre town open space. The proposed Section IV conforms to the Town Board’s SEQRA determination.

Councilwoman Metzler asked Mr. Janda if any changes have been made since the overall preliminary plans were approved by the Town Board on May 4, 2011.

Mr. Janda stated there have been no changes.

Councilwoman Metzler mentioned there had been some issues with top soil and asked if those issues have been rectified.

Robert Neufeld said that the top soil will all be moved and mostly used for homes being built now. The rest of the top soil will be stockpiled in the undeveloped areas.

Supervisor LaFountain stated that early on there was screening of top soil and trucks were going in and out of the area that became an issue for residents because of noise and dust.

Mr. Neufeld stated that issue has been taken care of and the top soil screening has been completed.

Supervisor LaFountain stated that after Phase IV is completed, there will be two (2) phases left to complete.

Public Participation

Jim Costello, Director of Developmental Services stated that the site has been reviewed and inspected by Town staff to make sure it is in compliance with the Town Code. He also said that the Project Review Committee has no concerns pertaining to this phase of the development and that they are in compliance with the Town’s requirements at this time.

Hearing closed.
Communications and Announcements

1. The Town’s next Passport event will be held Tuesday, September 29, 2015 from 5:30 PM to 7:30 PM in the Town Hall Auditorium. For more information, visit the Town’s website at www.penfield.org or contact Town Clerk Steklof at 340-8629.

2. Recently, it has been brought to our attention that there are solicitors going door-to-door without a selling permit. We have also been notified by a resident that he was scammed into purchasing magazines which he was over charged for and never received. For information on the rules, regulations and safety tips, please visit www.penfield.org/depts/townclerk/sellingpermits.

3. The Penfield Volunteer Emergency Ambulance will hold a sign up event for Explorers on Sunday, September 20, 2015 from 2:00 PM to 6:00 PM at Veterans Memorial Park behind the Town Hall.

4. The Family First Penfield 5k Challenge XIII will be held on Sunday, September 27, 2015 at the Penfield Community Center, 1985 Baird Road at 9:00 AM. For more information, please call Penfield Recreation at 585-340-8655, Option 6.

5. Today began the 1st day of school, so please be mindful of children walking to and from school and getting on and off busses.

6. Penfield Recreation and the Local History Room will sponsor the 2nd Annual Historic Penfield Road Rally on Saturday, September 26, 2015 beginning at 11:00 AM at the Penfield Community Center. Registration will be open beginning September 8, 2015 online at www.penfieldrec.org. For more information please contact the Penfield Recreation Department at 340-8655.

7. The Penfield Trails Committee and Town Historian Kathy Kanauer will hold a free public hike at Channing Philbrick Park on Saturday, September 12, 2015 from 9:00 AM to 11:00 AM. For more information contact the Penfield Recreation Department at 340-8655.

8. The Penfield Town offices will be closed on Monday, September 7, 2015 in observance of Labor Day. The Penfield Library will be closed the entire Labor Day weekend starting Saturday, September 5, 2015 through Monday, September 7, 2015.


10. Penfield’s Annual Tastin’ the Blues Event will be held on Saturday, September 19, 2015 from Noon to 4:00 PM at the Penfield Amphitheater. For more information visit www.penfieldrec.org.

11. Councilwoman Kohl’s next Community Chat will be held on Tuesday, September 15, 2015 from 5:30 PM to 7:00 PM at the Penfield Library.

Public Participation

Ed Lindskoog, 40 Willow Pond Way, commented on the repaving project that has been taking place on NYS RTE 441. He stated that it has been coming along nicely with very little disruption. He also stated that he believes the project has fixed a lot of problems especially in the Four Corners area.

Additions and Deletions to Agenda - None
Penfield Town Board, September 2, 2015

Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of August 5, 2015 Councilman Quinn seconded and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#15T-156  2015 Handbook Revisions - Vacation and Sick Time by Moore

WHEREAS, the Penfield Town Board adopted an Employee Handbook on January 3, 1989 and the Board is committed to keeping this information up to date,

NOW, THEREFORE, BE IT RESOLVED, that the following revisions on file with the Town Clerk are approved for inclusion in the Employee Handbook effective immediately.

Revisions:

Amend § 3 of “Vacation” to now read:

T. Vacation

Vacation time for full and part time employees may be taken in no less that one (1) hour increments. Prior approval is required by the employee’s department head and at such times as the work of the department permits. A request form must be completed and retained by the department head or designated person.

Amend § 8 of “Sick Leave” to now read:

Sick leave may be used in no less than one (1) hour increments.

Moved: Quinn
Seconded: Metzler

Vote: Kohl  Aye  LaFountain  Aye  Metzler  Aye  Moore  Absent  Quinn  Aye

Adopted

#15T-157  Continuation of Petty Cash Funds by Moore

BE IT RESOLVED, that the following petty cash funds are authorized in 2015 Resolution no. 15T-014 be amended as follows to separate and increase the petty cash of the Town Clerk and Tax Receiver:

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<thead>
<tr>
<th>Position</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Town Supervisor</td>
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<tr>
<td>Recreation Department</td>
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<tr>
<td>Director of Public Works</td>
<td>$200.00</td>
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<tr>
<td>Town Clerk</td>
<td>$200.00</td>
</tr>
<tr>
<td>Receiver of Taxes</td>
<td>$200.00</td>
</tr>
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AND, BE IT FURTHER RESOLVED, that the policy established by the Town Board Resolution #66 of February 4, 1980 and last revised April 23, 2003 continues to apply and all persons affected should have a copy of that Policy so they may be familiar with it to insure compliance.
Penfield Town Board, September 2, 2015

(Resolution #15T-157 - Continued)

Moved: Quinn
Seconded: Kohl

Vote:  Kohl  Aye   LaFountain  Aye
       Metzler  Aye   Moore   Absent
       Quinn  Aye

Adopted

#15T-158  2015 Budget Amendment, Recognition of Donation to Recreation
by Moore

WHEREAS, in August of 2015, the Recreation Department received a
 donation in the amount of $300 from Ronald Finewood of 3770 S. Townline
 Rd, Palmyra, NY, and

WHEREAS, said donation was designated for the Trails Committee and

WHEREAS, the Town Board desires to have an up to date budget in relation
to current income and expenditures,

BE IT RESOLVED, that the following 2015 Budget Amendment be approved as
follows:

**General Fund Revenue:**

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<th>Descriptions</th>
<th>Amount</th>
<th>Revised Amount</th>
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<tr>
<td>Gifts from Others</td>
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<td>$3,703</td>
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<td>A00-7020-2705-0000</td>
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<tr>
<td><strong>Total</strong></td>
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<td>$3,703</td>
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**General Fund Appropriations:**

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<td>Trails Committee</td>
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<tr>
<td><strong>Total</strong></td>
<td>$300</td>
<td>$940</td>
</tr>
</tbody>
</table>

Moved: Quinn
Seconded: Metzler

Vote:  Kohl  Aye   LaFountain  Aye
       Metzler  Aye   Moore   Absent
       Quinn  Aye

Adopted

#15T-159  Setting a Public Hearing to enact Proposed Local Law No. 2 of
2015 - Codification of Local Laws and Ordinances into a
Municipal Code by Moore

WHEREAS the Town Board of the Town of Penfield has entered into a
project for the codification of Local Laws, Ordinances and certain
Resolutions of the Town of Penfield for the purposes of increasing the
effectiveness of town governmental administration, providing for greater
public awareness of and access to town legislation and protecting the
health, safety and welfare of town inhabitants; and

WHEREAS the Town Board now desires to formally effect the adoption of
said codification by enactment of a Local Law;

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be held by the
Town Board with respect to enactment of the following Local Law, such
Public Hearing to be held on the 30th day of September, 2015, at 7:00
PM, in the Town Hall, Penfield, New York, 3100 Atlantic Avenue, Penfield
NY  14526. The proposed Local Law to be considered is as follows:
LOCAL LAW NO. 2 of 2015


Copies of the text of the above-named Local Law shall be filed in the office of the Town Clerk and on the town’s website, http://www.penfield.org/Town_Code_Update.php

AND BE IT FURTHER RESOLVED that the Town Clerk is hereby directed and authorized to cause public Notice of said Hearing to be given in accordance with the Municipal Home Rule Law, the Open Meetings Law and the Town Law of the State of New York.

Moved: Quinn
Seconded: Kohl

Vote:                Kohl    Aye                      LaFountain    Aye
                   Metzler  Aye                      Moore        Absent
                   Quinn    Aye

Adopted

#15T-160  Authorize Town Supervisor to sign a contract with the University of Rochester Medical Center School of Nursing by Moore

WHEREAS, the Town of Penfield desires to offer a flu vaccination clinic to area residents; and

WHEREAS, the University of Rochester Medical Center School of Nursing offers a flu vaccination clinic, (URMC Flu Initiative);

NOW, THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign a contract with the University Of Rochester Medical Center School Of Nursing to provide said flu vaccination clinic for the Town of Penfield on September 23, 2015, upon review and approval by the Town Attorney.

Moved: Quinn
Seconded: Metzler

Vote:                Kohl    Aye                      LaFountain    Aye
                   Metzler  Aye                      Moore        Absent
                   Quinn    Aye

Adopted

#15T-161  Approval of Issuance of a Conditional Use Permit to Allow a Distillery at 2106 Five Mile Line Road - Stained Glass Distillery by Moore

WHEREAS, an application has been received by the Penfield Town Board for the issuance of a Conditional Use Permit, pursuant to Article III-3-97 of the Code to allow a distillery at 2106 Five Mile Line Road, located in the Four Corners (FC) zoning district; and

WHEREAS, the Town Board of the said Town of Penfield held a Public Hearing at the Town Hall, 3100 Atlantic Avenue, in the Town of Penfield, New York on July 1, 2015, at 7:00 PM on said date, to consider the application and hear all persons interested on the question of the issuance of a Conditional Use Permit to allow a distillery at 2106 Five Mile Line Road, in the Four Corners (FC) zoning district and the Public Hearing was closed; and
WHEREAS, at its August 26, 2015 Work Session, the Town Board sought additional information from the applicant to ensure that said proposal would comply with all of the goals and objective of the Four Corners District regarding the production, sale and serving of distilled products on the site; and

WHEREAS, after said discussion with the applicant, the Board is satisfied that the applicant has fully demonstrated that his proposal will comply with the Town Zoning Ordinance as it applies to the Four Corners zoning district;

NOW, THEREFORE, BE IT RESOLVED, that the applicants’ request for a CONDITIONAL USE PERMIT to allow a distillery at 2106 Five Mile Line Road is hereby GRANTED subject to the following conditions:

1. The applicant shall obtain a CONDITIONAL USE PERMIT from the Town Clerk and pay the appropriate fee. The CONDITIONAL USE PERMIT is non-transferable. Any subsequent owner or operator shall be required to apply for and obtain a CONDITIONAL USE PERMIT from the Town Board to operate a business at this location.

2. The applicant shall comply with the occupancy requirements that have been established by the Penfield Fire Marshal in accordance with the New York State Building Code and obtain any/all necessary permits from the Building Department.

3. Adequate on-site parking and shared parking with the property at 2106 Five Mile Line Road and the public parking facility north of this site shall be available at all times to accommodate the applicant’s business. At no time shall adjacent property owners be adversely impacted by those patronizing this business.

4. The applicant shall obtain a Liquor License from the New York State Liquor Authority prior to serving alcohol at this location; furthermore, the applicant has stated that the Liquor License that he is requesting will permit/require the following:
   - Distilling on the site
   - Brewing of beer on the site
   - The sale on-site and off-site of product to liquor stores and other outlets
   - Tastings of distilled product of no more than a flight three 1/3 of a shot on site
   - Tastings of a flight of no more than three of beer (either brewed on site or by others)
   - No consumption of beer on site other than tastings
   - The sale of cocktails (distilled product mixed with other beverage such as fruit juice or soft drink) to be served inside the building and on the patio – no limit
   - The sale of growlers of beer for off-site consumption only
   - The sale of handheld food.

5. The applicant has stated that he will be required to serve food in conjunction with the serving of his distilled products. The applicant further stated that food served on the site will be hand held food provided by either Mark’s Pizzeria or another neighborhood restaurant, but no food will be prepared on the site at any time.

6. All proposed exterior improvements to the building shall be consistent with the requirements of the Four Corners Design Standards Manual and subject to the approval of the Town Board and the Historic Preservation Board.
7. The applicant requested approval for the use of the front porch for outdoor service as part of his application as he anticipates having only five (5) high top tables inside the building to serve his patrons. The Board has granted his request. It is anticipated that there will be outdoor seating for approximately 20 patrons. The number for occupancy shall not exceed that required for the patio as defined in the New York State Building Code and shall be subject to compliance with the conditions of approval set forth herein. Service on the porch shall cease on a daily basis at 10:00 PM.

8. The applicant has not requested and shall not be permitted to have any type of entertainment to the exterior of the distillery. The applicant may apply for Special Permits to conduct outdoor events pursuant to the requirements of the Penfield Zoning Ordinance. Said events shall be subject to the approval of this Board and/or the Building Department.

9. The applicant shall comply with the permitted hours of operation for the Four Corners zoning district, that being 6:00 AM to 12:00 AM on a daily basis.

10. The applicant shall be required to enclose any proposed dumpster(s) on the site prior to opening the distillery for business. The applicant shall submit a plan for the type and location of said dumpster to be approved by the Town Board and the Historic Preservation Board.

11. At no time shall any component of the distilling process or the sale or serving of distilled products become a nuisance to this neighborhood.

12. The serving and sale of food shall be an integral component of the sale of distilled products on the site at all times.

13. Any proposed modification to the applicant’s business plan pertaining the serving of alcohol shall be reviewed and approved by the Town Board and the New York State Liquor Authority.

14. This business shall comply with all Federal, State, County and Town Codes.

15. Failure to comply with the conditions set forth hereinabove may result in the revocation of this Special Permit pursuant to the requirements of Article XI-11-14 of the Zoning Ordinance.

AND BE IT FURTHER RESOLVED, that the applicant’s proposal is classified as a Type II action pursuant to the requirements of the State Environmental Quality Review Act (SEQRA) and no environmental review is necessary.

The Town Board, in granting the Conditional Use Permit, does so based on its following findings:

1. The applicant proposes to operate a moonshine distillery in the building which will provide for distilling of moonshine and at some point in the future the brewing of beer with the sale of food in conjunction with the serving of cocktails on the site. No consumption of beer is permitted on the site with the exception of controlled tastings. The distillery will be known as the Stained Glass Distillery.

2. The applicant proposes to have business hours on Tuesdays, Wednesdays and Thursdays from 11:00 AM to 6:00 PM and Fridays and Saturdays from 11:00 AM to 11:00 PM. The applicant is aware of, and will comply with the operational requirements of the Four Corners district.
3. The site has adequate on-site parking, but is also in close proximity to a public parking lot located to the north of the site.

4. The Town Board has required the applicant to serve food in conjunction with the serving of cocktails on the site. The applicant also indicated that his liquor license will also require the serving of food on the site. The applicant will contract the services of Mark’s Pizzeria and other neighborhood restaurants to comply with this requirement. The applicant will not request the installation of a kitchen on the site and has no intention to prepare food on the premises at any time.

5. The applicant is aware that he will not be permitted to provide outdoor entertainment on the site at any time, except in special cases where a special permit is subject to approval by the Town Board and/or the Building Department. The applicant is permitted to have entertainment within the distillery. At no time shall said entertainment create a nuisance to adjacent or area property owner.

6. The Board has granted the applicant’s request to utilize the existing porch for outdoor seating. Said seating shall comply with the occupancy requirements of the New York State Building Code as defined by the Penfield Fire Marshal. Service on the porch is limited to 10:00 PM on a daily basis.

7. The applicant has stated that he will comply with all applicable codes and regulations pertaining to the operation and sale of alcohol in the Town of Penfield as presented to the Board at the Public Hearing held on July 1, 2015 and the subsequent Town Board Work Session held on August 26, 2015.

8. The proposal is consistent with, and furthers the goals and objectives of revitalizing the Four Corners zoning district.

Moved: Quinn
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

#15T-162 Setting Public Hearing on 2016 Preliminary and Special Districts Budget by Moore

BE IT RESOLVED, that a Public Hearing on the proposed Town of Penfield 2016 Preliminary Budget and the 2016 Special Districts Budget be held on Wednesday, October 7th 2015 at 7:30 PM at the Penfield Town Hall, and that all persons wishing to be heard be given an opportunity at that time, and

BE IT FURTHER RESOLVED, that the Town Clerk cause a notice of the Public Hearing to be published in the official newspaper at least ten days prior to the hearing, and

BE IT FURTHER RESOLVED that the Legal Notice shall also list a summary of the 2016 Budget as required by Law, and contain a statement that a copy of the Preliminary Budget is available at the office of the Town Clerk, where any interested person may inspect it during office hours on or after September 3rd 2015. A copy of the 2016 Preliminary Budget is also available in the Finance Department at the Town Hall located at 3100 Atlantic Avenue and the Public Library at 1985 Baird Road as well as on line @penfield.org.
Penfield Town Board, September 2, 2015

(Resolution #15T-162 – Continued)

Moved: Quinn
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

Public Works

#15T-163 Rejecting Bids for Department of Public Works Parking Lot Snow and Ice Removal by Metzler

WHEREAS, sealed proposals were sought and requested in the manner prescribed by Law to furnish the Department of Public Works with Snow and Ice Removal for Town owned parking lots and,

WHEREAS, on Friday August 21st at 11:15 AM local time all seal bids were received and opened and read publically by the Town Clerk and,

WHEREAS, none of the received and opened bids met the required bidding criteria and,

WHEREAS, the TOWN BOARD reserves the right to reject all bids.

THEREFORE BE IT RESOLVED, that the Town Board hereby rejects all bids received.

Moved: Metzler
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

#15T-164 Awarding Contract for DPW Truck Maintenance Shop Roof Replacement by Metzler

WHEREAS, sealed proposals were sought and requested in the manner prescribed by Law to furnish the Department of Public Works with quotes to Replace the DPW Maintenance Shop Roof in the Town of Penfield per bid specifications and,

WHEREAS, On Friday August 21st 2015 at 11:00 AM local time the following sealed proposals were received, opened and read publicly;

<table>
<thead>
<tr>
<th>Company</th>
<th>Base Bid</th>
<th>Alt. #1</th>
<th>Alt. #2</th>
<th>Total All</th>
</tr>
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<tbody>
<tr>
<td>SSM&amp;RC</td>
<td>$67,440.00</td>
<td>$4,600.00</td>
<td>$9,100.00</td>
<td>$81,140.00</td>
</tr>
<tr>
<td>J&amp;B Installations Inc.</td>
<td>$57,900.00</td>
<td>$1,850.00</td>
<td>$8,300.00</td>
<td>$68,050.00</td>
</tr>
<tr>
<td>YORKSTATE Roof Services</td>
<td>$63,920.00</td>
<td>$7,500.00</td>
<td>$4,800.00</td>
<td>$76,220.00</td>
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</tbody>
</table>

WHEREAS, the bid proposal received from J&B Installation Inc. was the lowest proposal received which meets the Town’s needs and meets or exceed all the Town’s bid specification and,

WHEREAS, the funds for this service are available in the 2015 DPW budget and,
NOW, THEREFORE BE IT FURTHER RESOLVED, that a contract be and hereby is awarded to: J&B Installations Inc., 4449 Jordan Road, Skaneateles Falls, New York 13153 to furnish the DPW Maintenance Shop a Replacement Roof per bid Specifications. This resolution and the bid submitted by J&B Installations Inc. shall constitute the contract. This agreement to be reviewed and approved by the Town Attorney.

Moved: Metzler
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Absent
       Quinn Aye

Adopted

Public Safety - None

Community Services

#15T-165 Authorization for Supervisor to Sign Recreation Contracts by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

Dorothy Brenneis, 28 Woodside Dr., Penfield, NY 14526, Instructor for A Harvest of Healthy Fun at the Children’s Garden, 9/18/15 – 10/16/15, for the fee of 70% of total program revenues. Voucher to be submitted 10/21/15.

Cathy Downs, 2120 Clover St., Rochester, NY 14618, Instructor for Sporty Sprouts, 9/19/15 – 10/24/15, and 11/7/15 – 12/19/15 for a fee of 70% of program revenue per session. Vouchers to be submitted on 10/21/15 and 12/16/15.

Mariya Napora, 985 Macedon Center Road, Macedon, NY 14502, Instructor for ABCs of a Healthy Lifestyle, 10/19/15 – 11/18/15 for a fee of 70% of program revenue. Voucher to be submitted on 11/18/15.


Joseph Meli, 2600 Dewey Avenue Apt. 3, Rochester, NY 14616, Instructor for Ancient Civilizations from 9/17 - 10/1/15, for a fee of $105. Voucher to be submitted on 9/16/15.
Penfield Town Board, September 2, 2015

(Resolution #15T-165 – Continued)

Karen Noske, 626 Adeline Dr., Webster, NY 14580, Guest Speaker for Thursday Lecture Series 10/22/15 for a fee of $50. Voucher to be submitted 10/7/15.

John Schmeelk, 3 Meadow View Dr., Penfield, NY 14526, Instructor for DEAR classes 9/14 – 12/14/15 for a fee of $25 a class. Vouchers to be submitted on a monthly basis as needed.

Kit Nelson, 27 Raymond Rd., Penfield, NY 14526, will provide music entertainment for the 9/15/15 senior fall picnic for a fee of $150. Voucher to be submitted on 9/2/15.

Emma Milligan, 329 Eaglehead Rd., East Rochester, NY 14445 Director for YOHP fall production of Fools for a fee of $350. Instructor for YOHP Performance Class 10/8 – 11/19/15 for 70% of total revenue. Instructor for DEAR Inter-generational classes 10/8 – 12/7/15 for a fee of 70% of total revenue. Vouchers to be submitted on 11/18/15, 12/2/15.

The following persons to officiate soccer games for the Penfield Recreation Women’s Fall Soccer League, 9/12/15 – 11/7/15, for a fee of $40.00 per game:

- Michael Eckert, 34 May St., Rochester, NY 14620
- Refik Nuhanovic, 288 Fox Run, Rochester, NY 14606
- Kathleen Buckley, 71 Valewood Run, Penfield, NY 14526
- David Weaver, 14 Brightford Heights Road, Rochester, NY 14610

Vouchers to be submitted 10/21/15.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Absent
      Quinn Aye

Adopted

Old Business - None

New Business - None

Public Participation

Ed Lindskoog, 40 Willow Pond Way stated that several meetings ago he had addressed the lighting in the Four Corners area of Penfield and the absence of fixtures on two (2) of the poles. He stated that he had been told that the 2015 or 2016 budget would include the replacement of the old light fixtures to updated fixtures in that area. He also stated he feels the old telephone pole located in front of the gas station should be replaced.

Supervisor LaFountain stated that the Town’s Facilities Forman, Jim Kreckman has these items on a to-do list and he will check with Mr. Kreckman to see if the upgrades are planned for 2015 or 2016. He will get back to him once he has an answer.

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 8:04 PM.

Amy Steklof, RMC/CMC
Town Clerk