FOR IMMEDIATE RELEASE

Monroe County Legislator LaFountain and Penfield Town Clerk Steklof Announce “Passport Night in Penfield”
-Passport services offered to Penfield residents on July 22-

PENFIELD, N.Y., JULY 13, 2009 –Penfield residents in need of a new or updated passport are invited to attend “Passport Night in Penfield” on Wednesday, July 22, 6:00 to 8:00 PM, at the Town Hall, 3100 Atlantic Avenue. This event comes to Penfield through the partnership of Monroe County Clerk Cheryl Dinolfo, Monroe County Legislator Tony LaFountain, and Penfield Town Clerk Amy Steklof. Registration is not required.

“Passport Night in Penfield gives residents a convenient location and time to apply for this important government document,” said Tony LaFountain. “Families planning trips abroad, and now into Canada, will need to have their passports in order.”

The following documents are needed to apply for a passport:

- A completed application, type-written or neatly printed in black or blue ink only. Do not sign the form until in the presence of a Clerk.

- Proof of U.S. citizenship in one of three forms: a certified copy of your birth certificate with a raised seal; original naturalization papers, or an old U.S. passport issued in your name.

- Two identical passport photos, 2” x 2” with a white background and a full front view of your head and shoulders. Pictures must be taken within the last six months. Photographs will be available for $7 per set during the passport night.

- $75 ($60 for children under age 16) cash, check, or money order payable to “U.S. Department of State” and an additional $25 County processing fee. Identification may include a valid driver’s license, a current student or military ID with photo, or naturalization papers issued to you as an adult for identification

“I am excited to partner with County Clerk Cheryl Dinolfo and Legislator Tony LaFountain to make this government service more convenient for Penfield families,” said Town Clerk Amy Steklof. “Besides family vacations, many Penfield students travel outside the United States on school trips.
This summer is a great time to get legal documents in order so there are no surprises or delays when the school year begins again.”

People born in Monroe County may obtain a copy of their birth certificate by contacting the Bureau of Vital Statistics. Visit the department’s Web site at www.monroecounty.gov/health-birthdeathrecords.php for details.

Residents may download a passport application to fill it in advance. Forms are available on the US department of State’s Travel Web site at http://travel.state.gov/passport/passport_1738.html

Passports will be mailed in 4-6 weeks. Please call the Monroe County Clerk’s Office at 585-753-1600 with specific questions regarding the passport application process.

**Please Note:** Applicants between the ages of 16 to 18 must appear with a parent or legal guardian. Children under 16 must appear with both parents or legal guardians or one parent or guardian may appear, if and only if, the parent or guardian that is not present completes and has notarized a DS-3053 Form, Statement of Consent: Issuance of a Passport to a Minor Under Age 16.

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