



# TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

## PENFIELD TOWN BOARD ORGANIZATIONAL MEETING AGENDA

Wednesday, January 4, 2012 7:30 PM

Supervisor R. Anthony LaFountain, presiding

- I Call to Order – Pledge of Allegiance – Roll Call
- II Communications and Announcements
- III Public Participation
- IV Additions and Deletions to Agenda
- V Approval of Minutes – December 7, 2011
- VI Petitions
- VII Resolutions by Function

### Law and Finance

- 12T-001 Adoption of Town Board Rules of Procedure for 2012
- 12T-002 Adoption of Wage and Salary Schedule and Appointment of Officials and Employees for 2012
- 12T-003 Bonding of Town Officials and Employees
- 12T-004 Naming of a Labor Relations Consultant to the Town of Penfield
- 12T-005 Authorization for the Town Comptroller to Attend the Annual Meeting and the Board of Governors Meeting
- 12T-006 Banking Arrangements for the Town of Penfield for 2012
- 12T-007 Appointment to Zoning Board of Appeals
- 12T-008 Appointment of Chair – Zoning Board of Appeals
- 12T-009 Appointments to the Planning Board
- 12T-010 Appointment of Chair to the Planning Board
- 12T-011 Town Membership in Various Organizations in 2012
- 12T-012 Designation of Official Newspaper for 2012
- 12T-013 Setting Rate for Reimbursement of Mileage
- 12T-014 Filing Annual Financial Report
- 12T-015 Appointments to Ethics Board
- 12T-016 Authorization for Contract with Counsel to Town Attorney
- 12T-017 Continuation of Petty Cash Funds
- 12T-018 Setting 2012 Salary for Chairs and Members of the Planning, Zoning, Conservation and Historic Preservation Boards
- 12T-019 Employee Handbook Revisions

- 12T-020 Monthly Reports to Town Board
- 12T-021 Appointment of Deputy Receiver of Taxes
- 12T-022 Setting Regular Employee Holidays for 2012
- 12T-023 Setting Labor/Operative Holidays for 2012

#### Public Works

- 12T-024 Naming of Landscape Consultant to the Town of Penfield
- 12T-025 Naming of Architectural Consultant to the Town of Penfield
- 12T-026 Naming of a Planning Consultant to the Town of Penfield
- 12T-027 Setting Sewer Entrance Fees for 2012
- 12T-028 Sewer Rental and Debt Service Rates for 2012
- 12T-029 Appointments to Energy & Environmental Advisory Committee
- 12T-030 Appointments to the Watershed Management Committee
- 12T-031 Appointments to Conservation Board
- 12T-032 Appointment of Chair – Conservation Board
- 12T-033 Appointment to Historic Preservation Board
- 12T-034 Appointment of Chair to Historic Preservation Board

#### Public Safety

- 12T-035 Appointments to the Transportation Committee
- 12T-036 Authorization for Temporary Assignment of Judges
- 12T-037 Court Enforcement Officer Appointments
- 12T-038 Authorization to Sign Contracts with Court Stenographer
- 12T-039 Appointment of Town Veterinarian
- 12T-040 Authorization for Supervisor to Sign Penfield Community Television Contract
- 12T-041 Appointment of Chairperson to the Community TV Advisory Board
- 12T-042 Advertise for Bids to Maintain, Clean-Up and Secure Properties as required under Article IV-4-28 and Article XII-12-21 of Chapter 29 of the Town Code

#### Community Services

- 12T-043 Appointments to the Library Board
- 12T-044 Contract with Penfield Symphony Orchestra for Concert Services
- 12T-045 Appointment of Local History Room Advisory Committee
- 12T-046 Authorization for Supervisor to Sign Contract for Daytons Corners School Coordinator

- VIII Old Business
- IX New Business
- X Public Participation
- XI Adjournment