



# TOWN OF PENFIELD

3100 Atlantic Avenue, Penfield, NY 14526-9798

## PENFIELD TOWN BOARD MEETING AGENDA

Wednesday January 16, 2013 7:30 PM

Supervisor R. Anthony LaFountain, presiding

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- I Call to Order - Pledge of Allegiance - Roll Call
  - II Communications and Announcements
  - III Public Participation
  - IV Additions and Deletions to Agenda
  - V Approval of Minutes – December 19, 2012
  - VI Petitions
  - VII Resolutions by Function

### Law and Finance

- 13T-049 Authorize the Town Supervisor to sign agreement with Logics Solutions for the General Ledger, Accounts Payable, and fixed Assets software packages
- 13T-050 2012 Budget Amendment-2012 Drainage Projects
- 13T-051 2012 Budget Transfers – Highway Department
- 13T-052 2013 Budget Amendment Heavy Duty Track Excavator
- 13T-053 Authorize the Supervisor to sign contract with the New York State Department of Agriculture for the use of Office Space
- 13T-054 Appointments to Committees Overseeing the Development of the Route 250 Mixed Use District and the Manitou Lake Mixed Use District

### Public Works

- 13T-055 Authorization to Extend Snow & Ice Agreement with Monroe County Department of Transportation

### Public Safety

- 13T-056 Approval to attend the 38<sup>th</sup> Annual Continuing Educational Conference

### Community Services

- 13T-057 Advertising For Bids for Printing Program Brochure
- 13T-058 Authorization for Supervisor to Sign Recreation Contracts

- VIII Old Business
- IX New Business
- X Public Participation
- XI Adjournment

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_ DATE: January 16, 2013

BY: Cm Moore Law and Finance \_\_\_\_\_ COMMITTEE

Name: Authorize the Supervisor to sign contract with the New York State Department of Agriculture for the use of Office Space

WHEREAS, the Town of Penfield plans to enter into an Agreement with the NYS Department of Agriculture to provide office space to the NYS Department of Agriculture for the Plum Pox Virus Eradication Program;

NOW BE IT RESOLVED, that the Supervisor is authorized to sign the contract for the agreement of the terms with the NYS Department of Agriculture located at 1600 Jackson Road.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_ DATE: January 16, 2013

BY: Councilwoman Paula Metzler \_\_\_\_\_ Public Works COMMITTEE

NAME: Awarding Contract for New Heavy Duty Hydraulic Track Excavator

WHEREAS, Sealed proposals were sought and requested in the manner prescribed by law to furnish the Highway Department with a heavy duty hydraulic track excavator and,

WHEREAS, On Thursday December 27, 2012 at 11:00 am local time the following sealed proposals were received, opened and read publically:

(1)	Five Star Equipment Inc.	\$169,251.00
	60 Paul Road	
	Rochester, NY 14624	

WHEREAS, The funds for said equipment are available in the 2013 Drainage Fund and General Fund.

NOW, THEREFORE BE IT RESOLVED, That a contract be and hereby is awarded to; Five Star Equipment Inc. 60 Paul Road, Rochester, NY 14624 to furnish one used John Deere 210GLC hydraulic excavator, as bid for a total delivered price of \$169,251.00. The Town's specifications, this resolution and the bid submitted by Five Star Equipment Inc. shall constitute the contract and

NOW THEREFORE BE IT RUFTHER RESOLVED, The Town Supervisor be, and hereby authorized to purchase the said equipment.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote: Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_ DATE: January 16, 2013

BY: Councilwoman Paula Metzler \_\_\_\_\_ Public Works COMMITTEE

NAME: Authorization to Extend Snow & Ice Agreement with Monroe County Department of Transportation

Be It Resolved: That the Supervisor, be and hereby is authorized to execute a one year extension to the Snow and Ice agreement between the Town of Penfield and Monroe County Department of Transportation for the 2012/2013 snow & ice season.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote: Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_ DATE: January 16, 2013

BY: Andy Moore \_\_\_\_\_ Law and Finance \_\_\_\_\_ COMMITTEE

NAME: Authorize the Town Supervisor to sign agreement with Logics Solutions for the General Ledger, Accounts Payable, and Fixed Assets software packages.

Whereas, the Town of Penfield issued a request for proposal for accounting software services, and

Whereas, seven vendors submitted proposals, and

Whereas, upon extensive review by staff internally, as well as the review with the Towns accounting and IT consultants externally; and

Whereas the review included the following factors: price, security, support, functionally, and growth/expansion,

**Now Therefore Be It Resolved**, that the Town Supervisor be authorized to sign the license agreement for the general ledger, accounts payable, and Fixed Assets software packages with Logics Solutions.

MOVED: \_\_\_\_\_

SECONDED: \_\_\_\_\_

VOTE:	Kohl	_____
	LaFountain	_____
	Metzler	_____
	Moore	_____
	Quinn	_____

Penfield Town Board Resolution No. \_\_\_\_\_

Date: 1/16/2013

BY: Councilmen Quinn

Public Safety Committee

NAME: Approval to attend the 38<sup>th</sup> Annual Continuing Educational Conference

WHEREAS, the Finger Lakes Building Officials Association, Inc. is holding its thirty-eighth Annual Continuing Educational Conference for Code Enforcement Officers at the RIT Inn & Conference Center, Rochester, New York on March 18, 19, 20 and 21, 2013; and

WHEREAS, this program will be certified by the New York State Department of State Office of Fire Prevention and Control as meeting 24 of 24 hours of in-service training requirements for code enforcement officials;

NOW, THEREFORE, BE IT RESOLVED that Thomas Alexander, Assistant Building/Code Compliance Inspector; Wayne Cichetti, Assistant Building/Code Compliance/Acting Fire Marshal; Andy Suveges, Building/Code Compliance Inspector; and Harold Morehouse, Building and Zoning Administrator, Thomas Tette, Department Head, Building, Fire, Code Compliance and Zoning, to attend the 38<sup>th</sup> Annual Continuing Educational Conference March 18, 19, 20 and 21, 2013 at the RIT Inn & Conference Center, Rochester, New York. There will be no lodging or mileage reimbursement. Registration fees of \$1,950.00 shall be allocated from departmental conference budget line.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:	Kohl	_____
	LaFountain	_____
	Metzler	_____
	Moore	_____
	Quinn	_____

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_

DATE January 16, 2013

BY Councilman Moore

Law & Finance COMMITTEE

NAME Appointments to Committees Overseeing the Development of the Route 250

Mixed Use District and the Manitou Lake Mixed Use District

WHEREAS, the Town of Penfield has received a grant from the Genesee Transportation Council for the preparation of the proposed Route 250 Mixed Use District and the Manitou Lake Mixed Use District; and

WHEREAS, the Town of Penfield seeks to have prepared mixed use zoning districts and supporting documentation as proposed in its Unified Planning Work Program (UPWP) grant application; and

WHEREAS, the creation of the proposed mixed use zoning districts and supporting documentation to said district were recommendations of the 2010 Comprehensive Plan; and

NOW, THEREFORE, BE IT RESOLVED, that individuals within the project areas have agreed to serve and are hereby appointed to the Mixed Use Core Committee, the Route 250 Mixed Use Sub-committee and the Manitou Lake Mixed Use Sub-committee and are identified on Schedule A attached hereto.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote: Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_

DATE: January 16, 2013

BY: Councilman Andy Moore

Law and Finance COMMITTEE

NAME: 2013 Budget Amendment Heavy Duty Track Excavator

WHEREAS, the Town of Penfield desires to purchase a Heavy Duty Track Excavator, and

WHEREAS, the Town Board desires to have an up to date budget in relation to current income and expenditures,

NOW BE IT RESOLVED, that the following 2013 Budget Amendments be approved as follows:

**Genera Fund Appropriations:**

Description:	Amount	Revised Amount
Parks Equipment 01-7110-0002-2200	\$32,000	\$32,000

**Genera Fund Revenues**

Unappropriated Funds 01-1000-6000-0000	\$32,000	\$32,000
<b>Total</b>	<b>\$32,000</b>	<b>\$32,000</b>

**Drainage Fund Appropriations:**

Description:	Amount	Revised Amount
Drainage Equipment 06-8540-0002-2200	\$138,000	\$138,000

**Drainage Fund Revenue**

Unappropriated Surplus 06-1000-6000-0000	\$138,000	\$138,000
<b>Total</b>	<b>\$138,000</b>	<b>\$138,000</b>

**Grand Total            \$170,000            \$170,000**

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:            Kohl            \_\_\_\_\_

                  LaFountain \_\_\_\_\_

                  Metzler        \_\_\_\_\_

                  Moore           \_\_\_\_\_

                  Quinn            \_\_\_\_\_



BY: Andy Moore \_\_\_\_\_ Law and Finance \_\_\_\_\_ COMMITTEE

NAME: 2012 Budget Transfers -Highway Department

**WHEREAS**, during 2012 the severe winter weather created overtime which exceeded the 2012 Adopted Budget, and  
**WHEREAS**, the Town Board desires to have an up to date budget in relation to current income and expenditures,  
**NOW BE IT RESOLVED** that the following 2012 Budget transfers be approved in the Highway Fund as follows:

**Highway Appropriations:**

Description	To	From
Highway Salaries Account	\$13,000	
02-5140-0001-1000		
Social Security		\$8,000
02-9030-0008-8000		
Dental Insurance		
02-9060-0008-8002		<u>\$5,000</u>
Total	<u>\$13,000</u>	<u>\$13,000</u>

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote: Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

BY: Andy Moore \_\_\_\_\_ Law and Finance \_\_\_\_\_ COMMITTEE

NAME: 2012 Budget Amendment- 2012 Drainage Projects

WHEREAS, during 2012, the Town Board authorized the Director of Public Works to complete various drainage projects, and

WHEREAS, the Town Board desires to have an up to date budget in relation to current income and expenditures,

NOW BE IT RESOLVED, that the following 2012 Budget Amendment be approved for the Drainage Funds as follows:

**Drainage Fund Revenue:**

Descriptions	Amount	Revised Amount
Appropriated Surplus	\$20,000	\$120,000
06-1000-6000-0000		
<b>Total</b>	<b>\$20,000</b>	<b>\$120,000</b>

**Drainage Fund Appropriations:**

Descriptions	Amount	Revised Amount
Town Drainage Projects	\$20,000	<b>\$470,425</b>
06-8540-0004-4004		
<b>Total</b>	<b>\$20,000</b>	<b>\$470,425</b>

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote: Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_ DATE 1-16-13

BY LINDA KOHL COMMUNITY SERVICES COMMITTEE

NAME AUTHORIZATION FOR SUPERVISOR TO SIGN RECREATION CONTRACTS

BE IT RESOLVED, that the Town Board authorizes the Town Supervisor to sign the following recreation contracts:

Barb Bonisteel, 256 Rosemont Drive, Rochester, NY 14617, Instructor for youth music program, 1/23/13 - 12/20/13, for a fee of 75 % of program revenues. Vouchers to be submitted on a monthly basis.

Jodi Marcello, 20 Falcon Trail, Pittsford, New York 14534, Instructor for youth dance class 1/11/13 - 12/20/13 for a fee of 75% of program revenues. Vouchers submitted last voucher date each month.

Lindsey Hall, 115 Tuscany Lane, Webster, NY 14580, Instructor for youth art classes Pre-school Picasso, 1/15/13 – 12/11/13, for a fee of 75% of total revenues. Vouchers to be submitted first voucher date of each month.

Lisa Magliato, 8 Oatsfield Circle, Penfield, NY 14526, Instructor for Youth Program Wiggles, Giggles & Jiggles 1/07/13 – 12/10/13 for a fee of 75% of program revenues. Voucher to be submitted on first voucher date each month.

Lynn Calcagno, 71 Maple Hill Farm Road, Penfield, NY 14526, Co-Director of Penfield Recreation Adult Tennis League, May - August 2013, for the fee of 35 % of program net revenues. Vouchers to be submitted 6/19/13 and 9/18/13.

Barb Ferriter, 1774 Baird Road, Penfield, NY 14526, Co-Director of Penfield Recreation Adult Tennis League, May - August 2013, for the fee of 35 % of program net revenues. Vouchers to be submitted 6/19/13 and 9/18/13.

Bill Palmer, 1933 Penfield Road, Penfield, NY 14526, Adult Basketball Supervisor, 1/09/13 – 12/16/13, for the fee of \$36.00 per night. Vouchers to be submitted on a monthly basis.

Mark Banford, 1534 State Road, Webster, NY 14580, Instructor for youth and adult tennis instruction, 5/11/13 – 11/3/13, for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.

Shadow Lake Golf Course, 1850 Five Mile Line Road, Penfield NY 14526, to provide golf starting times for Senior 50's + program, 5/7/13- 8/6/13 for a fee of \$8.50 per paid participant. Voucher to be submitted on 8/7/13.

Eugene Renner, 783 Liberty Street, Penfield, NY 14526, to provide supervision for 50 Plus golf program 5/7/13 – 8/6/13 for a fee of \$23.00 per golf date. Voucher to be submitted on 8/7/13.

Kathleen Covell, 1745 Baird Road, Penfield, NY 14526, Instructor Culinary classes 1/22/13 – 12/9/13 for a fee of 75% of class revenues Vouchers to be submitted on monthly basis.

Mandy Elliot, 2272 Penfield Road, Penfield, NY 14526, Instructor for U Can Ukulele 1/12/ 13 – 5/18/13 for a fee of 70% of program revenues. Vouchers to be submitted on 1/16/13, 4/17/13.

Sarah Lustig, 686 Laurelton Road, Rochester, NY 14609, Instructor for Adult Zumba, 1/14/13 – 12/21/13 for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.

Strebel's Tennis Service Inc. 186 Chamberlain Road, Honeoye Falls, NY 14472 to provide tennis instruction youth and adult 1/21/13 – 12/10/13 for a fee of 70% of program revenues. Vouchers to be submitted on monthly basis.

Bernie Ziegler, 172 Grafton St., Rochester, NY 14621, Instructor for Senior Line Dancing Class 1/28/13 -3/25/13 for a fee of \$30 for each class. Voucher to be submitted on 3/20/13.

Dick Seils, 23 Brookshire Lane, Penfield, NY 14526, Instructor for Beginning Euchre, Beginning Pickleball classes 1/28/13-3/25/13 and 4/15/13-6/10/13 for a fee of 70% of total program revenue. Voucher to be submitted on 2/6/13 and 3/20/13 and 5/01/13 and 6/05/13.

Usah Shah, 688 East Ave. Apt. 7c, Rochester, NY 14607, Instructor for Healing Power of Meditation Using Sound Energy 2/12/13 – 3/12/13 and 3/26/13 -4/23/13, Cooking with Tofu 2/25, Healthy Cooking with Superfoods 3/25/13, Cooking with Whole Grains and Seeds 4/22 and Healthy Vegan Cooking 5/20. Vouchers to be submitted 3/6/13 and 3/20/13, 4/17/13 and 6/05/13.

Donovan Shilling, 1765 Five Mile Line Rd., Penfield, NY 14526, Instructor for the Marvels and Myths of Rochester Series 1/30/13, 2/27/13, 4/24/13, 5/29/13 for a total of 70% of total revenue. Vouchers to be submitted at the end of each month.

Doris Adamek, 2500 East Ave., Rochester, NY 14610, Guest speaker for 2013 Winter/Spring Lecture Series on 2/7/13 and 5/2/13 for a fee of \$35 per lecture. Voucher to be submitted on 2/6/13, 5/1/13.

The Arthritis Foundation, 330 Monroe Ave. Suite 319, Rochester, NY 14607, to provide Arthritis Exercise and classes for 2013 for a fee of \$35 per class. Vouchers to be submitted upon receipt of invoice.

Monroe Community College, Workforce Development, 1000 East Henrietta Road, Rochester, NY 14623, to provide S.A.T. Preparation Classes, 3/10/13, 3/17/13, 3/24/13 for a fee of \$195.00 per registered participant per 3-class session. Vouchers to be submitted at the conclusion of the 3-class session with an invoice.

Amy Coppola, 30 Tyburn Way, Rochester, NY 14610, Irish Dance performance for Senior St. Patrick's Day luncheon on 3/12/13 for a fee of \$50 and Instructor for Little Leprechauns ages 3-6 and An Intro to Irish Dance 5/6/13 – 6/3/13 for a fee of 70% of total revenue. Voucher to be submitted on 3/6/13 and 6/5/13.

Joyce Bossard, 841 Corwin Rd. Rochester NY 14610, Instructor for Beginning Knitting 1/28/13 – 3/25/13 and 4/15/13 – 6/10/13 for a fee of \$7.00 per registered student. Voucher to be submitted on 3/20/13 and 6/5/13.

Joseph Meli, 2600 Dewey Avenue Apt. 3, Rochester, NY 14616, Guest Speaker for lecture series The Battle of Saratoga on 2/21/13 fee of \$40 per lecture. Voucher to be submitted 2/20/13.

Debbie Stein, 91 Spruce Lane, Rochester, NY 14622, Instructor for Drawing for Fun Part I and Part II 1/24 -3/14/13 and 3/28/13 – 5/16/13 for a fee of 70% of total revenue. Voucher to be submitted on 3/6/13 and 5/1/13.

Jerry Taylor 1342 Harwood Lane, Macedon, NY 14502, Guest Speaker for Lecture Series More Ideas for Using Your Computer on 4/18 for a fee of \$40. Voucher to be submitted on 4/3/13.

John Kowiak, 33 Charisma Drive, Rochester, NY 14606, Guest Speaker for Thursday Lecture series "A Quick Tour of the Religions of the World" on 3/21/13 for a fee of \$35. Voucher to be submitted on 3/6/13.

Kathy Lenahan, 41 N. Main Street, Honeoye Falls, NY 14472, Instructor for Genealogy for Beginners on 4/19/13 of 70% of total revenue. Voucher to be submitted on 4/3/13.

Rosemary Irwin, 10 Blossom Circle West, Rochester, NY 14610, Guest speaker for Thursday Lecture Series Life and Times of Louis Armstrong on 3/7, The Life and Times of Louisa May Alcott on 4/11, Crafting Heirlooms with your Computer on 4/25 and Gatsby Through the Lens of the 21<sup>st</sup> Century on 5/9 for a fee of \$50 each lecture to be submitted on 2/20/13 and 4/3/13 and 5/1/13.

Bob Gullo, 38 Brooktree Drive, Penfield, NY 14526, Guest speaker for Thursday lecture series Life and Times of Frederick Douglas & Susan B. Anthony on 3/14/13 and Handwriting Analysis on 5/30/13 for a fee of \$50 each lecture. Voucher to be submitted on 3/6/13 and 5/15/13.

Rhonda Flint, 560 Helendale Road, Rochester NY 14609, Vinyasa Yoga, 1/14 – 6/10/13 for a fee of 75% of the total program revenue per class for 10 or less registrants or a fee of 70% of the total program revenue per class for over 10 registrants. Vouchers to be submitted 2/6, 3/20, 4/17, and 6/5/13.

Mark Vogt, 3217 Pine View Dr., Walworth, NY 14568, Co-Instructor for Sports ABCs for Tots, 3/9-3/30/13, for a fee of 35% of total revenue. Voucher to be submitted on 4/3/13.

Ed Porto, 97 Keyel Dr., Rochester, NY 14625, Co-Instructor for Sports ABCs for Tots, 3/9-3/30/13, for a fee of 35% of total revenue. Voucher to be submitted on 4/3/13.

Cathy Downs, 2120 Clover St., Rochester, NY 14618, Instructor for Sporty Sprouts, 1/24-3/7/13, 3/14-4/25/13, & 5/2-6/6/13 for a fee of 70% of program revenue per session. Vouchers to be submitted on 3/20/13, 5/1/13 & 6/19/13.

The Barn Owl, 1807 Penfield Road, Penfield, NY 14526, Instructor for Nature Programs at The Barn Owl Series, 1/5-4/27/13, for a fee of 70% of program revenue. Vouchers to be submitted on 2/6/13, 3/6/13, 4/3/13 and 5/1/13.

Music Rochester, Inc., P.O. Box 12732, Rochester, New York 14612, to provide Gap Mangione and his big band to perform Saturday, July 27, 2013 at Penfield Amphitheater for a fee of \$2800.00. Voucher to be submitted on 7/3/13.

Gary Calabrese, 1615 Waterford Road, Walworth, NY 14568 to provide musical entertainment Ruby Shooz Saturday July 20, 2013 Amphitheater Music Program for a fee of \$1,200.00 voucher to be submitted on 6/19/13.

John Giotto, PO Box 423 Penfield, NY 14526 to provide sound engineering at the Penfield Amphitheater 6/1/13 – 9/14/13 for a fee of \$100.00 per worked event. Vouchers to be submitted on 9/18/13.

Jim Orefice, 81 Penn Ln. Rochester, NY 14525 to provide sound engineering at the Penfield Amphitheater 6/1/13 – 9/14/13 for a fee of \$100.00 per worked event. Vouchers to be submitted on 9/18/13.

Footnote Productions, c/o Keith Welch P.O. Box 602 Pittsford, NY 14534 to provide Dog House music entertainment for Penfield Independence Holiday Celebration 6/29/13 for a fee of \$1,200. Voucher to be submitted on 6/5/13.

Mike Kornrich, 59 Culver Parkway, Rochester, New York 14609, provide the musical entertainment "The Mike Kornrich Band" for "Kids Fest" 8/1/13 for a fee of \$500.00. Voucher to be submitted on 7/3/13.

Dinner Dogs c/o Dick Leschorn, PO Box 92514, Rochester, NY 14692, to provide entertainment "Dinner Dogs" for "Kids Fest", 7/25/13, for a fee of \$500.00. Voucher to be submitted on 7/3//13.

Dady Brothers, 256 Lake Road East Fork Hamlin, NY 14464, entertainment for Kids Fest, 7/18/2013 for a fee of \$500.00. Voucher to be submitted on 6/19/13.

Sports Officials of the Rochester Area (SORA), c/o Gary Godden, 3 Edmar Ct., Rochester, NY 14467, to provide officials for the Adult Basketball League, 1/20/13-4/14/13, for the fee of \$25.50 per official per game. Vouchers to be submitted each month.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_

PENFIELD TOWN BOARD RESOLUTION NO. \_\_\_\_\_

DATE JANUARY 16, 2013

BY LINDA KOHL

COMMUNITY SERVICES COMMITTEE

NAME ADVERTISING FOR BIDS FOR PRINTING PROGRAM BROCHURE

BE IT RESOLVED, THAT the Director of Recreation be, and hereby is, authorized to advertise in the manner prescribed by law for sealed proposals, to furnish the Town of Penfield the following:

Printing of the Recreation Department Seasonal Program Brochure.

BE IT FURTHER RESOLVED, THAT the service is covered by such sealed proposals as in accordance with specifications prepared by the Director of Recreation. Sealed proposals are to be submitted to the office of the Town Clerk until 11:00 AM EST February 7, 2013 and then and there to be opened and read publicly.

Moved: \_\_\_\_\_

Seconded: \_\_\_\_\_

Vote:

Kohl \_\_\_\_\_

LaFountain \_\_\_\_\_

Metzler \_\_\_\_\_

Moore \_\_\_\_\_

Quinn \_\_\_\_\_