TOWN BOARD LEGISLATIVE AGENDA

Wednesday, November 15, 2017, 7:00 PM

Supervisor R. Anthony LaFountain, presiding

I. Call to Order - Pledge of Allegiance - Roll Call
II. Communications and Announcements
III. Public Participation
IV. Additions and Deletions to Agenda
V. Approval of Minutes - October 18, 2017
VI. Petitions
VII. Resolutions by Function

Law and Finance

17T-202 Budget Amendments in General Fund and Library Fund
17T-203 2017 Transfer of Funds from Unassigned Fund Balance to Restricted Fund Balance
17T-204 Purchase of Equipment for the Upgrade of the Pump Stations on Empire Blvd.
17T-205 2017 Budget Transfers-Reconciliations
17T-206 Authorization for Supervisor to Sign a License and Hold Harmless Agreement to Allow a Storage Shed within a Drainage Easement at 23 Naples Circle
17T-207 Setting a Public Hearing for the Issuance of Special Permits to Allow Three (3) Businesses to Occupy Space at 2041 Penfield Road

Public Works - None

Public Safety - None

Community Services - None

VIII. Old Business
IX. New Business
X. Public Participation
XI. Executive Session
XII. Next Meeting: December 6, 2017
XIII. Adjournment

This meeting will be video recorded and broadcast live via the town’s website www.penfield.org and the Town’s Government Access Cable channel 12, digital 5.12. Question regarding video coverage contact Penfield TV at (585) 340-8661.
PENFIELD TOWN BOARD RESOLUTION NO.17T-202  DATE: __November 15, 2017

BY: __Councilman Moore__________________ COMMITTEE: __Law and Finance______

NAME:  

Budget Amendments in General Fund and Library Fund

Whereas, the Recreation Department received the following donations to the DEAR program, several in memory of Linda Myers, totaling $645, as detailed:

- Elizabeth Schafer $20
- Joan Albany $100
- Margaret Brennan & Seymour Shenkman $100
- Logan & Verna Hazen $25 in memory
- Marian & Marvin Swartz $25 in memory
- John & Mary Fitzgerald $50 in memory
- Fager Family $25 in memory
- Tim & Suzanne Murphy $100 in memory
- Pam & Brian Mount $50 in memory
- Stephen & Michele Kelly $50 in memory
- Joseph & Rosalie Durand $100 in memory

And whereas, the Library received unanticipated revenue from the State of New York as part of the “Bullet” aid program in the amount of $3,000, and

Whereas, the Town Board desires to have an up to date budget in relation to current appropriations and revenues,

Now, Be It Resolved that the following 2017 budget amendments be approved:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Amount</th>
<th>Appropriations</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00-6772-2705-0000</td>
<td>$645</td>
<td>A00-6772-0004-042</td>
<td>$645</td>
</tr>
<tr>
<td>DEAR Program</td>
<td></td>
<td>Programs for the Aging (DEAR)</td>
<td></td>
</tr>
<tr>
<td>L00-1000-3840-0001</td>
<td>$3,000</td>
<td>L00-7410-0002-2201</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

Moved:

Seconded:

Vote: Kohl __________
      LaFountain __________
      Metzler __________
      Moore __________
      Quinn __________
PENFIELD TOWN BOARD RESOLUTION NO._17T-203  DATE: Nov 15, 2017

BY: Councilman Moore  Committee:  Law and Finance

NAME: 2017 TRANSFER OF FUNDS FROM UNASSIGNED FUND BALANCE TO RESTRICTED FUND BALANCE

Whereas, equipment sold at auction as well as County road projects, resulted in an increase in unanticipated revenue in the Highway Fund, and

Whereas, there is an established Reserve Fund within the Highway Fund Balance for future equipment purchases,

Now Be It Resolved, that the following 2017 transfer be approved:

<table>
<thead>
<tr>
<th>From Highway Assigned Fund Balance</th>
<th>To Highway Restricted Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>DA0-0000-0000-0909</td>
<td>$100,000</td>
</tr>
<tr>
<td></td>
<td>DA0-0000-0000-0871</td>
</tr>
</tbody>
</table>

MOVED: ________________
SECONDED: ________________

VOTE:  
Kohl ______________________
LaFountain ______________________
Metzler ______________________
Moore ______________________
Quinn ______________________
PENFIELD TOWN BOARD RESOLUTION NO. 17T-204   DATE: November 15, 2017

BY: Councilwoman Paula Metzler          COMMITTEE: Public Works

NAME: Purchase of Equipment for the Upgrade of the Pump Stations on Empire Blvd

WHEREAS, the Director of Public Works desires to purchase two Gorman Rupp T3A71S-B sanitary sewer pumps, two Gorman Rupp V3 A60-B sanitary sewer Pumps, one Kohler 80REZGD generator, and associated controllers, Quote # WR-17-0250-P & WR-17-0251-P Rev. 0 from the sole supplier of Gorman Rupp equipment; Siewert Equipment, 175 Akron Street, Rochester, NY, for a total cost of $153,697.00; and

WHEREAS, the total funds of $153,697.00 for said purchases are available in 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works be and hereby is authorized to purchase said equipment for the upgrade of the pump stations on Empire Blvd.

Moved: ____________________
Seconded: ____________________

Vote: Kohl  _________________
      LaFountain _________________
      Metzler  _________________
      Moore  _________________
      Quinn _________________
Whereas, transfers of funds are necessary for reconciliation as the year end approaches, and,

Whereas, the Town Board desires to have an up to date budget in relation to current income and expenditures,

Now, Be It Resolved that the attached budget transfers be approved.

Moved: ______________
Seconded: ______________

Vote: Kohl __________
      LaFountain __________
      Metzler __________
      Moore __________
      Quinn __________
<table>
<thead>
<tr>
<th>FROM</th>
<th>AMOUNT</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00-1680-0002-2202 IT EQUIPMENT</td>
<td>$4,000.00</td>
<td>A00-1680-0004-4065 IT COMMUNICATIONS</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>A00-1410-0004-4001 TOWN CLERK OFFICE</td>
<td>$700.00</td>
<td>A00-1410-0001-1017 TOWN CLERK OFFICE</td>
<td>$700.00</td>
</tr>
</tbody>
</table>

Total General Fund: $4,700.00  Total General Fund: $4,700.00
PENFIELD TOWN BOARD RESOLUTION NO. 17T-206    DATE November 15, 2017

BY Councilman Moore                          Law & Finance COMMITTEE

NAME Authorization for Supervisor to Sign a License and Hold Harmless Agreement

to Allow a Storage Shed Within a Drainage Easement at 23 Naples Circle - SBL# 109.03-3-7

BE IT RESOLVED, that the Town Board of the Town of Penfield hereby authorizes the Supervisor to sign a License and Hold Harmless Agreement with Michael J. and Martha T. Noto, owners of property at 23 Naples Circle, to permit a storage shed to encroach into a drainage easement to the Town of Penfield located at 23 Naples Circle in a form and substance acceptable to the Town Attorney.

Moved: __________
Seconded: __________

Vote:      Kohl  __________
           LaFountain  __________
           Metzler  __________
           Moore  __________
           Quinn  __________
PENFIELD TOWN BOARD RESOLUTION NO.17T-207     DATE November 15, 2017

BY Councilman Moore                                                              Law & Finance Committee

NAME Setting a Public Hearing for the Issuance of Special Permits to Allow Three (3)
Businesses to Occupy Space at 2041 Penfield Road – SBL#139.08-2-1.111– Lalit and
Surekha Shah

WHEREAS, an application has been received by the Penfield Town Board for the issuance
of Special Permits pursuant to Chapter 250.5.4-D(5) of the Code to allow the installation
of the following three (3) businesses:

- Consumer Insights, Inc.
- Autism Learning Partners LLC
- M and M Creation Nail and Spa

at 2041 Penfield Road, located in the Planned Development (PD) zoning district; and

WHEREAS, the Penfield Town Board is best suited to act as “lead agency” within the
meaning of the State Environmental Quality Review Act (SEQRA) and thus does hereby
designate itself as “lead agency” pursuant to SEQRA; and

WHEREAS, the subject applications have been classified as an Unlisted Action pursuant
to of the State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the said Town of
Penfield shall hold a Public Hearing at the Town Hall, 3100 Atlantic Avenue, in the Town
of Penfield, New York on December 20, 2017 at 7:00 PM on said date, to consider the said
applications and to hear all persons interested on the question of the issuance of Special
Permits to allow the above referenced three (3) businesses at 2041 Penfield Road, located
in the Planned Development (PD) zoning district; and,

BE IT FURTHER RESOLVED, that a copy of this Resolution, certified by the Town Clerk,
shall be published at least once in the official newspaper of the Town, the first publication
thereof to be not less than ten (10) nor more than twenty (20) day before the date set for
said Hearing as aforesaid. A copy of this Resolution shall be posted on the official
signboard of the Town as prescribed by Law.

Moved:    __________
Seconded: __________

Vote:   Kohl   __________
        LaFountain __________
        Metzler   __________
        Moore   __________
        Quinn   __________