I. Call to Order

II. Approval of Minutes – April 12, 2018 meeting

III. Communications – None

IV. Public Participation

V. Action Items – Certificates of Appropriateness
   1. 5.1 Update and discussion of status of exterior modifications to 2567 Browncroft Blvd.

VI. Informational Items

VII. Held Items (None)

VIII. Other Business (None)

IX. Old Business (None)

X. New Business (None)

XI. Executive Session

XII. Next Meeting – June 7, 2018

XIII. Adjournment
The 451th meeting of the Penfield Historic Preservation Board was held on Thursday, May 3, 2018 at 7:00 p.m. EDT, in the Supervisor’s boardroom at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, NY 14526

1. Chairman Joan Belgiorno called the meeting to order at 7:02 p.m.

BOARD MEMBERS PRESENT:

   Joan Belgiorno, Chair
   Tom Combs
   Don Crumb
   Glenn Enderby
   Steve Golding
   Mira Mejibovsky

BOARD MEMBERS ABSENT:

   Mike Pignato

ALSO PRESENT:

   Jim Costello, Director of Developmental Services
   Kathy Kanauer, Town Historian
   Fritz May, applicant representing the Penfield Baptist Church, 1862 Penfield Road

2. Approve minutes of the April 12, 2018 meeting

   Tom Combs moved to approve the minutes as written and Glenn Enderby seconded. All present voted Aye.

3. Communications - None

4. Public Participation - None

5. Action Items

   5.1 Fritz May, representing the Penfield Baptist Church at 1862 Penfield Road – is requesting a Certificate of Appropriateness to allow him to remove the existing flagstone staircase in the front of the Penfield Baptist Church and replace it with a stone staircase and railings that will match the aluminum black powder coat railings along the handicapped access ramp on the west side of the building. Mr. May noted that he has served the church for 52 years and the stairs were there before he arrived. They are no longer used because of safety concerns. The Board expressed concern that the building drawings did not demonstrate that the staircase would be installed to provide positive drainage away from the church. Mr. May stated that the width of the stairs will be the same as the existing blue stone stairs and will be installed so that water will sheet away from the church with an appropriate water sealant on the steps. Jim Costello stated that he will work with Mr. May and the Building Department to ensure positive
drainage and the use of proper sealants on the staircase. Mira Mejibovsky moved to approve the replacement of staircase and railings and Glenn Enderby seconded his motion. All present voted Aye.

5.2 Update and discussion of status of exterior modifications to 2567 Browncroft Blvd. – Jim Costello noted that Mrs. Wynne will be appearing before the Town Board on June 6th to request a Special Permit to allow her to convert the two family residence to twelve studio apartments to be leased to contract workers for various businesses in the Monroe County area. He further noted that she had appeared before the Planning Board and had received site plan approval to construct the two proposed garages which are required by Code. The Planning Board approval is subject to design approval by the Historic Preservation Board. Jim noted that the process is somewhat backward as the Code requires the Planning Board to grant site plan approval before the Town Board makes a determination as to what density it will permit for the site. The Town Board may lower the density to less than twelve units, which would require the Planning Board to reapprove a smaller garage than what is has previously approved. The Board also discussed its frustration with Mrs. Wynne’s lack of effort to provide it with appropriate drawings as to what she would like to do to the exterior of the building, particularly relating to the proposed doorway and porch on the east side of the home. The look of the proposed deck on the south (rear) side of the home and the design of the proposed garages. The Board would like a list of every exterior change proposed to the building and materials to be used in the construction process. Joan Belgiorno offered to contact Mrs. Wynne via email and let her know of the Board’s concerns and give her direction as to what it requires of her so that it can make the appropriate decisions regarding the proposed improvements. Jim Costello said that he will report back to the Board of the status of the Town Board’s actions regarding the Special Permit process at the next meeting.

6. Information Items - None

7. Held Items – None

8. Other Business - None

9. Old Business - None

10. New Business - None

11. Executive Session - None

12. Next Meeting – June 7, 2018

13 Adjournment – Don Crumb motioned to adjourn the meeting at 8:15 p.m.

For The Historic Preservation Board

James Costello
Acting Clerk to the Board