PENFIELD TOWN BOARD AGENDA
Wednesday, January 21, 2015, 7:00 PM
Supervisor R. Anthony LaFountain, presiding

I Call to Order - Pledge of Allegiance - Roll Call

II Public Hearing #1 – To Consider the Establishment of the Ashlyn Rise Subdivision Special Improvement District
Public Hearing #2 – To Consider the Adoption of the Proposed Update to the Local Waterfront Revitalization Program (LWRP)

III Communications and Announcements

IV Public Participation

V Additions and Deletions to Agenda

VI Approval of Minutes – December 17, 2014

VII Petitions

VIII Resolutions by Function

Law and Finance
15T-045 Establishment of Waybridge Court Subdivision Special Improvement District
15T-046 Establishment of Extension No.57 to the Penfield Consolidated Sanitary Sewer District – Waybridge Court Subdivision, 1469 Jackson Road
15T-047 Authorization for Resubdivision of Lands in the Ashlyn Rise Phase 2 Subdivision

Public Works
15T-048 Authorization for the Town Board to Accept a Monroe County CDBG for $34,750 for the Empire Blvd Sidewalk Improvement Project and Execute an Agreement
15T-049 Authorization to Attend Highway Superintendents “Advocacy Day” for Local Roads and Bridges in Albany, NY.
15T-050 Authorization to Extend Contract with the Greater Rochester Chapter of the American Red Cross to Store one Disaster Equipment Trailer at 1607 Jackson Road
15T-051 Authorization to Extend 2014 Amendatory Agreement: “All Seasons County and Town Agreement

Public Safety - None

Community Services
15T-052 Advertising for Bids for Printing Program Brochure
15T-053 Authorization for Supervisor to Sign Recreation Contracts

IX Old Business

X New Business

XI Public Participation

XII Adjournment
The Regular meeting of the Penfield Town Board was held on Wednesday, January 21, 2015 at 7:00 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain  Supervisor  
Linda Kohl    Councilwoman  
Paula Metzler   Councilwoman  
Andrew Moore   Councilman  
Robert Quinn   Councilman  

Also Present:  Amy Steklof   Town Clerk  
Richard Horwitz   Town Attorney  
Geoff Benway   Town Engineer  
Jim Costello    Director Developmental Services  

Supervisor LaFountain called the meeting to order – Pledge of Allegiance

Public Hearing #1 - To Consider the Establishment of the Ashlyn Rise Subdivision Special Improvement District

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on January 8, 2015 and was posted on the Town Website and Town Clerk Bulletin Board. 82 postcards were mailed and three Homeowners Associations were notified.

Jim Costello, Director of Developmental Services gave an overview of the proposed district creation. He stated that this was an unusual circumstance. Normally districts are established prior to construction, but due to new regulations in which each development now has to have its own pond for stormwater quality, there is a need to establish this district after construction has already begun.

A Petition was received which was signed by most property owners. The Town went to those property owners who did not sign the Petition and explained the ramifications of not signing the Petition. The purpose of the district is to allow for the Town to maintain the pond and the development’s entrance sign by way of collection of taxes once the development is completed.

Mr. Costello said that he brought brochures to the meeting for the residents to review that address Special Improvement Districts.

Councilman Quinn asked for clarification on what is meant by Special Improvement Districts in regards to landscaping.

Mr. Costello replied that the property owners have the right to ask the Town for additional improvements such as pond aeration, additional landscaping or other betterments for the development. The development’s homeowners would then pay for the betterments through Special Improvement District fees. Mr. Costello went on to say that if a Special Improvement District was not created there would be no maintenance provided by the Town. The Town would, however, still make sure the pond continued to function properly. Penfield residents are responsible for paying a drainage tax fee.

Councilwoman Metzler inquired whether the development’s homeowners are allowed to get together to embellish the area around the entrance sign.

Mr. Costello stated that due to the sign being located on private property they would first need permission from the property owner.

Public Participation

Ted Miller, 10 Ashlyn Rise stated that the developer has been maintaining the entrance sign thus far and has made improvements in the area around the sign for a distance of approximately 30 feet with the addition of low shrubs and lighting. He stated he has no problem with other property owners adding embellishments to the area surrounding the sign as long as they ask permission.
Shauna Williams, 11 Ashlyn Rise stated she did not initially sign the Petition. She is concerned with the fact that the pond has attracted many geese and is wondering if anything can be done to deter the geese from congregating in the area.

Mr. Costello stated that once cattail starts growing around the pond the geese will not be able to get access to the pond. He also stated that he has given the NYS DEC’s contact information to the homeowners to get their input on the issue.

Councilman Quinn added that the Town has a pamphlet that gives information to homeowners on “Living Near Stormwater Ponds” that the Town can provide to her.

Ms. Williams asked, if someone were to injure themselves in the pond area, would the homeowners be liable?

Town Attorney Dick Horwitz stated that unless a homeowner causes the injury they would not be liable.

Councilman Moore inquired whether retention ponds are required by New York State?

Costello stated it is a Federal requirement and that we are mandated to maintain them to the standards of the Federal government to insure stormwater quality.

Hearing closed.

Public Hearing #2 - To Consider the Adoption of the Proposed Update to the Local Waterfront Revitalization Program (LWRP)

The Town Clerk read the title of the above Public Hearing; said Notice was published in the Penfield Post on January 8, 2015 and was posted on the Town Website and Town Clerk Bulletin Board. No postcards were mailed due to this being a town wide action.

Jim Costello gave an overview on the LWRP. The Town adopted the original LWRP in July of 1991. The purpose of the LWRP is to allow municipalities to act in a partnership with the State of New York. The State sets out policies that the Town addresses at the local level. The State allows the Towns to apply for grants for improvements in turn for complying with its policies. The Town of Penfield has been the recipient of several grants most notably the grant that the Town received to purchase the Zimmerman property which is now known as LaSalle’s Landing Park.

Mr. Costello continued to state that soon after the boundaries of the LWRP were approved, it became apparent that the boundaries were too excessive and too remote from the town’s waterfront. The realization was that much of the land in the LWRP was not pertinent to revitalizing the waterfront and therefore the scope needed to be reduced.

Mr. Costello went on to say that the purpose of the update is three fold. One is that it was realized that once the Harbor Management Plan was adopted in 2003 and then the Harbor Management Law in 2008, the Department of State wanted to see those documents incorporated into the Town’s LWRP. Second, was to reduce the scope of the LWRP and third, was due to issues pertaining to perception on the south end of the Bay that recommended prohibiting any additional docking. It is important to note that this was done without any additional studies. Since that point of time the Town has had additional biological studies done that indicated that there would not be any problems with having additional docking in the Southpoint Marina expansion area.
Councilwoman Metzler commented that in addition to the maps included in the plan, the Town’s Comprehensive Plan is also included as well as recommendations regarding Ellison Park’s Master Plan. She stated that it is a more concise plan that works in conjunction with other Town plans.

Mr. Costello stated that the plan can be viewed on the Town’s website.

Public Participation

Kerry Ivers, (Planning and Zoning Administrator in the Town of Irondequoit) 15 Penshire Circle, stated she supports the Town’s adoption of the LWRP update and that it is critical to have updated documents, policies and guidelines that reflect information about environmental conditions, economic development and community development needs. She believes this document does that. She also stated that the revised boundary makes a lot of sense. She thanked the Town for taking on the update.

Mr. Costello added that the Town is currently working with the Monroe County Planning Department and that the Town Board will not be able to take any action until the Town receives a document from Monroe County and then addresses any concerns that are within it. He also noted that the Department of State was the only other agency involved in the review process under SEQR. A letter was received from the State indicating they did not want to be the Lead Agency in this action and recommended the Town Board be the Lead Agency as it was the only other agency involved.

Hearing closed.

Communications and Announcements

1. Just a reminder, there is a dedicated link on the Town’s website homepage for Town Board Agendas and Public Hearings so that Homeowner Associations and others can research details of the meetings. Postcard notifications will continue to be sent through the mail as a courtesy to neighborhoods affected by future applications. The Town of Penfield recently earned top ranking among municipal websites in NYS in a report put out by the Empire Center for Public Policy. The Town’s website has become an essential part of daily business and is used by Town residents and the general public.

2. The next Passport Night to be held in the Penfield Town Hall will be April 14, 2015 from 5:30 PM to 7:30 PM.

3. An AARP tax aide will be offering free income tax preparation to low and middle income taxpayers at the Penfield Community Center, 1985 Baird Road, by appointment only on Wednesday mornings February 4 to April 8, 2015. Please call 340-8655, option 6 to make an appointment.

4. The Penfield Heritage Association’s next program, “People in Penfield’s Past and Now” will be held Sunday, January 25, 2015 from 2:30 PM to 4:00 PM at the Penfield Library. For more information please visit www.penfieldlibrary.org.

5. The Penfield Trails Committee’s annual “Hiker’s Jamboree” will be held on Saturday, February 14, 2015 at 10:00 AM at the Penfield Town Hall Auditorium. For more information call Penfield Recreation at (585) 340-8655, option 6.
6. The Penfield Recreation’s DEAR Program will hold a fundraiser on Thursday, February 12, 2015 beginning at 6:00 PM with an art exhibit and appetizers followed by a dinner at 7:00 PM. A live auction will begin at 8:00 PM. For more information, please see the Penfield Winter/Spring brochure, page 85 or visit www.penfieldrec.org.

7. Councilwoman Kohl’s next two (2) Community Chats will be held on Tuesday, January 20 and Tuesday, February 17, 2015 from 5:30 PM to 7:00 PM at the Penfield Library.

8. The Penfield School District, Penfield Recreation and Eastside Family YMCA are working together to offer an after school program for students in grades Kindergarten through 5th Grade on the scheduled half day of school, Friday, January 30, 2015. To register and for more information, visit www.penfieldrec.org.

Public Participation

Bob Reid, 275 Parkview Drive spoke again about the Baker Commodities issue and wondered whether any progress has been made since the Public Information meeting that was held on November 17, 2014.

Supervisor LaFountain stated he has been in contact with the NYS DEC and has been informed that the DEC has been in regular contact with Baker Commodities and that new equipment has been purchased. He expects to receive more updated information before the end of the month.

Mr. Reid stated they are interested in having the air quality tested over the plant and in the surrounding neighborhoods. He mentioned that RIT sponsors a pollution prevention program that could partner with the Town Of Penfield that would reduce testing costs.

Mr. Reid also stated that they are hoping for a more rapid regulatory response from Baker Commodities and the DEC. He also stated that the Town’s Nonconforming Use Permit needs to be re-evaluated. He also feels the plant is oversized and that may be why there are odor issues.

Mr. Reid stated, as a reminder, that a petition was presented to the Town Board with approximately 130 signatures and they have yet to receive a written response from the Town Board. He would like a formal response from the Town Board that addresses all of the points listed in the petition.

Mr. Reid asked Supervisor LaFountain to elaborate on the possibility of modifying the record keeping pertaining to odor complaints.

Supervisor LaFountain stated that he is unaware of a change in record keeping at this time, but he recalls the DEC recommending adding additional information to the records.

Mr. Reid stated that most recently there have been fewer odor complaints reported which is an improvement from the past. He did point out, however, that three (3) people reported odor complaints in January of this year and worries that it is a foreshadowing of what may occur in the summer.

Lastly, Mr. Reid asked if he can expect a written response from the Town Board on the Petition.

Supervisor LaFountain stated that the Town Board will follow up with some sort of written response to the petitioners.

Tim Murphy, 48 Corral Drive suggested the Town Supervisor add to his weekly column information pertaining to the Baker Commodities issue.
Mr. Murphy gave positive comments on the initiative pertaining to the school district and the facility at Channing Philbrick Park. He mentioned it will be difficult for busses to go in and out of the park.

Supervisor LaFountain stated that there will not be any busses going in and out of that location. He continued to say that the Town’s Grounds and Facilities Department will now be housed in that location to open up space at the bus garage. The busses will continue to be located at the bus garage on Five Mile Line Road.

Mr. Murphy said he had forwarded questions to the Town Board pertaining to the January 7, 2015 Organizational meeting. He asked if there could be Town Board members assigned to different community efforts and have each member be a point person to attend meetings.

Supervisor LaFountain stated that the Town Board works in unison and can address any matter within the Penfield Community.

Councilman Quinn said that if Mr. Murphy knows of something that he would like him to attend that he is always available.

Mr. Murphy asked how to become a registered Homeowners Association with the Town.

Town Clerk Steklof advised Mr. Murphy to contact Anna Knapton, Executive Secretary to the Supervisor.

Mr. Murphy inquired about a report pertaining to the on-going initiative of outsourcing of mowing.

Supervisor LaFountain stated that a report will be available January 28, 2015 at 7:00 PM.

Mr. Murphy asked for an update on the Petition pertaining to Irene Gossin.

Supervisor LaFountain stated that Bruce Zaretsky, Town Landscape Consultant, had indicated that he will be submitting to the Town Board a couple of sketches by the end of the month.

Supervisor LaFountain asked Mr. Murphy to comment on his home’s solar initiative.

Mr. Murphy stated that New York State has a great program and that between the State and Federal government, there are tax credits and incentive rebates that helps manage costs.

Lastly, Mr. Murphy stated that in reference to the Baker Commodities odor discussions, he knows that it is difficult to assess odors unless the gasses being emitted are identified and captured for a period of time. He said that there are companies in Rochester that can perform that service. He hopes the residents that are being affected by the odor issue have an answer soon.

Blake Miller, 2343 Penfield Road stated that he has had discussions with Jim Costello, Geoff Benway and the Building and Zoning Department about the adverse effects he and neighbor Patty Colasanto have been experiencing on their property since the Ashlyn Rise Subdivision construction began. He stated that during the construction of the cul-de-sac he noticed that the builder had been careless during excavation and cut through some tree roots on Ms. Colasanto’s property. He also noticed that drainage of the subdivision points directly towards the backyards of Ms. Colasanto’s neighborhood. He stated that when speaking with Mr. Costello and Mr. Benway it was to his understanding that there would be some drainage capture between the neighbor’s properties and the new construction so that there would be a buffer zone created and then, water runoff from the new subdivision would not affect the surrounding properties.
Ms. Colasanto stated she is worried that she will lose her trees since the roots have been cut and does not want to end up being responsible for the costly removal of dead trees.

Supervisor LaFountain asked what discussions have occurred with the developer and the builder pertaining to this issue?

Mr. Miller stated he has spoken with them but scheduled meetings have been postponed due to unforeseen circumstances. He plans to reschedule the meeting for next week and at that time will also bring up Ms. Colasanto’s issue to them.

Mr. Miller stated he had spoken with Councilwoman Kohl and made her aware of problems relating to his property. He stated that during construction of Phase 2 of the subdivision a lot of subsoil was pushed onto his property in the amount of approximately 30,000 cubic yards without his permission. He continued to say that the builder also had cut into the buffer zone and part of the wetland. He said that he had informed the contractor that they were not only on private property, but also going through the NYS DEC wetland. He stated that the contractor said they were doing what they were told to do. He continued to say that the issues have been going on for almost a year and therefore he is unable to achieve the site plan he had brought to the Town Board a couple of years ago. He hopes they can come to resolution. He also said that he has been told that the Town Board has given approval to stop construction adjacent to Mr. Miller’s property. He pointed out that Ms. Colasanto would like the same to occur for her until the damaged tree issue is resolved.

Supervisor LaFountain asked if there is any litigation occurring at this time.

Mr. Miller stated there have been some discussions with the law firm, Underberg & Kessler, but he hopes to avoid it going any further if possible. He plans to meet with Michael Cavalcanti, Real Estate Developer, Costich Engineering and a representative from Underberg & Kessler. Mr. Miller also stated that water is flowing into the back of one of his buildings and the frame has rotted because of it. All of these issues are putting a hold on his business.

Councilwoman Metzler asked for Ms. Colasanto’s and Mr. Miller’s addresses.

Ms. Colasanto gave her address, 26 Fox Hill Drive which is located behind the cul-de-sac.

Mr. Miller’s address is 2343 Penfield Road. Mr. Miller said he will share the results of next week’s meeting with the Town Board.

Mr. Miller said he had an agreement with Michael Cavalcanti for top soil rights and thought he had a better relationship with Mr. Cavalcanti.

Supervisor LaFountain stated he appreciates the update and will keep in touch with town staff on this matter and keep it as an active item.

Ed Lindskoog, 18 High School Drive stated he spoke with Councilwoman Kohl at her Community Chat last evening and is concerned about the abundance of deer ticks in the area around his house, High School and Finney property. He stated he attended a PTA meeting and spoke with the principal about the issue. Some clean-up of the area was then done. He is worried about Lyme disease in Penfield. Mr. Lindskoog stated he would like Supervisor LaFountain to add information to his column about this issue to educate the residents.

Supervisor LaFountain stated he will reach out to NYS DEC for information and possible links that can be added to the Town’s website.

Additions and Deletions to Agenda - None
Approval of Minutes

Councilwoman Kohl moved to approve the Minutes of December 17, 2014 Councilman Quinn seconded and all voted “Aye.”

Petitions – None

Resolutions by Function

Law and Finance

#15T-045 Establishment of Waybridge Court Subdivision Special Park Improvement District by Moore

WHEREAS, a Public Hearing was held on December 17, 2014 to consider the Petition and to hear all persons interested in the establishment of the Waybridge Court Subdivision, 1469 Jackson Road, and

WHEREAS, the Town Board received no negative and or substantive input regarding this matter.

NOW, THEREFORE, BE IT RESOLVED, that the annexed Order be executed by the Town Supervisor and members of the Town Board to establish the Waybridge Court Subdivision Special Improvement Park District.

On Resolution
Moved: Moore
Seconded: Kohl

Councilman Moore moved to amend to add the word Park to Special Improvement Park District.

(On Amendment)

Vote: Kohl  Aye   LaFountain  Aye
Metzler  Aye   Moore  Aye
Quinn  Aye

(On Resolution)

Vote: Kohl  Aye   LaFountain  Aye
Metzler  Aye   Moore  Aye
Quinn  Aye

Adopted

#15T-046 Establishment of Extension No. 57 to the Penfield Consolidated Sanitary Sewer District - Waybridge Court Subdivision, 1469 Jackson Road by Moore

WHEREAS, a Public Hearing was held at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York, on December 17, 2014 at 7:30 PM, to consider the Petition and to hear all persons interested in the establishment of Extension No. 57 to the Penfield Consolidated Sanitary Sewer District - Waybridge Court Subdivision, 1469 Jackson Road, and

WHEREAS, the Town Board received no negative or substantive comments relating to this matter before them; and

WHEREAS, all of the cost of said sewer district improvements shall be borne solely by the property owner or developer.

NOW, THEREFORE BE IT RESOLVED, that the annexed Order be executed by the Supervisor and the members of the Town Board to establish Extension No. 57 to the Penfield Consolidated Sanitary Sewer District - Waybridge Court Subdivision, 1469 Jackson Road.
(Resolution #15T-046 - Continued)

Moved: Moore  
Seconded: Quinn

Vote: Kohl Aye  LaFountain Aye  
Metzler Aye  Moore Aye  
Quinn Aye

Adopted

#15T-047 Authorization for Resubdivision of Lands in the Ashlyn Rise Phase 2 Subdivision by Moore

WHEREAS, the developer of the Ashlyn Rise Subdivision proposed to construct a sanitary sewer from Phase 2 of the subdivision, north through the property located at 2343 Penfield Road to an existing sanitary sewer on Dublin Road to serve said phase of development and offered lands to the Town of Penfield to allow it to maintain said sewer; and

WHEREAS, subsequent to the Ashlyn Rise Phase 2 Subdivision Plat being recorded at the Monroe County Clerk’s Office on March 31, 2014, in Liber 347 of maps, page 83, the developer devised an alternate route to service phase 2 of the subdivision, resulting in the Town no longer needing the lands previously offered by the developer, as sewer maintenance was no longer necessary at that location; and

WHEREAS, the developer now proposes to resubdivide those lands offered to the Town into the adjacent lots 215, 216 and 217 in the Ashlyn Rise Phase 2 Subdivision; and

WHEREAS, the Town staff and the Board is supportive of the applicant’s proposal to resubdivide said land into lots 215, 216 and 217 to give them greater area and additional buffer from 2343 Penfield Road.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Penfield hereby declines the offer of said lands and the owners of said project to have the lands resubdivided into lots 215, 216 and 217 of the Ashlyn Rise Phase 2 Subdivision and that a resubdivision plat be prepared showing said resubdivision as proposed by the developers to be signed by the Supervisor and recorded with this resolution, certified by the Town Clerk in the Monroe County Clerk’s office.

Moved: Moore  
Seconded: Metzler

Vote: Kohl Aye  LaFountain Aye  
Metzler Aye  Moore Aye  
Quinn Aye

Adopted

Public Works

#15T-048 Authorization for the Town Board to Accept a Monroe County CDBG for $34,750 for the Empire Boulevard Sidewalk Improvement Project and Execute an Agreement by Metzler

WHEREAS, the Town of Penfield is a member of the Monroe County Community Development Block Grant Urban Consortium; and

WHEREAS, the Town of Penfield has entered into a cooperation agreement to participate in the Community Development Program, and comply with the Federal laws and requirements regulating the program; and

WHEREAS, the Town of Penfield, New York, after consultation with the public, has identified an appropriate use of potential Community Development funding in the Town; and
WHEREAS, the Town of Penfield made application to the Monroe County Development Administration for a project that satisfied their determination; and

WHEREAS, the Monroe County Development Administration has awarded a grant for a maximum amount of $34,750 for the Empire Blvd Sidewalk Improvement Project in the Town of Penfield; and,

WHEREAS, the Town of Penfield has deemed it in the best interest of the Town of Penfield to accept this grant; and,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Penfield accepts this grant and encourages the implementation of this project; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town of Penfield Supervisor, R. Anthony LaFountain be and hereby is authorized to execute an Agreement with Monroe County for said project and grant.

Moved: Metzler
Seconded: Moore

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Aye
       Quinn Aye

Adopted

#15T-049 Authorization to Attend Highway Superintendents “Advocacy Day” for Local Roads and Bridges in Albany, NY by Metzler

WHEREAS, The NYS Association of Town and Highway Superintendents (NYSTHSA) and the NYS Association of County Highway Superintendents (NYSCHSA) co-sponsor an “Advocacy Day Campaign” in Albany, NY to advocate for an increased share of the Transportation Funding for “Local Roads and Bridges” and

WHEREAS, the NYSTHSA/NYSCHSA “Advocacy Day Campaigns” have been very successful in the past at advocating for maintaining our fair share of “Local Roads and Bridges funding, and

NOW, THEREFORE BE IT RESOLVED, that the Director of Public Works be and hereby is authorized to attend the NYSTHSA/NYSCHSA “Advocacy Day Campaign” for local Roads and Bridges in Albany, NY March 3 and 4, 2015 and that reasonable expenses will be reimbursed which are budgeted in the 2015 budget.

Moved: Metzler
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye
       Metzler Aye Moore Aye
       Quinn Aye

Adopted

#15T-050 Authorization to Extend Contract with the Greater Rochester Chapter of the American Red Cross to Store one Disaster Equipment Trailer at 1607 Jackson Road by Metzler

WHEREAS, the Town of Penfield and the Greater Chapter of the American Red Cross enter into an agreement to extend the 2014 current contract one year (2015) to store one disaster trailer designated to the support of the residents in the Town of Penfield and the Northeast side of Monroe County and
Resolution #15T-050 – Continued

THEREFORE BE IT RESOLVED, that the Director of Public Works is authorized to sign a one year extension for the 2015 year with the Greater Rochester Chapter of the American Red Cross located at 50 Prince Street, Rochester, New York.

Moved: Metzler
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#15T-051 Authorization to Extend 2014 Amendatory Agreement: “All Seasons County and Town Agreement” by Metzler

BE IT RESOLVED: that the Supervisor be and hereby is authorized to execute a one year extension to the 2014 Amendatory – All Seasons County/Town Work Agreement.

Moved: Metzler
Seconded: Moore

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Public Safety - None

Community Services

#15T-052 Advertising for Bids for Printing Program Brochure by Kohl

BE IT RESOLVED, THAT the Director of Recreation be, and hereby is, authorized to advertise in the manner prescribed by Law for sealed proposals, to furnish the Town of Penfield the following:

Printing of the Recreation Department Seasonal Program Brochure.

BE IT FURTHER RESOLVED, THAT the service is covered by such sealed proposals as in accordance with specifications prepared by the Director of Recreation. Sealed proposals are to be submitted to the office of the Town Clerk until 11:00 AM EST February 11, 2015 and then and there to be opened and read publicly.

Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#15T-053 Authorization for Supervisor to Sign Recreation Contracts by Kohl

Dick Seils, 23 Brookshire Lane, Penfield, NY 14526, Instructor for Beginning Euchre and Beginning Pickleball classes, 3/30/15 – 12/30/15, for a fee of 70% of total program revenue. Voucher to be submitted on a monthly basis as needed.
(Resolution #15T-053 – Continued)

Usah Shah, 688 East Ave., Apt. 7c, Rochester, NY 14607, Instructor for Healing Power of Meditation Using Sound Energy and Qi Gong Exercises for Optimum Health, 2/2/15 – 12/30/15, for a fee of 70% of total program revenue. Vouchers to be submitted on a monthly basis as needed.

Donovan Shilling, 1765 Five Mile Line Rd., Penfield, NY 14526, Instructor for the Marvels and Myths of Rochester Series, 1/28/15 – 12/30/15, for a fee of 70% of total program revenue. Vouchers to be submitted at the end of each month.

Joyce Bossard, 841 Corwin Rd., Rochester, NY 14610, Instructor for Beginning Knitting, 1/26/15 – 12/30/15 for a fee of 70% of total revenue. Voucher to be submitted as needed.


Karen Noske, 626 Adeline Dr., Webster, NY 14580, Guest Speaker for Thursday Lecture Series 4/16/15 for a fee of $50. Voucher to be submitted 4/1/15.


Rosemary Irwin, 10 Blossom Circle West, Rochester, NY 14610, Facilitator for Optimizing Brain Fitness, 1/22 – 2/26/15 and The History of Scientific Medicine, 3/19 – 4/23/15, for a fee of $150 for each six week program. Vouchers to be submitted on 2/18/15 and 4/15/15.

Doris Adamek, 2500 East Ave., Rochester, NY 14610, Guest Speaker for Lecture Series on 4/9/15 a fee of $35. Voucher to be submitted on 4/1/15.

Luz Marie Herrera, 15 Cricket Hill Dr., Pittsford, NY 14534, Arthritis Exercise Instructor, 1/6/15 – 12/30/15, for a fee of $30 a class. Vouchers to be submitted on a monthly basis as needed.

Lois Mae E. Kuh, 5 Highledge Dr., Penfield, NY 14526, Instructor for Beginning Mah Jongg, 4/8/15 – 12/30/15, for a fee of $26 per registered student. Voucher to be submitted on a monthly basis as needed.


Emma Milligan, 329 Eaglehead Rd., East Rochester, NY 14445, Instructoy for YOHP Performance Classes from 2/26/15 – 12/30/15 for a fee of $250 each six week session. Voucher to be submitted end of each month as needed.

John Schmeelk, 3 Meadow View Dr., Penfield, NY 14526, Guest Speaker for Thursday Lecture Series, 2/5/15 – 12/30/15 for a fee of $50 per lecture. Vouchers to be submitted on a monthly basis as needed.

Christopher Bensch, One Manhattan Square, Rochester, NY 14607, Guest Speaker for Thursday Lecture Series, 4/23/15 for a fee of $75. Voucher to be submitted on 4/15/15.

Polish Heritage Society of Rochester, St. John Fisher College, Skalny Welcome Center, 3690 East Avenue, Rochester, NY 14618, Instructor for Pisanki (egg decorating) Program, 3/21/15, from 1:00 PM – 4:00 PM for a fee of 70% of total revenue. Voucher to be submitted on 3/18/15.
(Resolution #15T-053 – Continued)

Chris Roos, 6 Terrace Hill Drive, Penfield, NY 14526, Instructor for Computer One on One classes for 2015 for a fee of 70% of total revenue. Vouchers to be submitted as needed.

Rob Goodling, 97 Adams St., Rochester, NY 14608 on behalf of the Corn Hill Neighbors Association will be a guest speaker for Thursday lecture series on 1/29/15 for a fee of $50. Check to be issued to Corn Hill Neighbors Association at the above address. Voucher to be submitted on 1/21/15.

Young Explosives Corporation, PO Box 18653, Rochester, NY 14618, to provide fireworks display Saturday, July 4, 2015 for a fee of $10,000. Voucher to be submitted on 6/3/15.

Barb Bonisteel, 256 Rosemont Drive, Rochester, NY 14617, Instructor for youth music program, 1/15/15 – 12/20/15, for a fee 75% of program revenues. Vouchers to be submitted on a monthly basis.

Jodi Marcello, 20 Falcon Trail, Pittsford, NY 14534, Instructor for youth dance class 1/17/15 – 12/20/15 for a fee of 75% of program revenues. Vouchers submitted on a monthly basis.

Lindsey Hall, 115 Tuscan Lane, Webster, NY 14580, Instructor for youth art classes Pre-school Picasso, 1/16/15 – 12/11/15, for a fee of 75% of total revenues. Vouchers to be submitted first voucher date of each month.

Lisa Magliato, 8 Oatsfield Circle, Penfield, NY 14526, Instructor for Youth Program Wiggles, Giggles & Jiggles 1/13/15 – 12/10/15 for a fee of 70% of program revenues. Voucher to be submitted on a monthly basis.

Lynn Calcagno, 71 Maple Hill Farm Road, Penfield, NY 14526, Co-Director of Penfield Recreation Adult Tennis League, May – August 2015, for the fee of 35% of program net revenues. Vouchers to be submitted 6/17/15 and 9/16/15.

Barb Ferriter, 1774 Baird Road, Penfield, NY 14526, Co-Director of Penfield Recreation Adult Tennis League, May – August 2015, for the fee of 35% of program net revenues. Vouchers to be submitted 6/17/15 and 9/16/15.

Bill Palmer, 1933 Penfield Road, Penfield, NY 14526, Adult Basketball Supervisor, 1/13/15 – 12/16/15, for the fee of $38.00 per night. Vouchers to be submitted on a monthly basis.

Mark Banford, 1534 State Road, Webster, NY 14580, Instructor for youth and adult tennis instruction, 5/11/15 – 11/3/15, for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.

Shadow Lake Golf Course, 1850 Five Mile Line Road, Penfield, NY 14526, to provide golf starting times for Senior 50’s + program, 5/5/15 – 8/4/15 for a fee of $9.00 per paid participant. Voucher to be submitted on 8/19/15.

Eugene Renner, 783 Liberty Street, Penfield, NY 14526, to provide supervision for 50 Plus golf program 5/5/15 – 8/4/15 for a fee of $23.00 per golf date. Voucher to be submitted on 8/19/15.

Sarah Lustig, 686 Laurelton Road, Rochester, NY 14609, Instructor for Adult Zumba, 1/12/15 – 12/21/15 for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.

Strebel’s Tennis Service Inc., 186 Chamberlain Road, Honeoye Falls, NY 14472 to provide tennis instruction youth and adult 1/19/15 – 12/10/15 for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.
(Resolution #15T-053 - Continued)

Sherry Murray, 76 Chippenham Dr., Penfield, NY 14526, Instructor for Youth, Pre School Programs 1/23/15 - 12/20/15, for a fee of 75% of class revenues. Vouchers submitted on last voucher day each month.

Jen Moore, 492 Caroline St., Rochester, NY 14620, Instructor for Hoopdance Fitness 101, 1/14/15 - 2/18/15, for a fee of $42.00 per enrolled participant. Vouchers submitted on 2/4/15.

Moved: Kohl
Seconded: Metzler

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<th>Kohl</th>
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<td>Metzler</td>
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Adopted

Old Business - None

New Business - None

Public Participation - None

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 8:50 PM.

Amy Steklof, RMC/CMC
Town Clerk