PENFIELD TOWN BOARD AGENDA

Wednesday, March 5, 2014 7:30 PM

Supervisor R. Anthony LaFountain, presiding

I Call to Order - Pledge of Allegiance - Roll Call

II Communications and Announcements

III Public Participation

IV Additions and Deletions to Agenda

V Approval of Minutes – February 12, 2014

VI Petitions

VII Resolutions by Function

Law and Finance
14T-068 Authorization to Attend NYS Town Clerk’s Association Conference
14T-069 2014 Budget Amendment-Road Tractor

Public Works
14T-070 Authorization for Supervisor to execute Amendatory Agreement with Monroe County regarding an Irondequoit Creek Trail Improvement Project

Public Safety - None

Community Services
14T-071 Awarding Contract for Printing Program Brochures
14T-072 Authorization for Supervisor to Sign Recreation Contracts

VIII Old Business

IX New Business

X Public Participation

XI Adjournment
The Regular meeting of the Penfield Town Board was held on Wednesday, March 5, 2014 at 7:30 PM at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, New York.

Present:  R. Anthony LaFountain Supervisor
Linda Kohl Councilwoman
Paula Metzler Councilwoman
Andrew Moore Councilman
Robert Quinn Councilman

Also Present:  Amy Steklof Town Clerk
Richard Horwitz Town Attorney

Supervisor LaFountain called the meeting to order – The Pledge of Allegiance was led by Boy Scout Andrew Pawluckie from Troop 206.  Andrew is working toward his Citizenship Badge.

Communications and Announcements

1. The next Passport Event in the Town of Penfield will be held April 22, 2014 from 5:30 PM to 7:30 PM in the Town Hall Auditorium.

2. AARP Tax Aide will be offering free tax preparation to low and middle income taxpayers at the Penfield Community Center, 1985 Baird Road.  This service will be available by appointment only, on Wednesday mornings from February 5 to April 9, 2014.  To make an appointment and for more information, please call Penfield Recreation at 340-8655, Option 6.

3. This Sunday, March 9, 2014 at 2:00 AM is the official time in which your clocks should be changed to an hour ahead.  This is a good time to also change your batteries in smoke detectors.

4. Penfield Recreation and the Monroe County Sheriff’s Office is offering a nine week Senior Citizen Academy on Thursdays from March 20th through May 8, 2014 from 9:00 AM to Noon at the Penfield Community Center.  For more information please call 340-8655.


6. The Penfield Strikers Girls Soccer Team will be hosting a pancake breakfast Saturday, March 8 at Don’s Original from 8:30 AM to 10:30 AM.  Tickets may be purchased at the door for $5.00.

7. The Penfield Trails Committee will sponsor a free public hike at Sherwood Fields on Saturday, March 8, 2013 from 10:00 AM to Noon.  To register call Penfield Recreation Office at 340-8655.

8. Penfield Clean-up Day will be held on Saturday, May 3, 2014.  A pancake breakfast will be held prior to clean up.  For more information, or to register please contact Sabrina Renner at 340-8651 or email srenner@penfield.org.

9. The Penfield Rotary Spring Euchre Tournament will be held Sunday, March 16, 2014 at The Legacy at 40 Willow Pond Way off Route 441 in Penfield.  For more information contact Tournament Co-Chairs Chris Kausch at 944-0688 or Iveth Reynolds at 820-6513.

10. Councilwoman Kohl’s next Community Chat will be held Tuesday, March 18, 2014 from 5:30 PM to 7:00 PM at the Penfield Library, 1985 Baird Road.
11. Councilwoman Kohl thanked the Penfield High School English Club for their support and for serving as student judges for the Rotary District Web Site contest. She stated that the school district and Rotary working together is a great example of partnership in the community.

Public Participation

Legislator Dan Quatro, Monroe County Legislator from the 15th District, 488 Plank Road, stated that the County is going through a charter review process to make sure that the charter is up to date. This includes looking at the rules of the Legislature. Legislator Quatro mentioned one of the issues being looked at pertains to the Sheriff’s Road Patrol and the Town of Webster which also affects the Town of Penfield. Webster has its own police department and Webster residents pay out of their taxes for that department. Also, a portion of Webster taxes go to the Sheriff’s Road Patrol. Legislator Quatro went on to say that the Supervisor of Webster, Ronald Nesbitt has stated that since the Webster Police Department has responded to a number of calls in Penfield he is considering charging Penfield taxpayers for those services. Legislator Quatro stated he does not feel this is appropriate and that Legislator Drawe and he plan to look very carefully into this. He continued to say that as elected officials they have a responsibility for tax payer money and particularly when talking about our first responders.

Supervisor LaFountain stated he knows that Legislator Quatro is a member of the Agenda Charter Committee and that the committee reports back to the full Legislature with recommendations.

Legislator Quatro stated he had a discussion with Monroe County Transportation Department staff in regards to salt. He also stated that he knows this has been an issue for towns when having to project the amount of salt to purchase for seasonal use. He is especially concerned with the fact that the price of salt after contract is high. Legislator Quatro stated he has been very pleased at how safe the Penfield roads have been during this difficult winter. He asked, as the Town runs out of salt, how will it impact the budget?

Supervisor LaFountain stated it has been a challenge and that some towns have gone through their allotted amount of salt. He informed that the Town of Penfield did have salt left over from 2013 that was combined with what was purchased for this season and for part of the next winter season. The price of salt has gone from $38.38 a ton to $79.00 a ton. He believes that the Town has a sufficient amount of salt to get through the rest of the season.

Legislator Quatro asked if the Town’s salt budget is annual, and asked if salt prices will moderate?

Supervisor LaFountain stated that the salt budget is annual and that when the Highway Superintendents go out for quotes, year projections will be listed. He expects the cost for salt will go back to being somewhere in the $38 to $40 range per ton. Orders will then be placed.

Supervisor LaFountain stated when looking at historical data the Town of Penfield has had years where only 6,000 tons of salt was used. This year, however, approximately 12,000 tons of salt have already been used. Normally 8,000 to 9,000 tons is an appropriate projection. Towns purchase salt collaboratively.

Legislator Quatro stated that this is the perfect example of how towns and municipalities should collaborate and leverage their buying power to moderate price.

Additions and Deletions to Agenda - None
Approval of Minutes

CM Quinn moved for the approval of the Minutes of February 12, 2014, CM Moore seconded the motion and all voted “Aye.”

Petitions - None

Resolutions by Function

Law and Finance

#14T-068 Authorization to Attend NYS Town Clerk’s Association Conference by Moore

WHEREAS, the New York State Town Clerks Association’s 32nd Annual Conference has been scheduled at the Saratoga Hilton Hotel in Saratoga Springs, New York, April 27 through April 30, 2014, and

WHEREAS, this conference provides training and educational opportunities for Town Clerks including education credits for Registered Municipal Clerks, and

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk, Amy M. Steklof and Deputy Clerk, Lisa S. Grosser are hereby authorized to attend the 2014 New York State Town Clerks Association Conference and the funds to attend this conference are included in the Town Clerk 2014 Budget.

Moved: Moore
Seconded: Kohl

Vote: Kohl Aye LaFountain Aye Metzler Aye Quinn Aye

Adopted

#14T-069 2014 Budget Amendment – Road Tractor by Moore

WHEREAS, the Town Board has authorized that the Department of Public Works advertise for bids in the manner prescribed by Law for sealed bids to be furnished to The Town of Penfield Clerk’s office for a Tandem Day Cab Over the Road Tractor and;

WHEREAS, on February 13th, 2014 only one sealed bid was received by the Town of Penfield Clerk’s office from Hunter Buffalo Peterbilt, 2370 Walden Ave., Buffalo, New York for a price of $59,900 meeting all specifications and;

WHEREAS, there were no additional sealed bids from those suppliers that received bid packages, (Beam Mack Truck Sales, Tracey Road Equipment and Regional International). Also, the Director of DPW requested three (3) additional quotes from suppliers via the internet to verify that the price of the Road Tractor’s sealed bid was a competitive price as submitted and;

WHEREAS, all quotes were higher than the sealed bid and ranged $5,000 to $10,000 dollars above the bid received from Hunter Buffalo Peterbilt and;

WHEREAS, the Highway Department expenditures are to be funded from the Highway Capital Reserve Fund which is subject to Permissive Referendum and;

NOW, THEREFORE BE IT RESOLVED, the Director of Public Works be and hereby is authorized to purchase said Tandem Day Cab Road Tractor per sealed bid and;
Penfield Town Board, March 5, 2014

(Resolution #14T-069 - Continued)

BE IT FURTHER RESOLVED, that the adoption of that portion of this Resolution with respect to the expenditure from the Highway Capital Reserve Fund is subject to a Permissive Referendum and the Town Clerk be, and hereby is directed to publish and post a Notice in the manner prescribed by Law.

Moved: Moore
Seconded: Quinn

Vote: Kohl Aye  LaFountain Aye
      Metzler Aye  Moore Aye
      Quinn Aye

Adopted

Public Works

#14T-070 Authorization for Supervisor to execute Amendatory Agreement with Monroe County regarding an Irondequoit Creek Trail Improvement Project by Moore

WHEREAS, Monroe County and the Town of Penfield previously entered into an Agreement executed on May 24, 2013, authorized by Town Board Resolution No. 12T-234 dated 12/5/12, whereby the Town of Penfield agreed to provide for the Irondequoit Creek Trail Improvement Project in low-mod areas in the Panorama Valley along Irondequoit Creek; and

WHEREAS, Monroe County and the Town of Penfield wish to amend said Agreement to extend the term of the Agreement, and

NOW THEREFORE BE IT RESOLVED; that the Town of Penfield Supervisor, R. Anthony LaFountain be and hereby is authorized to execute an Amendatory Agreement with Monroe County to extend said term.

Moved: Metzler
Seconded: Moore

Vote: Kohl Aye  LaFountain Aye
      Metzler Aye  Moore Aye
      Quinn Aye

Adopted

Public Safety - None

Community Services

#14T-071 Awarding Contract for Print Program Brochures by Kohl

WHEREAS, sealed proposals were sought and requested to furnish the Town of Penfield Recreation Department with printing the seasonal program brochure for the 2014 calendar year including the summer, fall and winter/spring issues, to meet our specifications,

AND, WHEREAS, on Thursday, February 12, 2014, proposals from the following companies were received, opened and read publicly by the Town Clerk:

Messenger Post Media
73 Buffalo Street
Canandaigua, NY  14424

Webster Printing Corp.
416 North Avenue
Webster, NY  14580
(Resolution #14T-071 – Continued)

Penny Lane Printing
1471 Route 15
Avon, NY 14414

Bartash Printing Inc.
5400 Grays Avenue
Philadelphia, PA 19134

NOW, THEREFORE, BE IT RESOLVED, THAT the contract be awarded to Penny Lane Printing, low bidder overall for Bid 1 including alternative #1, alternative #2, alternative #3, alternative #4 and alternate #5 on each respective bid.

Net delivered price (per issue) as follows:

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<th>Alternative #1</th>
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Moved: Kohl
Seconded: Quinn

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

#14T-072 Authorization for Supervisor to Sign Recreation Contacts by Kohl

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following Recreation Contracts:

Towpath Volunteers Fife and Drum Corps, PO Box 31, Macedon, NY 14502, Independence Day Parade, 7/4/14, for a fee of $800 to perform in parade (if inclement weather and parade is cancelled for a fee of $125). Voucher to be submitted 6/4/14.

Chris Roos, 6 Terrace Hill Drive, Penfield, NY 14526, instructor for Computer One on One classes for 2014 for a fee of 70% of total revenue. Vouchers to be submitted as needed.

Footnote Productions, c/o Keith Welch, P.O. Box 602, Pittsford, NY 14534 to provide Dog House music entertainment for Penfield Independence Holiday Celebration Friday, July 4, 2014 for a fee of $1,200. Voucher to be submitted on 6/4/14.

Young Explosives Corporation, PO Box 18653, Rochester, NY 14618, to provide fireworks display Friday, July 4, 2014 for a fee of $10,000. Voucher to be submitted on 6/4/14.
(Resolution #14T-072 - Continued)

Moved: Kohl
Seconded: Metzler

Vote: Kohl Aye LaFountain Aye
      Metzler Aye Moore Aye
      Quinn Aye

Adopted

Old Business - None

New Business - None

Public Participation - None

Adjournment

Supervisor LaFountain moved to adjourn the meeting at 8:00 PM.

Amy Steklof, RMC
Town Clerk