PLANNING BOARD
MEETING MINUTES
JULY 11, 2019
The Planning Board held a meeting at 6:30 PM local time Thursday, July 11, 2019 in the Town Hall Auditorium to discuss, in a meeting open to the public, tabled matters and other business that was before it.

I. CALL TO ORDER:

PRESENT: Allyn Hetzke, Jr.  
Bill Bastian  
Jim Burton  
Terry Tydings  

ABSENT:  Bob Kanauer  

ALSO PRESENT:  Zach Nersinger, Town Planner  
Mike O’Connor, Assistant Town Engineer  
Doug Sangster, Junior Planner  
Pete Weishaar, Planning Board Attorney  
Alison Sublett, Board Secretary  

II. APPROVAL OF MINUTES:

The Board voted and APPROVED the draft meeting minutes for June 27, 2019.

Vote: Moved by: Burton  
Seconded by: Tydings  
Chairperson: Hetzke - Aye  
Bastian - Aye  
Burton - Aye  
Kanauer - Absent  
Tydings - Aye  
Motion was carried.

III. TABLED APPLICATIONS:

1. Marques and Associates, PC, 930 East Avenue, Suite 1000, Rochester, NY 14607, on behalf of Richard Smith, requests under Chapter 250 Articles XI-11.2, XII-12.2, and VI-6.2 of the Code of the Town of Penfield for Preliminary/Final Subdivision, Site Plan, and EPOD Permit approval for a four (4) lot single family residential subdivision with associated site improvements on 4.3 ± acres located at 280 Panorama Trail. The property is now or formerly owned by Richard Smith and zoned R-1-20. Application #19P-0008, SBL #123.16-1-22.  

The Board took NO ACTION on this application as there were no new items to review.
IV. ACTION ITEMS:

1. 1250 Creek Street, building façade and site plan modifications for a proposed Goodwill Book Store/Donation Center.

- Mr. Nersinger informed the board the former Arby’s was proposed to be occupied by Goodwill, who proposed minor façade modifications that included painting all the red exterior surfaces with the trademark blue associated with the Goodwill brand, and constructing a new drive-up canopy with an access door on the north side of the building for donation drop offs.
- The interior remodel was proposed to convert the front portion of the building for a bookstore operated by Goodwill and the rear portion for donation storage.
- Chairman Hetzke asked if the canopy was proposed to be located on the rear of the building. Mr. Nersinger explained the canopy was proposed where the drive-through pick-up window for Arby’s was located (north side).
- Chairman Hetzke asked if the lighting was proposed to be added under the canopy. The applicant answered new lighting was proposed under the canopy.
- Mr. Nersinger explained the owners proposed to patch and repair the parking lot where needed, minor modifications to the parking lot striping were also proposed. No increases to amount of impervious surface on the site were proposed.
- Board member Bastian asked if any landscaping modifications were proposed. The applicant replied none were proposed.
- Chairman Hetzke asked if any signage was proposed. The applicant explained they were developing a sign plan that would be submitted to the Penfield Building Department for the required permitting.
- Chairman Hetzke asked if the wall pac light fixture depicted in the submitted elevations could be changed to a shielded fixture. The applicant explained the elevations depicted existing light fixtures, which they had no plans to change at that time. Staff confirmed the light fixtures were considered a pre-existing consideration.
- The Board had no further concerns with this proposed plans for the property.

The Board voted and APPROVED the proposed building façade and site plan modifications.

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<th>Vote:</th>
<th>Moved by:</th>
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<tr>
<td>Chairperson:</td>
<td>Hetzke - Aye</td>
<td>Bastian - Aye</td>
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<td></td>
<td>Bastian - Aye</td>
<td>Burton - Aye</td>
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<td>Kanauer - Absent</td>
<td>Tydings - Aye</td>
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Motion was carried.

Staff updated the board regarding upcoming applications for the August 8, 2019 public hearing.

There being no further business to come before the Board, this meeting was adjourned at 6:40 PM.

These minutes were adopted by the Planning Board on August 8, 2019.