I. Call to Order
II. Approval of Minutes – December 7, 2017 meeting
III. Communications – None
IV. Public Participation
V. Action Items – Certificates of Appropriateness
   a. 5.1 Douglas Magde – request for subdivision of properties at 1872-1876 Blossom Road
   b. 5.2 Joe Gattelero – request for sign permit and addition at 2126 Five Mile Line Road
VI. Informational Items
   a. 6.1 Status of proposed exterior modifications at 2567 Browncroft Blvd.
VII. Held Items (None)
VIII. Other Business (None)
IX. Old Business (None)
X. New Business (None)
XI. Executive Session
XII. Next Meeting – March 1, 2018
XIII. Adjournment
The 448th meeting of the Penfield Historic Preservation Board was held on Thursday, February 1, 2018 at 7:30 p.m. EST, in the Supervisor’s boardroom at the Penfield Town Hall, 3100 Atlantic Avenue, Penfield, NY 14526

1. Chairman Joan Belgiorno called the meeting to order at 7:30 p.m.

BOARD MEMBERS PRESENT:

   Joan Belgiorno, Chair
   Tom Combs
   Don Crumb
   Glenn Enderby
   Steve Golding
   Mira Mejibovsky

BOARD MEMBERS ABSENT:

   Mike Pignato

ALSO PRESENT:

   Paula Metzler, Town Board Liaison
   Jim Costello, Director of Developmental Services
   Douglas Magde, applicant representing owners of 1872-1876 Blossom Road
   Joseph Gattelero, applicant, 2126 Five Mile Line Road
   Wendy Apton and Marina Rietz, residents at 1689 Scribner Road

2. Approve minutes of the December 7, 2017 meeting

   Tom Combs moved to approve the minutes as amended and Glenn Enderby seconded. All present voted Aye with the exception of Don Crumb who Abstained as he was absent for the December 7, 2017 meeting.

3. Communications - None

4. Public Participation - None

5. Action Items

   5.1 Douglas Magde – is requesting a Certificate of Appropriateness to allow the three residences adjacent to the Daisy Flour Mill to be subdivided into three separate parcels. The parcels, at one time were part of the Daisy Flour Mill complex and are included in the Historic Preservation District, necessitating the Certificate. In 2005, the residences were subdivided from the Daisy Flour Mill for financing purposes. The current owner, Paul Gilfus, wishes to subdivide the residences so that he can sell them as individual parcels. He feels that it will be easier to sell them individually and will provide buyers the ability to own and maintain individual lots versus maintaining three residences. Mr. Magde noted that the individual lots are more likely to be owned rather than remain as rental properties. The properties can be better
maintained as owned rather than continue as rental properties. The Board agreed with Mr. Magde and is supportive of the subdivision. Jim Costello noted that Mr. Magde is required to appear before the Planning Board for the subdivision and before the Zoning Board of Appeals for variances as the proposed subdivision of lots creates less lot area than permitted by Code. In addition, the Boards have to determine if there should be four lots as proposed by the applicant or three lots which would result in compliance with the Code. The Historic Preservation Board, although supportive of the subdivision of the residences into individual lots, will table the matter until the Planning Board and Zoning Board of Appeals determines the final number and configuration of the lots. It was moved by Tom Combs to table the matter until the Board make a determination of the number of lots to be subdivided and that the Board should send a memo to both Boards noting the Historic Preservation Board is supportive of any subdivision the Boards deem appropriate. Don Crumb seconded and all present voted Aye.

5.2 Joseph Gattelero – is requesting a Certificate of Appropriateness to allow him to install new wall mounted signs and add an enclosure on the rear of the building to allow his employees to enter the existing walk-in cooler without having to go outside at the property at 2126 Five Mile Line Road. The addition consists of 60 square feet and will act as a weather barrier. The addition will be constructed of concrete block to match the north face of the building and the roofline will be constructed to match the existing roofline over the walk-in cooler. The addition will be painted to match the building. Mr. Gattelero proposes to install three carved wall mounted signs on the west (front) side of the building. The first, a 9.67 square foot sign that says “Food and Cocktails” over the main entrance on the northerly portion of the building and a second, a 17.91 square foot “Joe Gatts” sign above it in the rectangular area over the main entrance. He also proposes to install a 12.91 square foot “Joe Gatts” sign which will be extended in perpendicular fashion from the southerly end of the front of the building to provide visibility for those traveling north along Five Mile Line Road. The Board determined the signs and the addition to the rear of the building to be in keeping with the goals of the Five Mile Line Road Historic Preservation District. It was moved by Don Crumb to approve the signs as proposed and seconded by Tom Combs. All present voted Aye.

6. Information Items

6.1 Status of proposed exterior modifications at 2567 Browncroft Blvd. – Jim Costello gave a brief update of the status of the project. He noted that Mr. and Mrs. Wynne have hired Pinewoods Engineering to prepare a site plan which identifies the location of two freestanding garage buildings. One garage will support three vehicles and will be located in the same space as the previous garage adjacent to the residence. The second garage will be located further to the east of the residence and will support nine vehicles. The covered garages are required by Code as each living unit in the residence will require one covered garage space. They are also proposing modification to the easterly window in that they want to convert it to a doorway for access to the new units. Costello thought that the Wynne’s would be submitting their plan to the Town for site plan review, a Certificate of Appropriateness and a Special Use Permit in early March. Their application for a Certificate of Appropriateness will be placed on the March 8th agenda.
6.2 Wendy Apton – is proposing to replace her existing tan asbestos shingle roof with a forest green metal roof that is intended to match her shutters. She thought she was able to obtain a Certificate of Appropriateness this evening, but has not made a formal application and must do so for the March 8\textsuperscript{th} meeting in order for the Board to make a decision on the matter. In addition, she was unable to provide a photograph or a sample of the roofing material so that the Board could make a judgement if it liked the proposal or not. The Board directed her to obtain a sample of the material and color from her salesperson and submit it to Jim Costello as soon as possible so that he could forward it to the Board members prior to the March 8\textsuperscript{th} meeting. The Board stated that it would review the matter on March 8\textsuperscript{th} if an application and a sample of the roofing material were submitted prior to the submission deadline for the March 8\textsuperscript{th} meeting.

7. Held Items - None

8. Other Business - None

9. Old Business - None

10. New Business - None

11. Executive Session - None

12. Next Meeting – March 8, 2018

13 Adjournment – Steve Golding motioned to adjourn the meeting at 8:34 p.m.

For The Historic Preservation Board

James Costello
Acting Clerk to the Board